

Transportation Updates
9/24/08

This is an update as to where we are at with the integration between BusBoss and Pentamotion System

- I spoke to Amy Stewart and Brian Collopy on Monday for an update since the IT Department is handling this function. Amy stated that her department is trying to get fully manned and that this is her priority at this time and that projects come second.
- We are planning on updating to the latest revision of BusBoss the week of October 6th. I got the July revision disc of the 911 maps from Bill Gallagher and gave them to Brian Collopy to look over. He is planning on doing the update and mapping at the same time. This will enable us to share data between the two programs instead of double entering as we do now. He has spoken to BusBoss about this and it will be a significant project to get the mapping updated.
- A more complete report can be done after this done and we see if the two programs are talking to each other and if there is any glitches. I hope to have everything on-line by early next year so when we start entering data for 09-10 school year both programs will have the same info
- I am currently going line by line for each school to make sure data is the same in both. We are doing much better this year letting each other (schools/transportation) know when any changes are made which affects transportation needs.

Other issues:

- Bus runs are running pretty smooth with no major problems
- We are getting this years odometer sheets in from the contractors and entering data into the system. I have set up a couple spreadsheets to help keep track of mileage and time runs of each bus for a report requested by Mr. Lockett and to keep better track of required info on each driver. I am also revising the filing system to keep better track of documentation required by the auditors.
- We've completed the required PDE EOY report on time.
- I will be riding various buses and vans next month and reviewing the current routes and making adjustments as needed to make sure we are being as efficient as possible.
- I would like to add a full time secretarial position to this department to help with data input and record keeping. Right now we have Deb Lord for 3.5 hours a day which helps but having person for the whole day would free me up to do administrative duties such as revising the safety manuals and dealing with problems and parents. I could redistribute the duties between Sonja and the new person to make sure the office runs more efficiently. This person could also help in the purchasing department doing orders when Christie gets busy with orders.