

**Warren County Commissioners  
Work Session  
Commissioners Conference Room  
Monday, June 10, 2024, 12:00 p.m.**

Commissioner Kenneth Klakamp called the work session of the Warren County commissioners to order with Commissioner Tricia D. Durbin and Commissioner Daniel Glotz present.

Staff Present: Pamela Matve, Brian Bull, Chief Assessor, Holly Wescott, Director of Finance, and Solicitor Nathaniel Schmidt

Citizens Present Josh Cotton (WTO), Benjamin Kafferlin, Kafferlin Strategies

**Announcements:** Commissioner Kenneth Klakamp announced that the meeting is being recorded.

**Public Comment:** None

**Unfinished Business:** None

**New Business:**

**Open Bids 2024 Strategic Planning Program:** Pamela Matve, Chief Clerk stated we received two bids for this project and they are as follows:

|                      |                            |
|----------------------|----------------------------|
| Kafferlin Strategies | not to exceed \$ 58,625.00 |
| Raftelis             | not to exceed \$114,250.00 |

Commissioner Tricia D. Durbin stated that we will need clarification on whether or not we can accept the bid from Kafferlin Strategies, as Benjamin Kafferlin was a former Commissioner up until December 2023.

These will be reviewed and any decisions will be made later.

Reassessment: Brian Bull, Chief Assessor gave an update on the reassessment progress:  
As of May 31, 2024, the data collection stand as follows:

|  |                 |
|--|-----------------|
| Total residential data collected               | 16,379 (79.16%) |
| Total vacant collected                         | 3,083 (57.38%)  |
| Inaccessible (gated, posted no trespass, etc.) | 1,198           |
| Refusals                                       | 263             |

Brian stated that he and Elizabeth have gone out to spot check to make sure the data collected is accurate, and all is good.

**Limbing of tree on bike trail:** Commissioner Daniel Glotz stated that there is a tree on the right of way that is dropping some larger limbs. Wally Harding has gotten three quotes and they are:

|                        |  |
|------------------------|--|
| Bentley Tree           | \$ 900.00 or \$4,375.00 to cut down the tree |
| Mike Lindell Tree Svc. | \$1,200.00                                   |
| A&R Woodpecker         | \$1,491.00                                   |

These will be discussed with Wally and awarded at a later date.

**Maximum agreement renewal:** Pamela Matve, Chief Clerk stated that we have been with Maximum for about four years now, and it is time to renew for \$7,600 each year for 2023-2025.

**Projects:** Commissioner Tricia D. Durbin stated we are continuing to work on Broadband, and we are in support of the Verizon project. Also, Windstream has added approx—300 new households.

**Review if the May 22, 2024 Public Meeting Agenda:** Commissioner Kenneth Klakamp stated that there will be a public hearing for Farmington Twp. coming back to zoning under the county.

Commissioner Kenneth Klakamp then reviewed the agenda for Wednesday's public meeting.

**Department/Committee Updates:** Phil Gilbert, Director of Tax Claim gave a review of Tax Claim and how the number of delinquent taxes is coming down.

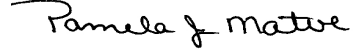
He then discussed the distribution center in Irvine, and how they are delinquent in their taxes, and unless they are paid, they will be on the tax sale in September.

**General Discussion:** None

**Executive Session:** Yes

With nothing further, the work session was adjourned at 11:20 p.m.

Respectfully,

A handwritten signature in black ink that reads "Pamela J. Matve". The signature is written in a cursive, flowing style.

Pamela J. Matve  
Chief Clerk

