

Warren County School District
Transition to Kindergarten Plan
July 2008

The transition plan is used as a planning tool to plan year-round transition activities and as a tool to help guide implementation.

Goals:

1. Effective coordination between early care and education programs and Warren County School District schools.
2. Consistency between transition plans in schools throughout the district.
3. Programs and practices that help create connections and smooth transition for children entering school and their families.

Warren County School District Transition Plan

Type of Connection	Activity	Who is Responsible?	When?
Child-School Increase children's familiarity with classroom setting.	Week of the Young Child – Kindergarten teachers and/or principals go to pre-K sites to read.	WOYC committee will contact schools	April
	Kindergarten visitation – children spend approximately one hour with kindergarten teacher doing activities.	Principals	March-May
	Read and talk about books related to kindergarten.	Pre-K	Ongoing
	Welcome letters/postcards from teachers to students.	Kindergarten teachers	August
Family-School Increase family collaboration and involvement with the school and transition process.	Kindergarten visitation – parents meet with principal to discuss programs and procedures while children are with teacher.	Principals	March-May
	Meet the Teacher – Following the first PTO meeting, parents have an opportunity to meet the teachers in their	Principal/teachers	September

	room for a brief discussion.		
	Open House – Parents have an opportunity to come into the classrooms to talk with the teachers, see what the students are doing, and discuss expectations.	Principal/teacher	September/ October
	Newsletter to parents to welcome them to the school and provide general information.	Principal/teachers	September
	Welcome Parents Meeting – The week before school starts, a meeting is held with parents to discuss classroom and school information. This is an opportunity for parents to ask questions and address concerns.	Principal/teachers	August
School-School To provide children with stable classroom experience across time.	Early Care and Education Coalition Transition Committee – Meet three times per year to collaborate on current practices, suggestions, and ideas.	ECE Committee/Ann Buerkle	October/ January/ March
	Professional Development - If training offered to the school district is applicable to early learning professionals, they are invited to participate.	Rosemarie Green	Ongoing
	Field trips – early learning programs take their students on a field trip to the elementary school in their attendance area. Students observe the school, a classroom, do an activity, etc.	Principal contact pre-K facilities to invite	April/May
	Align curriculum – continue alignment of reading and math curriculum between WCSD and pre-K sites. As materials are upgraded or changed, pre-K is included.	ECE Committee/ WCSD Administration	Ongoing
	Parent Meeting – kindergarten teacher/principal attends meeting for parents at pre-K facility to share kindergarten information, answer questions, and distribute registration applications.	Pre-K sites contact schools to set up date	February
	Assessments/Release of Information – pre-K sites complete assessment provided by principal for students in program. Pre-K site will obtain parent signature on Release of Information form to allow pre-K site to talk with WCSD about child	Principals will send forms to sites in March.	March/April
	Teacher exchange – Kindergarten teachers will visit pre-K sites for a day and/or pre-K teachers will visit	ECE Committee	March/April

	kindergarten classrooms for a day to share information, discuss transition, and create relationships.		
<u>Community</u>	Article in news media to promote registration for pre-K and kindergarten. List registration dates, where packets can be picked up, and what is needed for registration.	ECE Committee	January
	Kindergarten Registration Packets – includes information about transition to kindergarten, book lists, and readiness checklists. They are distributed at kindergarten registration or open house.	ECE Committee	February