23018 smg 7/6/23

## BUDGETARY TRANSFER REQUEST FORM Warren County School District

Individual Requesting Transfer of Funds:			Misty Weber Misty Weber			
Date:	6/13/2023	•)	Building:	# 52 - Virto	ual Academy	Services
Budget Year:	2022-2023	•		Γ	This is the	
Budget Request			The amount of funds requested for transfer from this account indicates more funds are available than required this year.	the current balance		
#1	From(Cr): BUN#	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
1	0111100000052564	540	Advertising Account	6400.00	14,050.001	7,650.00 0.00 0.00
						0.00
						0.00 0.00 0.00
						0.00
			TOTAL CREDITS	6,400.00	14,050.00	0.00 7,650.00
Budget Request			The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.	This is the current  "budget," amount not the current balance		current ount not
#1	To (Db):					
	BUN#	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
1	0122710000052564	580	Travel	1500.00	0.00	1500.00
2	0128340000052564	360	EMP Training and Development	4000.00	0.00	4000.00
3	0128340000052564	580	Travel	900.00	0.00	900.00
			TOTAL DEBITS	6400.00	0.00	6400.00

<u>Directions</u>: This form is to be submitted by the individual who has <u>"budget oversight responsibility"</u> and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL:

ACZ 200Lrdgetary Transfer Request Form

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DATE: CALLAD