



July 12th, 2024

Warren County School District
6820 Market St
Russell, PA 16345

Re: Sole Source Vendor Certification Letter

To Whom It May Concern:

This letter is to confirm that the SmartLab™ HQ learning program is a sole source product, developed, manufactured, sold, and distributed exclusively by Creative Learning Systems®.

SmartLab Learning™ programs must be purchased directly from Creative Learning Systems. There are no agents or dealers authorized to represent this product. Creative Learning Systems is the creator, manufacturer, and sole distributor of the SmartLab™ HQ; it cannot be purchased from any other vendor. SmartLab™ HQ is a complete learning system with a single whole-unit price and is trademarked. Creative Learning Systems does not subcontract installation, implementation, professional development, training, and ongoing support to any entities not exclusively and extensively trained by Creative Learning Systems.

The unique qualities of the SmartLab HQ learning program outlined below illustrate a reasonable price and preclude any competition as no other vendor provides a similar comprehensive project-based learning solution.

- 1) Our **SmartLab Learning™ Process** empowers learners to solve problems and make decisions—both in and beyond school. The process provides learners with a framework to approach authentic challenges through exploration, planning, execution, reflection, and sharing, all while developing key content knowledge and technical skills that pave the way for life success.
- 2) The SmartLab HQ is an **Integrated Learning Environment** where everything—from the furniture and technology to learning kits and curricular content—works together to support students during their hands-on, minds-on learning journey. This environment is customized for each partner school to meet the needs and constraints of existing schedules, buildings, and technology resources.
- 3) Students in SmartLab learning programs make use of the online digital platform, **SmartLab LearningHub™**, to access resources, learn new tools and technologies, and document each project-based learning experience. The LearningHub also provides resources and tools for tracking and monitoring student progress through meaningful reflection and authentic assessment.
- 4) **Initial and Ongoing Professional Development** is included with every SmartLab HQ to support the successful implementation of the SmartLab learning program. Experienced trainers and coaches maintain regular contact with the educators in the SmartLab HQ to provide guidance as teachers learn the art of facilitation to empower student-directed learning transformation in the SmartLab.
- 5) **Implementation Services**, including customized planning and project management, logistics, installation, and technical setup are included in each SmartLab HQ. This means that we take care of getting the SmartLab HQ up and running so you and your students can dive right into creating amazing projects.
- 6) Every SmartLab HQ purchase includes one year of **Comprehensive Support** to provide educators with technical troubleshooting and warranty replacement guidance as well as pedagogical tips and tricks beyond the initial training program. We are committed to the long-term success of your SmartLab HQ and the impact that it will have on your students.



Please reach out if you have any questions or need additional information. We look forward to partnering with you to empower your students with meaningful project-based learning experiences!

Sincerely,

Geoff Brovich

Geoff Brovich
CFO/COO, Creative Learning Systems