

WARREN COUNTY SCHOOL DISTRICT**SECTION 10000****10100 STUDENT ATTENDANCE AREAS****10102 Assignment of Students to School**

The Board has the legal authority to determine which school a child will attend. Students will be required to attend school in the attendance area in which they reside, unless special permission has been granted by the Superintendent or his/her designee for one or more of the following reasons:

1. A child whose legal residence changes from one attendance area to another during the school year, and whose parent/guardian has submitted a request in writing, may be given permission to continue to attend his or her former school if it is determined that it is in the best interest of the child. Such permission shall not extend beyond the current school year unless a permanent change has been granted.
2. In accordance with the regulations governing the identification and placement of exceptional students, a special education student may be assigned to another building via his/her Individualized Education Plan (IEP) when the program and services the student requires are not available in his/her assigned school. Placement decisions regarding an exceptional student must always consider the home school first when the recommended program is available in the student's assigned attendance area.
3. A child who desires to take a course essential to his or her program of studies which is not offered by his/her assigned school may be transferred to a school within the district where the course is available. The transfer request must be submitted in writing by the parent/guardian and shall remain in effect for the duration of the course(s).

4. A child who is involved in a serious disciplinary situation in his or her assigned school may be assigned to another school within the District when such a transfer appears to be in the best interest of the student and the District. The transfer shall remain in effect according to the provisions established at the time of the transfer.
5. A child with a physical and/or psychological condition, verified by a written statement from a licensed physician or psychiatrist, may be transferred to another school within the district which better meets the child's needs. The transfer shall remain in effect as long as it is necessary to meet the student's needs and is supported by the child's doctor.
6. A child whose parent or guardian shows an extreme hardship in providing child care, either before or after school, may be transferred to another school within the district where the necessary care is available. Such permission shall not extend beyond the current school year unless a permanent transfer has been granted.
7. A student may transfer to or be reassigned to another school when it has been determined that the transfer is in the best interest of the students and/or the school. The transfer shall remain in effect according to the provisions established at the time of the transfer.
8. A written request from a student's parent/guardian may be approved to transfer a student into the District from another school district, or from the District to another school district, when it has been determined to be in the best interest of the student, and with both districts, respectively. Such a transfer must be in compliance with the regulations set forth in the school code as established by the Pennsylvania Department of Education. Except for students who at the end of the 2000/2001 academic year were residents within Warren County, but were enrolled in grades 8 through 12 at either the Corry School District or Titusville School District, the financial responsibility for the payment of tuition, transportation, and any other expenses associated with the student transfers to other

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3 school districts shall be the responsibility of the
4 parents/guardians who are requesting the transfer and
5 not the Warren County School District's. Effective
6 8/1/01, applications for transfers will be received and
7 granted only upon this basis. Further, all students
8 approved for transfers in previous academic years shall
9 be required to reapply for approval so that all transfer
10 students in the 2001/2002 academic year and thereafter
11 shall be subject to this same policy. Students who reside
12 within the Warren County School District and who were
13 enrolled in grades 8 through 12 at the end of the
14 2000/2001 academic year, in either the Corry Area
15 School District or Titusville School District will be
16 approved to continue their enrollment through their
17 graduation.

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19 9. A parent/guardian who seeks a permanent transfer of
20 his/her child to another school, must file a written
21 request with the building Administrator on or before the
22 first day of April of the school year prior to the year in
23 which the change is to occur. The parent/guardian state
24 the reason(s) for the request. Parent/guardian requests
25 for permanent transfer will be decided on the basis of
26 class size, space needs, health reasons, budget impact,
27 transportation, and any other specific factors which may
28 affect the education and welfare of the students.
29 Permanently approved transfer requests need not be
30 submitted annually.

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32 10. Decisions on all requests for transfer shall take into
33 consideration the point in the school year at which the
34 request is received; class size, space needs, budget
35 impact, transportation, and any other factors which may
36 affect the education and welfare of the student. Parents
37 may request the Superintendent or his/her designee to
38 review any decision declining a transfer request.

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41 Adoption Date - May 14, 2001
42 Practice -
43 Legal Reference -