

***2017-2018***

***MEMORANDUM of UNDERSTANDING***

***Between***

***Career and Technical Centers and Sending School Districts***

***And***

***The Bureau of Career and Technical Education***

***For***

***Participation in the***

***BCTE Technical Assistance Program***

## **Technical Assistance Program Commitment**

Despite a decade of reform and rising public expenditures for education, little has changed in most high schools to prepare students for the demands of work and further education. The Technical Assistance Program (TAP) is focused on assisting schools in raising student academic achievement. The technical assistance is designed to support career and technical centers (CTCs) and their sending school districts by offering these sites multiple resources at minimal cost. *Costs associated with travel and substitutes are the responsibility of the school.*

### **Purpose**

The purpose of this Program is to significantly raise the academic and technical achievement of all students at the CTC and their sending school districts which take advantage of this opportunity. Through this program, BCTE will assist CTCs and their sending school districts with raising student performance on the Keystone Exams and occupational end-of-program assessments. Each participating CTC and their sending school districts agree to align their Perkins local plan activities for increasing student achievement with the TAP activities and participate in all professional development activities provided by BCTE.

### **Goal**

The baseline year for the Keystone Exams is 2012-2013. The academic targets are based on the state's level of proficiency in the baseline year. The targets are Literature, 44 percent, and Algebra I, 30-percent. Progress is defined as, a five percentage point increase over the state's baseline in students achieving proficiency on the *Literature Keystone Exam* and a six percentage point increase over the state's baseline in students achieving proficiency on the *Algebra I Keystone Exam*.

In addition, progress is defined as a 2 percentage point increase over the school's baseline in students achieving proficiency on the *end-of-program occupational* assessment.

### **TAP Activities**

Your school has confirmed all of the TAP services you will participate in during the 2017-2018 school year. Schools were chosen to participate in the various activities based on BCTE review of the *Intent to Participate Survey* responses and a school's ability to most benefit from each TAP activity. Each activity will be on-site at each school.

**Memorandum of Understanding  
with  
Warren County Career Center**

**2017-2018  
Technical Assistance Program (TAP) Activities**

By signing this Memorandum of Understanding, you are assuring your school's participation in the following TAP activities:

- NOCTI Pre-Tests and Study Guides
- Math in CTE

---

CTE Director Signature


Date

---

Superintendent Signature

Date

---

  
Director, Bureau of Career and Technical Education  
Pennsylvania Department of Education

6/13/17

Date