COURSE DESCRIPTION

Course Title: Computer 8

Course Number: 00502

Course Prerequisites: none

Course Description: (Include "no final exam" or "final exam required")
Computer 8 is a nine-week course designed to educate and discuss digital citizenship, internet safety, as well as, enhance word process abilities.

Suggested Grade Level: 8

Length of Course: One Semester   Two Semesters   4 days/week   Other
(Describe)36 days

Units of Credit: .2   (Insert _**NONE**_ if appropriate.)

PDE *Certification and Staffing Policies and Guidelines (CSPG)* **Required Teacher Certification(s):**
Business, Computer, Information Technology K-12

Certification verified by WCSD Human Resources Department:
      X   Yes   No

Board Approved Textbooks, Software, Materials:
Title: Microsoft Office 2010 Introductory
Publisher: South-Western, Cengage Learning
ISBN #: 978-0-538-47539-6
Copyright Date: 2011

Title: Word Introduction 2016 (Windows)
Publisher: Beezix Quick Reference Guides
Copyright Date: 2017

Date of WCSD Board Approval: May 9, 2011

Date Written: February 28, 2017

Date Approved:

Implementation Year: 2017-2018

SPECIAL EDUCATION AND GIFTED REQUIREMENTS

The teacher shall make appropriate modifications to instruction and assessment based on a student's Individual Education Plan (IEP) or Gifted Individual Education Plan (GIEP).

SPECIFIC EDUCATIONAL STANDARDS, CONTENT, & SKILLS

3.6 – Technology Education   x – performance assessed during that semester

	Performance Indicator	1	2	Assessment
A.	3.6.7B - Explain information technologies of encoding, transmitting, receiving, storing, retrieving and decoding.			• Quizzes • Teacher Observation • Tests

3.7 - Technological Devices   x – performance assessed during that semester

	Performance Indicator	1	2	Assessment
A.	3.7.7C - Explain and demonstrate basic computer operations and concepts			• Quizzes • Teacher Observation • Tests
B.	3.7.7C - Demonstrate age appropriate keyboarding skills and techniques.			
C.	3.10.7C - Apply touch keyboarding skills and techniques at expectable speed and accuracy.			
D.	3.7.10D - Utilize computer software to solve specific problems.			

For essential questions and content, see Curriculum Map - Computer 8

ASSESSMENTS

Suggested Formative Assessments: The teacher will develop and use standards-based assessments throughout the course.

- Pre-Assessments of prior knowledge (e.g. entrance cards or KWL chart)
- Labs/lab reports
- Bell ringers/Problems of the Day(PODs)
- Discussions
- Teacher observation/Questioning
- Graphic organizers (e.g. Venn diagrams, word mapping, webbing, KWL chart, etc.)
- Summarizing
- Retelling
- Notetaking
- Problem-based learning modules
- Authentic assessment
- Oral presentations
- Outlining
- Journaling
- Student presentations/projects
- Open-ended response
- Classroom Performance System (CPS)

Suggested Summative Assessments:
- Essays
- Open-Ended Responses
- Projects
- Quizzes/tests
- Student presentations
- Portfolios

District Approved Assessment Instruments
- Any district approved assessment instrument

Portfolio Assessment:　　　＿＿＿ Yes　＿X＿ No

District-wide Final Examination Required:　　　＿＿＿ Yes　＿X＿ No

Course Challenge Assessment (Describe): No

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WCSD STUDENT DATA SYSTEM INFORMATION

1. Is there a required final examination? _____ Yes __X__ No

2. Does this course issue a mark/grade for the report card?

   __X__ Yes _____ No

3. Does this course issue a Pass/Fail mark? _____ Yes __X__ No

4. Is the course mark/grade part of the GPA calculation?

   __X__ Yes _____ No

5. Is the course eligible for Honor Roll calculation? __X__ Yes _____ No

6. What is the academic weight of the course?

   _____ No weight/Non credit __X__ Standard weight

   _____ Enhanced weight (Describe) AP