



Office 365 End User Training

Presented To:

Warren County School District
Brian Collopy

Presented By:

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Rob Lavin
Solution Architect

Date Offered:

06/13/2017

Proposal Ref. #

50121141 V. 1

Date Expires:

07/14/2017

Document Conditions

■ Conditions Overview

General

This Statement of Work (SOW) is governed by the Master Services Agreement (MSA) to be executed by the Customer and MCPc, Inc. (aka MCPc). No terms or conditions contained herein shall supersede the terms and conditions set forth in the MSA unless mutually agreed in writing and mutually executed.

This Statement of Work outlines the services to be provided by MCPc to the customer in connection with the following Project. This Statement of Work is intended to specify the services to be provided during each phase of the project and to detail the obligations of both parties.

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Pricing Disclaimer

Any pricing information that is contained within this document is deemed accurate as of the date of this proposal and is based upon the then current information that has been provided to MCPc by our various vendors and suppliers. Therefore, MCPc is submitting this pricing as "Budgetary", with the understanding that this pricing may change by the time an order is placed. MCPc will review all budgetary pricing and present "Final Pricing" just prior to an order(s) being placed.

■ Executive Summary Overview

The Warren County School District is looking for end user training sessions to educate users on key topics related to Office 365. MCPc is proposing following as an IT partner with experience and expertise in these technologies.

Topics to be covered will include, but not be limited to

1. Outlook desktop, web and mobile client

2. OneNote Class Notebook
3. Microsoft Sway
4. Microsoft Classroom (optional)
5. Microsoft Forms (optional)
6. Microsoft Staffhub (optional)
7. OneDrive (optional)

Four identical sessions will take place. June 19th in the morning, June 19th in the afternoon, June 20th in the morning and June 20th in the afternoon. Each session will last approximately 3 1/2 hours not including breaks. Sessions will be broadcast from one location to all other locations leveraging a conferencing solution that will allow two-way communication for Q&A along with the presentation of materials. The MCPc trainer will be scheduled to be onsite for the entire work day and travel expenses are included in the fixed fee.

Pricing Summary

Office 365 End User Training

Part #	Description	QTY	Unit	One Time Cost	Recurring Cost
MSO-RMT-CONS-O365Train	Office 365 End User Training	1	\$4,500.00	\$4,500.00	\$0.00
Office 365 End User Training				\$4,500.00	\$0.00

Authorization to Proceed

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and represent that the persons whose signatures appear below are duly authorized to execute this Agreement. I have reviewed the information contained in the Statement of Work and agree to the baseline commitments, Customer Responsibilities, terms, and conditions specified within.

Warren County School District	MCPc, Inc.
Name:	Name:
Title:	Title:
Signature:	Signature:
Date:	Date:
Proposal Ref. # 50121141 V.1	Purchase Order #