

MINUTES
WARREN COUNTY REDEVELOPMENT AUTHORITY
Warren County Courthouse
Commissioners' Conference Room
Tuesday, December 17, 2024
8:30 A.M.

The meeting of the Warren County Redevelopment Authority was called to order by Chair Phil Gilbert, at 8:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Charles Barone, Phil Gilbert, Robert Hart, Joe Whipp

Members Absent: Jeff Labesky

Staff Present: Pamela Matve, Executive Director of the Warren County Landbank;
Michael Lyon; Laurie Burdick; Commissioner Dan Glotz

Guests Present: Jim Grosch

APPROVAL OF MINUTES

The November 19, 2024 Minutes were unanimously approved by motion of Charles Barone and second by Robert Hart. Motion carried.

FINANCE REPORT

Phil Gilbert reported that there are no changes to the Finance Report.

UNFINISHED BUSINESS

1. (#64) - 1465 Route 62, Irvine, PA, Pleasant Township, Parcel #YV-932-9463 – Bradley Mason - (previously owned by Lawrence Nuhfer & Stephen Smith) – declared blighted by BPRC on 2/18/21

Pamela Matve reported that she sent Mr. Mason another letter by both certified and regular mail. Neither the certified letter nor the first-class letter came back. Since the last letter to the owner in Forestville was returned “not able to forward” and “not at that address,” she located an address for Mr. Mason in Washington, D.C., so the letters were sent to that address. Robert Hart made a motion, with a second by Charles Barone, to table this item for another month. A vote was taken and all were in favor; motion carried.

2. (#89) – 2016 Jackson Ave., Warren, PA, Glade Township, Parcel #WN-583-2574 – BSRE Holdings LLC – declared blighted by BPRC on 8-17-23

Pamela Matve reported that septic system installation is complete. They are waiting on the engineering inspection. They will seed and mulch in the spring. The electric is not hooked up, so the system is not functional yet. Ms. Matve read aloud the Analysis Report from Glade Township. Charles Barone made a motion, with a second by Robert Hart, to check with Glade Township to

see if there is any reason why it can't be removed from the RDA's Agenda, and, if so, the reason(s) why it can't be removed. A vote was taken and all were in favor; motion carried.

3. (#91) – 59 Grant St., Tidioute, PA, Tidioute Borough, Parcel #TD-271-825300 – James Struck & Whitney Kong – declared blighted by BPRC on 11-16-23

Pamela Matve stated that she has not heard from the new owner since last month, but they are working on it. Ms. Matve will call Mr. Miles to get a status report. Robert Hart made a motion, with a second by Charles Barone, to table this item for another month. A vote was taken and all were in favor; motion carried. Pamela Matve will reach out to Mr. Miles.

NEW BUSINESS

None.

GENERAL DISCUSSION

None.

ADJOURNMENT

Meeting unanimously adjourned at 8:41 a.m. with a motion by Charles Barone and second by Robert Hart. Motion carried.

NEXT MEETING

Tuesday, January 21, 2025, at 8:30 a.m., in the Commissioners' Conference Room, Warren County Courthouse.

Respectfully submitted,



Laurie A. Burdick
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