

Date: _____

Dear Parent/Guardian of: _____

Your child has been identified as having head lice. For this reason your child must be excluded from school until proper treatment has been given and all lice have been removed and nits have been combed out of the hair.

Treatment should be accomplished in no more than one to three days. When treatment is complete, please make arrangements with your school nurse for your child to return to school. You or a designated adult must be present at the time of this re-entry exam. We encourage students to return to school the day following exclusion after proper treatment has been completed. Please be aware that you have a maximum of three consecutive days for this to be an excused absence. For example, if your child is excluded on Monday they need to see the school nurse no later than Friday morning. If a student is out for more than three consecutive days the fourth day will be considered unexcused or illegal. Students must be examined by their school nurse no later than the fourth consecutive day. If the 4th day falls on Saturday or Sunday please make arrangements to see your child's nurse on Monday.

Information for treating the child and the environment is being provided. Your school nurse is always available for consultation and assistance.

Sincerely,

Principal/School Nurse

Example Chart for excused and illegal days from school due to head lice.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday
	sent home	excused	excused	excused	illegal				
		sent home	excused	excused	excused			illegal	
			sent home	excused	excused	"day 3"		illegal	
				sent home	excused	"day 2"	"day 3"	illegal	
					sent home	"day 1"	"day 2"	excused	illegal

Your child must be seen by the school nurse no later than: _____

You may contact your school nurse at the following phone number(s):
