

BUDGET YEAR 2007/2008 W.C.S.D. PURCHASE REQUEST
THIS WILL NOT BE PROCESSED IF ALL ITEMS ARE NOT COMPLETED

ACCOUNT CLASSIFICATION

Textbooks - First Grade	(Ex. Textbooks)	SCHOOL: Central Office	Within Approved Budget ☒ Yes ☐ No
OFFICIAL USE ONLY			
P.O. #:	Requested by:	Vendor: (Only One Vendor Per Request)	Building Approval:
	Rosemarie Green	Name of Vendor:	
		Harcourt School Publishers - STORYtown	
Vendor #:	Date requested:	USPS Address:	Central Office Approval
	10/16/2008	6277 Sea Harbor Dr.	
Ship to Bldg #:	Bldg. #:	Orlando, FL 32887	Date Approved:
		(800) 225-5425	
	Program:	Fax to (800) 269-5232	Principal
			Director

WCSD BUN # & ACCT. #	Item #	Description/Code Info. & Dates of Subscription (To Run From - To) (Use more than one line if necessary)	Qty.	Unit Price	Total Price
Sample: 01 1100 000 00 00 000 640	UNV-14215	Hanging file folders - legal - 1/5 tab cut	3	11.62	34.86
01 1190 810 00 00 085 610	978-0-15-376983-2	PA Teacher Edition Collection, LV 1 (includes 5 editions)	11	495.00	\$ 5,445.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Reason for Request: DO NOT ADD S & H					\$ 5,445.00

If Equipment, Trade-In? Yes ☐ No ☐ Make/Model: _____

BUDGET APPROVAL: _____

Mr. Petter Turnquist - Business Administrator (or authorized representative)

Robert E. Terrill, Ed. D., Superintendent

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2

ACCOUNT CLASSIFICATION

Textbooks - First Grade

(Ex. Textbooks)

SCHOOL: Central Office

OFFICIAL USE ONLY
P.O. #:
Vendor #:
Ship to Bldg #:

Vendor: (Only One Vendor Per Request)

Requested by: Rosemarie Green
Date requested: 10/16/2008
Bldg.#: Central Office
Program: Language Arts

Name of Vendor: Harcourt School Publishers - STORYtown
USPS Address: 6277 Sea Harbor Dr.
 Orlando, FL 32887
(800) 225-5425
Fax to (800) 269-5232

Within Approved Budget ☒ Yes ☐ No

Building Approval:

Central Office Approval Principal

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