

Dear Board,

This year, I am planning on taking 7 students to Costa Rica. Of the 7 students, 6 are from Eisenhower and 1 is from Youngsville. In the summer of 2009, I took 11 of our students to Mexico and we had a wonderful time. I thank you allowing me to give them this unforgettable opportunity and hope to have a similar opportunity this summer. I anticipate our trip to Costa Rica will also be an experience the students will never forget. It will give them the opportunity to put the Spanish they have learned in our district to use and will give them a chance to explore a culture different from their own. It will also give them a chance to come back and to show everyone what they have learned.

At this point, I am the only adult going on this trip from our district; however, there will be several other schools on the trip with us once we arrive. In addition to this, a friend from Harborcreek whom I met chaperoning a group in Mexico will be taking a group this year as well. His name is Robert Englert and he is a Social Studies teacher at Harborcreek High School. We have arranged it with the company so both of our groups will be on the same flights and tour. We did this so we are certain there is an adult male and an adult female available at all times.

I have enclosed the itinerary and price quote for the trip as well as an enrollment booklet from the EF tour company providing background information on the company. I am using the same company as I used when we went to Mexico as I was so pleased with our experience. I have already been in contact with all of the students who are planning on attending as well as their parents. We plan on beginning fundraising soon and will do as much as we can in the next few months.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Jeweline C Rozanski".

Jeweline Rozanski

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania
REQUEST FOR FIELD TRIP

Requested by (One contact person only): Jeweline Rozanski School: EMHS
First and Last Name Use District Acronym
Home Phone Number: (814) 657-2136 (Do not enter school's phone number.)

Grade Level/Group/Club/Planned Instruction: Spanish II students

Field Trip to (Actual destination): Costa Rica

San José, Guanacaste, Liberia, Arenal Region Costa Rica
City State Country

Name of Event (if applicable): Costa Rica Tour

Date(s) of Field Trip: 6/22/11 – 6/28/11 Overnight: Yes ☒ No ☐
(MM/DD/YY)

Departure Time (include AM or PM): N/A at this time Return Time: N/A at this time

Teacher(s)/Adult Sponsor(s): Jeweline Rozanski

Number of Chaperones: 1 Number of Students: 7

Will there be handicapped students or adults participating in the field trip who require special transportation or accommodations? Yes ☒ No ☐

If Yes, briefly describe the provisions which have been made and indicate the building contact person who can provide additional information. Contact: _____

Description: _____

A parental consent form must be on file.

Give a detailed explanation on page 2 of the form of the educational benefit of the trip, including the PA Academic Standards addressed.

Cost of Trip: Complete all – if not applicable, enter a zero for the dollar amount.

Total student/parent expenses, including "pocket money": \$ ~~2000.00~~ 14,000
(Example: 20 students X \$20 each, enter total of \$400) \$2000 each

Total transportation costs paid by student/parent: \$ 0 14,000

Total of student/parent expenses (add the two items above): \$ ~~2000.00~~

Incidental costs (meals, admission, etc.) paid by (PTO, Club, Grant, etc.): \$ 0

Itemize incidental costs: _____

Transportation costs paid by (PTO, Club, Grant, etc.): \$ 0

District Costs:

Transportation costs paid by WCSD: \$ 0

Substitute teacher expenses: \$ 0

Other WCSD costs (Itemize): \$ 0

(must submit invoices and/or receipts)

Total cost of field trip: \$ 14,000.00

☐ **Form WCSD-42A attached if this is a club, athletic, international, or overnight trip**

WARREN COUNTY SCHOOL DISTRICT

Warren, Pennsylvania

REQUEST FOR FIELD TRIP

Educational Benefits

Include PA Academic Standards addressed. (Example: 9.2 – Historical and Cultural Contexts)

Students will be traveling to Costa Rica. They will be visiting the capital city of San José, the Arenal Region (where they will see volcanoes, hot springs, waterfalls, and more), and Guanacaste. At each stop, students will be expected to order all meals and purchase all souvenirs in Spanish. Students will be required to keep a journal each day (in Spanish) of the experiences they have had. Students will also be responsible for putting a new word in Spanish which they have learned in their journal each day. The PA foreign language standards which will be addressed are 12.1, 12.1.1, 12.3, 12.5. Additionally, the students will be exploring a rainforest throughout three days of the tour. Several science standards will be addressed as well.

Approvals

- ☒ Principal: *Harry J. Miller* 10-5-10
Signature
- ☐ Coordinator of Athletics/Co-Curricular Activities: _____
(if an athletic trip) Signature
- ☐ Central Office Approval: _____
(if international and/or overnight) Signature
- ☐ Central Office Acknowledgement: _____
Initials

WARREN COUNTY SCHOOL DISTRICT

Field Trip Information Form and Procedure

(Required addendum for field trip requests for clubs, athletic events,
international trips, or overnight trips.)

Such trips should be approved before fundraising and travel arrangements are made. Review and approval of the field trip must be obtained from the Principal and the Assistant Superintendent before any talks with students, parents, boosters, or any other outside groups begin. Athletic trips outside the scope of regularly scheduled competitions must have the recommendation of the Coordinator of District-Wide Athletics and Co-Curricular Activities.

Complete this form and attach it to the completed Field Trip Request Form WCSD-42.

The information requested in numbers 1, 2, and 3 should be sent to the Assistant Superintendent and the Coordinator of District-Wide Athletics and Co-Curricular Activities after being approved by the building principal.

1. Mode of Transportation (air, bus, train, private vehicle, etc.) – Be specific: air

- Telephone number of place of lodging: N/A at this time
- Name and telephone number of contact person: J. Rozanski (814) 657-2136
- Date(s) of departure and return: 6/22/11 – 6/28/11

2. Chaperones:

- Number of chaperones: 1
- Do they have clearances? Yes
- Number of District employee and community chaperones:
District employee chaperones: 1 Community chaperones: 0

3. If the field trip is an athletic trip:

- Is this trip necessary for a successful season? _____
- Will actual competition be involved? _____
- How many coaches will attend? _____
- How many students will attend? _____
- How many substitute teachers will be needed? _____
- How will the coach handle the students who want to go but do not have the money? _____
- Is the trip a requirement of team membership? _____
- Will students be penalized if they do not go? _____
- How will serious student discipline problems be handled on site? _____

(over)

4. Educational Plan

- How many school days will the students be absent from their classes? 0
- What is the plan for students to make up missed instruction and assignments in each of their classes? Students will not miss school.
- Have field trip sponsors sought input from students' teachers regarding their absences from class? N/A
- What educational activities are planned for students while on the trip (other than athletic events)? Students will be competing using their knowledge of a variety of content areas.
- Is the trip within a month of PSSA testing or other Warren County School District student assessments? No
- Will students miss PSSA testing or other Warren County School District student assessments while on the trip? No
- Has the building principal approved the Educational Plan? _____

EF's Booking Conditions: **Cancellations and refunds**

The cancellation policies outlined below take into consideration the costs EF incurs long before groups ever depart. Notice of cancellation from an EF tour will only be accepted from the participant, his or her legal guardian, or the group leader. The date of cancellation will be determined by the date on which EF receives notice. Cancellation refunds can only be made to the person whose name appears on the account; payments cannot be transferred to another account.

EF's Standard Cancellation Policy

150 days or more prior to departure

Full refund less the \$95 Enrollment Fee and a \$250 cancellation fee.*

149 to 110 days prior to departure

Full refund less the \$95 Enrollment Fee and a \$450 cancellation fee.*

109 to 30 days prior to departure

Full refund less the \$95 Enrollment Fee and 50% of the Program Fee.*

29 days or less prior to departure

No refund will be issued.

Cancellation with replacement

150 days or more prior to departure

Full refund less the non-refundable \$95 Enrollment Fee.*

149 to 110 days prior to departure

Full refund less the non-refundable \$95 Enrollment Fee and a \$100 substitution fee.*

109 days or less prior to departure

Replacements can no longer be accepted.
(EF's Standard Cancellation policy will apply).*

Cancellation with replacement refers to a participant who cancels but finds a person to replace him or her for the same program. The replacement's enrollment form must be submitted at the same time as the notification of cancellation.

*Non-refundable fees are also deducted from refunds.

Please make all payments on time to qualify for refunds in accordance with EF's Standard Cancellation Policy.

Group Leader Cancellation

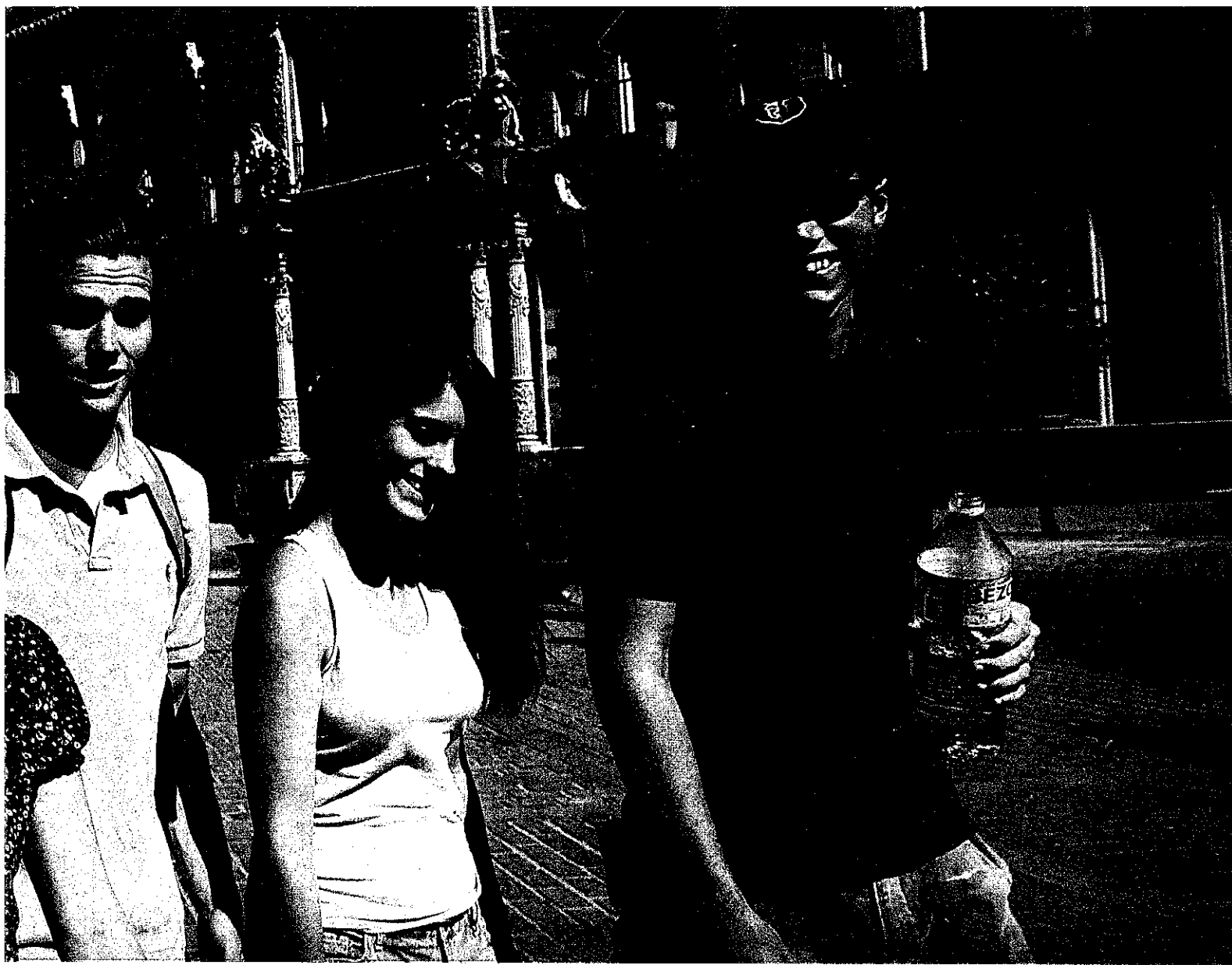
A group leader must accompany participants on every tour. If a group leader cancels for any reason, EF will ask him or her to assign a new group leader to the group's participants. The new group leader is responsible for any increases in his or her own airline costs. Any participants who cancel at this point and choose not to travel with their replacement group leader will be treated as standard cancellations. If no replacement group leader is found, the affected participants will need to cancel to be eligible for EF's Standard Cancellation Policy. Those participants interested in being placed with a new tour group should contact EF at 1-800-665-5364. If we cannot find a new tour for these participants, EF's Standard Cancellation Policy will apply.

Travel Warning Cancellation

EF is pleased to offer additional travel security to our customers to cover cancellations due to an act of terrorism or the threat of an act of terrorism. Participants will receive a full refund (less the \$95 Enrollment Fee) should all of the following conditions be met: (a) a terrorist act, or threats of terrorist acts occur(s), which is directed against U.S. interests on U.S. soil or in U.S. airspace or directed against U.S. interests in any other country or in international airspace; and (b) as a result of these events, a formal Travel Warning is issued by the United States Department of State, stating that Americans should not travel to any country or countries that are included in the participant's tour itinerary; and (c) the formal Travel Warning by the U.S. Department of State is issued within 65 days of the participant's departure. Participants missing any payment deadlines will need to pay late fees to qualify.

Refunds

Refunds for overpayments will be issued only upon written request and after a participant's check(s) has (have) been in the account for 21 days. Refunds will be issued in the name which appears on the EF account. All refund checks are mailed 4-6 weeks after the request has been processed. **There will be a non-refundable \$30 stop-payment fee for lost refund checks.**



What does my insurance include?

Learn more at eftours.com/insurance

We encourage all EF tour participants to protect themselves with the All-Inclusive Insurance Plan because most U.S. insurance companies do not provide adequate coverage for people traveling abroad. The plan provides comprehensive protection for travelers should something unexpected happen before or during the tour.

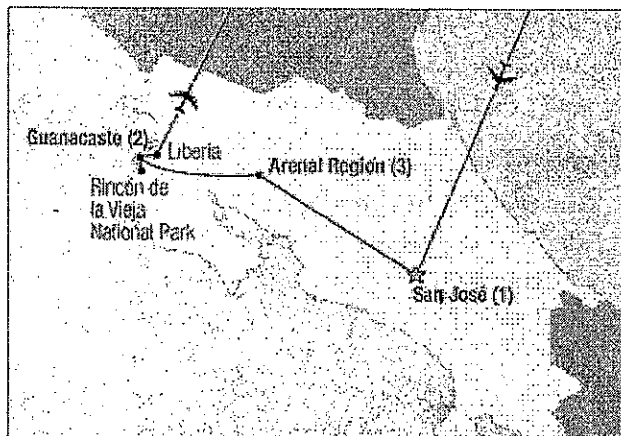
The \$135 All-Inclusive Insurance Plan includes:

- Tour cancellation and interruption insurance
- Medical and accident insurance up to \$35,000
- Baggage and property insurance
- 24-hour emergency assistance
- Flight delay insurance

For tours departing October 1, 2011, and later, the All-Inclusive Insurance Plan non-refundable premium costs \$145. These insurances are underwritten by Efekta Insurance International Ltd., Bermudiana Arcade, 3rd floor, 27 Queens Street, HM 11, Hamilton, Bermuda, through a Master Policy issued to EF Cultural Travel Ltd., registration # 35879. The information above is a summary. For complete terms, conditions and exclusions, please refer to the Master Policy, which may be obtained on the Efekta Insurance website noted above or by calling EF at 1-800-665-5364. The Efekta Travel Insurance policy shall always be secondary to all other policies of insurance.


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Costa Rica's Natural Wonders



Itinerary

- Day 1 Fly to Costa Rica
- Day 2 San José • Arenal Region
- Day 3 Arenal Region
- Day 4 Arenal region
- Day 5 Arenal region • Guanacaste
- Day 6 Guanacaste
- Day 7 Depart for home

Program fee includes:

- Airfare: Round-trip flights
- Transportation: Comfortable motorcoach
- Accommodations: 6 overnight stays in hotels with private bathrooms
- Meals: 3 meals daily (Days 2-6), dinner on arrival day and breakfast on departure day
- Tour director: Full-time EF Tour Director
- Sightseeing: Comprehensive sightseeing to natural attractions

Optional: Caño Negro Wildlife Refuge

Tour information

Group Leader: Jewellne Bell
 Tour Number: 417391
 Tour name: Costa Rica's Natural Wonders
 Departure Date: Wednesday, Jun 22, 2011
 Return Date: Tuesday, Jun 28, 2011
 Number of Days: 7
 Departure Gateway: Buffalo

Price quote

Enrollment Fee	\$95
Program Fee *	\$1,345
Current Departure Fees**	\$367
Peace of Mind Program	Free
All-Inclusive Insurance Plan	\$135

	Monthly †	Total
For Students	\$216	\$1,942
Adult Supplement		\$305
For Adults	\$250	\$2,247

* Program fee valid for all who enroll through Sunday, October 31, 2010. All other fees subject to change.

** These are the current departure fees as of today. They include taxes and surcharges levied by governments and airlines and are subject to change. These fees do not include any applicable baggage-handling fees imposed by the airline. Your departure fees are finalized 30-50 days prior to departure.

† Estimated monthly payment if a participant enrolls on Tuesday, Aug 24, 2010.

Quote number 950389 created on 08/19/2010

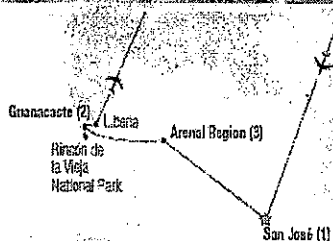
All prices are subject to verification by an EF Tour Consultant. To view EF's Booking Conditions, visit eftours.com/bc.

To enroll visit www.eftours.com/enroll or call 1-800-665-5364.

7 DAYS

Costa Rica's Natural Wonders

Costa Rica



Approximate overnight stays in past decades.

Stunning ecological terrain complements a dynamic mix of eclectic habitats and culture in Costa Rica.

Program Highlights:

- Round-trip airfare
- 6 overnight stays in hotels with private bathrooms
- 3 meals daily on days 2-6; dinner on day 1 and breakfast on day 7
- Full-time EF Tour Director
- 6 visits to special attractions:
Arenal Region • Poás Volcano • Hot Springs • Canopy
Tour • La Fortuna Waterfall • Rincon de la Vieja
National Park

Optional:

- Cano Negro Wildlife Refuge

Day 1 San José

Flight to Costa Rica • Your adventure begins as you board your flight to Costa Rica.

Arrival in San José • Touch down in San José, the country's bustling capital and cultural center. Founded in 1737 as "Villa Nueva de la Boca del Monte del Valle de Abra," the city's name was later changed to honor its patron saint, Saint Joseph. After clearing customs and immigration, meet your EF Tour Director, who will remain with you throughout your stay.

Day 2 San José • Arenal Region

Visit to INBioparque • Learn about biological diversity as we visit this theme park and research station created by the National Institute of Biodiversity. Get up-close and personal with tarantulas, frogs, bees and butterflies in the permanent exhibits, or walk through the three different ecosystem trails. Explore the plant life in the lagoon before admiring the butterfly garden. Stop by the Ecological Tourism Office on your way out for further information on Costa Rica's protected land areas.

Poás Volcano • Continue along a scenic 22-mile drive overlooking the Central Valley as you make your way to the Poás Volcano. This still-active volcano is part of Costa Rica's most developed national park. Here, you can see one of the largest craters in the world (about a mile wide and 300 meters deep), whose hot sulfurous lake changes color with volcanic activity. From a lookout point, see geysers and active fumaroles; in addition, a 20-minute hike uphill rewards you with a view of the jewel-like Botos Lake, which occupies an extinct crater.

Visit to the hot springs • Experience the relaxation properties of natural hot springs, filled with water heated by nearby volcanoes and channeled into pools. It's an ideal way to soothe muscles after the day's activities!

Transfer to Arenal • Journey west across the Central Valley to Arenal. This area is one of the world's major coffee producers.

Day 3 Arenal Region

Canopy tour • On our canopy tour, zip lines unveil one of the planet's most fascinating ecological systems from a unique perspective—the tops of the trees. With local expert guides at your side, you can decide which view you prefer—from below or from above!

Visit to La Fortuna Waterfall • One of Costa Rica's most spectacular waterfalls, La Fortuna is located within the thick jungle of the Arenal Rainforest. You'll pass some impressive scenery (keep your camera ready for wildlife photos) as you walk to the bottom of the waterfall.

Day 4 Arenal Region

Optional excursion to Caño Negro Wildlife Refuge • On today's full-day optional excursion, veer off the beaten path to explore the diverse wildlife of Caño Negro. Situated near the Nicaraguan border, this unique site offers infinite opportunities to spot migratory birds, monkeys, iguanas, turtles and even fresh water sharks. Because the refuge is primarily wetlands, tours of the area are conducted by boat. As you glide along the Rio Frio, keep an eye out for howler monkeys, three-toed sloths, caimans, lizards that walk on water and many other animal species.

Day 5 Guanacaste

Transfer to Guanacaste • Make your way to the coastal paradise of Guanacaste.

Full-day excursion to Rincón de la Vieja National Park • Enjoy a special excursion today to Rincón de la Vieja National Park, a rain/cloud forest located high in the mountains.

Visit geothermal hot springs reminiscent of those at Yellowstone National Park, and view a wide variety of plant, bird and animal species.

Day 6 Guanacaste

Free time on Guanacaste Beach • Spend a relaxing day in the coastal paradise of Guanacaste. Miles of idyllic sandy beaches wind along the coastline not far from large cattle ranches. In pre-Columbian times, superior quality ceramics were the order of the day—archaeologists have found several priceless pieces in regional excavations. Today, outdoor active pursuits draw visitors from near and far. There's diving, surfing, boating, fishing, hiking—all taking place amongst the semi-active volcanoes, marshes, tropical forests and rivers that make up this ecologically diverse region.

Day 7 Home

Return home • Your tour director assists with the transfer to the airport for your return flight.

For complete financial and registration details, please refer to the Booking Conditions.

Get a bird's-eye view of Costa Rican wildlife from high atop the tree canopy.



