

Informational Summary

Topic: Copier Lease Contracts

Committee Date: June 28, 2010

Summary:

The Technology Department has gathered quotes and lease agreements for 14 of the 15 copiers that are currently up for renewal. One copier does not require a renewal; the lease is configured for a buyout after completion. The district will continue to use this copier paying only maintenance and supplies moving forward.

The proposed Fair Market Value Lease Agreements have been drawn up to add scanning to email and network printing by security code as functional upgrades if the existing copier did not support these features. Faxes and finishing kits have been added to the office copiers.

Pricing for these copiers has been quoted through James B Schwab Co. whose figures are under the CoStars State Contract pricing agreement. The district will be able to save at least a total of \$334.75 on the monthly payments over the life of these 14 copier leases.

Action is not required until late July when a special board meeting will be necessary to approve these quotes and sign lease agreements.

LOCATION	Current Equip.	Current Payment	Proposed Equip.	Proposed Payment
YOUNGSVILLE HIGH	Ricoh 2090	\$ 639.28	Ricoh 8001	\$ 333.73
EISENHOWER	Ricoh 2090	\$ 639.28	Ricoh 907	\$ 537.53
WARREN HIGH	(2) Ricoh 2090	\$1094.69	(2) Ricoh 907	\$1075.05
BEATY	Ricoh 2075 & 2060	\$ 789.88	(2) Ricoh 8001	\$ 634.77
BEATY LIBRARY	Kyocera 3035	\$ 81.47	Ricoh 2851	\$ 94.04
ALLEGHENY	Xerox cc255	\$ 347.85	Ricoh 6001	\$ 424.63
SUGAR GROVE	Xerox cc55	\$ 446.85	Ricoh 7001	\$ 514.39
SUGAR GROVE OFFICE	Xerox cc238	\$ 209.04	Ricoh 2851	\$ 167.44
WARREN ELE. OFFICE	Xerox CC35	\$ 181.98	Ricoh 2851	\$ 191.44
MAILROOM	Ricoh 161	\$ 62.16	-----	-- 0 --
EISENHOWER OFFICE	Ricoh 4500	\$ 162.18	Ricoh 5001	\$ 192.75
WARREN ELE TEACH.	(2) Ricoh 2075	* \$ 498.63	(2) Ricoh 8001	\$ 634.77
TOTAL	15	\$5,153.29	14	\$4,800.54

* 60 month average