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3 **WARREN COUNTY SCHOOL DISTRICT**
4

SECTION 4000

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6 **4100 CONTRACTS AND PURCHASING**
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8 4110 Miscellaneous Services and Contracts
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10 The Board hereby authorizes the Superintendent or his/her
11 designee to enter into contracts and to execute purchase orders and
12 work orders for miscellaneous services necessary to the efficient
13 operation of the District and not addressed in the preceding sections
14 concerning grounds, buildings and supplies. In making such
15 expenditures, the Superintendent shall be governed by the same
16 constraints as set forth in the preceding section concerning supplies
17 except that the Superintendent or his/her designee shall not be obligated
18 to obtain written or telephonic price quotations for the provision of
19 professional services costing less than \$15,500 and more than \$4,000.
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21 **The authority given hereunder is intended to be limited to those**
22 **situations which are of an emergency nature or which are unusual in**
23 **that the circumstances require an immediate purchase without the**
24 **opportunity for prior review by the Board.**
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26 **For every expenditure authorized under this section, the**
27 **Superintendent shall, at the next regularly scheduled Board meeting**
28 **following the authorization of said expenditure, deliver a written**
29 **report to the Board for the purpose of reviewing the actions taken**
30 **by the Superintendent. The report shall be a separate document**
31 **citing this section and shall not solely be a part of another report or**
32 **motion such as bills authorized for payment. However, all**
33 **expenditures authorized by the Superintendent hereunder shall,**
34 **also, be submitted to the Board for approval for payment.**
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36 Adoption Date - September 13, 1999
37 Revision Date June 27, 2005 on 1st and 2nd Reading
38 Revision Date
39 Practice -
40 Legal Reference -
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42 LDC/dv
43 NJK/ja
44 DARS/rjf
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