

**Warren County Commissioners
Work Session
Commissioners Conference Room
December 11, 2023 12:00 p.m.**

Commissioner Tricia Durbin called the work session of the Warren County commissioners to order with Commissioner Benjamin Kafferlin present by phone.

Staff Present: Pamela Matve, Brian Bull, Chief Assessor, and Solicitor Nathaniel Schmidt

Citizens Present Josh Cotton (WTO)

Announcements: Commissioner Tricia Durbin announced that the meeting is being recorded

Public Hearings: None

Public Comment: None

Old Items: None

New Items of Discussion:

Reassessment Update: Brian Bull, Chief Assessor gave a brief update on the reassessment and how it is coming along.

Pine Grove should finish up this week, and next week they will begin Elk.

Commissioner Tricia D. Durbin asked how the data collection is coming, and Brian stated that these are the figures: Improved parcels collected: 9500, 46% complete, Vacant parcels collected: 1900, 35% complete, Project total complete: 44%, Refusals: 200, and Inaccessible(gated, no trespass, etc.): 660.

Commissioner Tricia D. Durbin asked, "What is a refusal?" and what happens? Brian stated that is someone that we could not go onto their property at all. They will get a letter asking again for permission along with explaining that their property will be estimated if we are not allowed on the property to do our job. He then said his estimate is usually higher.

Brian stated that things are progressing smoothly.

Tyler Tutoring: Commissioner Tricia D. Durbin stated that we have a proposal from Tyler Technologies for some tutoring. She stated that she is assuming that this is for some training for the finance department for the software that was added.

This will be on the agenda for Wednesday.

Policies & Procedures:

Projects:

Commissioner Tricia D. Durbin stated that the beginning of November will start the appeal process for those vendors that applied for the broadband grant. We should know more in a couple of weeks on who was approved or denied for the grant funding.

Upcoming Commissioner Meeting Review: The agendas for the Public Hearing and the Public Meeting to be held on Wednesday, December 13, 2023, was reviewed.

Commissioner Tricia D. Durbin stated that besides what is already on the agenda in front of you, there will be additions; Whirley Industries in the Knox Law Agreements, and the Radio Tower Lease for public safety.

Commissioner Benjamin Kafferlin stated that this is a tower that we currently have had equipment on for years by gentleman's handshake. This agreement will make it formal.

Solicitor Nathaniel Schmidt stated that he has this ready, and will get it to Pam by Tuesday for the packet.

Pamela Matve, Chief Clerk stated that Commissioner Jeff Eggleston is working on the amendment to the LERTA Ordinance.

Department/Committee Updates:

General Discussion:

Solicitor Nathaniel Schmidt asked about the new location for MDJ Bauer's office space.

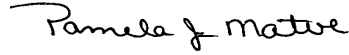
Lisa Hagberg, Finance Director stated that there is some electrical work, paint etc. to be done.

Commissioner Benjamin Kafferlin stated that we are hoping to move in by December 1, 2023.

Commissioner Tricia D. Durbin stated that there is a need for a brief executive session to discuss future litigation.

With nothing further, the work session was adjourned at 12:13 p.m.

Respectfully,



Pamela J. Matve
Chief Clerk

