
NORTHWEST TRI-COUNTY INTERMEDIATE UNIT
PROPOSED BUDGET
FOR
GENERAL OPERATING
AND
SCHOOL IMPROVEMENT SERVICES
2011-12

FOREWORD

In 1970, the Commonwealth of Pennsylvania created 29 Intermediate Units which are regional educational service agencies to provide consultative, advisory, and educational program services to school districts.

The budget document contains a review of the proposed General Operating and School Improvement Services budgets of the Northwest Tri-County Intermediate Unit for the 2011-12 school year.

The passing of this budget by the Intermediate Unit Board and a majority of the 17 school district boards will assure that the Northwest Tri-County Intermediate Unit continues to operate on a sound fiscal basis.

The Intermediate Unit is presently in the last year of a five-year Strategic Plan. The goals set forth in the Plan will assist us in moving in a direction consistent with the changing needs as identified by the districts.

This document represents our efforts and activities as an Intermediate Unit and defines our fiscal goals for the upcoming year.

**GENERAL OPERATING
AND
SCHOOL IMPROVEMENT SERVICES**

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SECTION I

ADMINISTRATIVE SUMMARY

ADMINISTRATIVE SUMMARY

The following charts are provided in an attempt to summarize the financial, organizational, and functional accomplishments of the Northwest Tri-County Intermediate Unit over the past twelve month period. I.U. #5 has service responsibility for 17 school districts in Crawford, Erie, and Warren Counties with total program services in excess of \$57 million of which only \$208,182 is provided from the state to support the basic Intermediate Unit administrative structure. Comprising this \$57 million budget are more than 100 separate programs funded through a wide array of contracts, state, and federal grants developed and managed by the Intermediate Units' service areas. These service areas include Special Education; School Improvement Services; Financial Services; Technology Solutions and Services; Early Intervention/Mental Health Services; and Personnel Services/Internal Operations, collectively employing more than 396 professional and support staff personnel throughout the three county area. These charts depict the financial and organizational structure, which make these accomplishments possible.

2010-11 RESOURCE SUMMARY:

| <u>General Operating Budget</u> | | | <u>IU Generated Programming and Services</u> | | | <u>Total</u> |
|---------------------------------|--------------------------|----------------------------|--|--------------------------|----------------------------|--------------|
| \$1,972,189 | | | \$55,330,967 | | | \$57,303,156 |
| 3.44% | | | 96.56% | | | |
| State Revenue | Districts' Contributions | Other Revenue (see page 4) | Other State Programs | Other Federal Programs** | Marketed/Contract Services | |
| \$208,182 | \$932,160 | \$831,847 | \$15,708,486 | \$25,614,464 | \$14,008,017 | |
| | 1.63% | | | | | |

****Includes \$7,738,101 of Federal Stimulus IDEA and Title Monies**

SECTION II

PROPOSED BUDGETS

BUDGET SUMMARY SHEET

| | | ADJUSTED BUDGET 2010-11 | PROPOSED BUDGET 2011-12 |
|--|--|-------------------------------|-------------------------------|
| Beginning Unreserved Fund Balance | | 400,000 | 400,000 |
| Revenue: | State | | |
| | State General Operating Subsidy | 187,683 | 187,683 |
| | State Capital Subsidy | 20,499 | 20,499 |
| | Total State Revenue | 208,182 | 208,182 |
| | District | | |
| | Districts' Contributions | 932,160 | 960,125 |
| | Other | | |
| | Nonpublic Schools Allocation | 40,759 | 40,759 |
| | Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs) | 158,286 | 158,286 |
| | Grant Revenue (Required Programmatic Services) | 323,008 | 337,741 |
| | Membership Fees | 82,367 | 82,367 |
| | Investments | 158,506 | 179,204 |
| | Social Security Reimbursement | 39,743 | 40,190 |
| | Retirement Reimbursement | 29,178 | 55,130 |
| | Total Other Revenue | 831,847 | 893,677 |
| | Total Revenue | 1,972,189 | 2,061,984 |
| | Total Expenditures | 1,972,189 | 2,061,984 |
| | Allocation from Fund Balance | 0 | 0 |
| | Ending Unreserved Fund Balance | 400,000 | 400,000 |

GENERAL OPERATING BUDGET

GENERAL OPERATING BUDGET

The General Operating Budget for Northwest Tri-County Intermediate Unit programs includes the Board, Administrative Services, Board Secretary, and the Business Office.

REVENUE

| State Accounting System Code | Source | Adjusted Budget 2010-11 | Proposed Budget 2011-12 |
|------------------------------------|--|-------------------------------|-------------------------------|
| 0770 | Allocation from Unreserved Fund Balance | - | - |
| 6510 | Investments | 114,083 | 134,781 |
| 6970 | Nonpublic Schools | 40,759 | 40,759 |
| 7120 | State General Operating Subsidy | 187,683 | 187,683 |
| 7130 | State Capital Subsidy | 20,499 | 20,499 |
| 7810 | Social Security Reimbursement | 8,167 | 8,549 |
| 7820 | Retirement Reimbursement | 5,973 | 11,468 |
| 9320 | Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs) | 118,286 | 118,286 |
| | | Total | |
| | | 495,450 | 522,025 |

| FUNC | OBJ | F.S. | OBJECT DESCRIPTION | ADJUSTED | PROPOSED | CHANGE |
|------|-----|------|--|----------|----------|--------|
| | | | | 10-11 | 11-12 | |
| | | | BOARD SERVICES | | | |
| 2310 | 151 | 010 | Salary, Board/Administrative Secretary | 49,419 | 49,419 | 0 |
| 2310 | 210 | 010 | Insurance | 12,993 | 14,743 | 1,750 |
| 2310 | 220 | 010 | Social Security | 3,781 | 3,972 | 191 |
| 2310 | 230 | 010 | Retirement | 2,765 | 5,318 | 2,553 |
| 2310 | 250 | 010 | Unemployment Compensation | 160 | 160 | 0 |
| 2310 | 260 | 010 | Workmen's Compensation | 395 | 465 | 70 |
| 2310 | 432 | 010 | Repairs & Maintenance - Equipment | 4,500 | 5,000 | 500 |
| 2310 | 523 | 010 | Liability Insurance | 2,500 | 2,500 | 0 |
| 2310 | 525 | 010 | Bonding Insurance | 500 | 500 | 0 |
| 2310 | 531 | 010 | Communications - Telephone | 700 | 700 | 0 |
| 2310 | 532 | 010 | Communications - Postage | 750 | 750 | 0 |
| 2310 | 540 | 010 | Advertising | 1,300 | 1,300 | 0 |
| 2310 | 550 | 010 | Printing & Binding | 5,000 | 5,000 | 0 |
| 2310 | 580 | 010 | Travel Expense | 7,000 | 7,000 | 0 |
| 2310 | 610 | 010 | General Supplies | 3,000 | 3,000 | 0 |
| 2310 | 635 | 010 | Meals & Refreshments | 6,000 | 6,000 | 0 |
| 2310 | 640 | 010 | Books & Periodicals | 500 | 500 | 0 |
| 2310 | 810 | 010 | Dues & Fees | 500 | 500 | 0 |
| | | | SUBTOTAL 2310 | 101,763 | 106,827 | 5,064 |
| | | | LEGAL SERVICES | | | |
| 2350 | 330 | 010 | Other Professional Services | 5,500 | 5,500 | 0 |
| | | | SUBTOTAL 2350 | 5,500 | 5,500 | 0 |

| FUNC | OBJ | F.S. | OBJECT DESCRIPTION | ADJUSTED | PROPOSED | CHANGE |
|------|-----|------|---|----------|----------|--------|
| | | | | 10-11 | 11-12 | |
| | | | ADMINISTRATIVE SERVICES | | | |
| 2360 | 111 | 010 | Salaries, Administrative | 164,074 | 164,074 | 0 |
| 2360 | 210 | 010 | Insurance | 20,248 | 22,025 | 1,777 |
| 2360 | 220 | 010 | Social Security | 12,552 | 13,125 | 573 |
| 2360 | 230 | 010 | Retirement | 9,180 | 17,617 | 8,437 |
| 2360 | 250 | 010 | Unemployment Compensation | 160 | 160 | 0 |
| 2360 | 260 | 010 | Workmen's Compensation | 1,313 | 1,537 | 224 |
| 2360 | 431 | 010 | Repairs & Maintenance - Building | 84,149 | 84,149 | 0 |
| 2360 | 432 | 010 | Repairs & Maintenance - Equipment | 4,500 | 5,000 | 500 |
| 2360 | 442 | 010 | Rental Equipment | 500 | 500 | 0 |
| 2360 | 523 | 010 | General Prof & Liab Ins | 5,500 | 5,500 | 0 |
| 2360 | 531 | 010 | Communications - Telephone | 1,500 | 1,500 | 0 |
| 2360 | 532 | 010 | Communications - Postage | 500 | 500 | 0 |
| 2360 | 550 | 010 | Printing & Binding | 5,500 | 5,500 | 0 |
| 2360 | 580 | 010 | Travel Expense | 8,500 | 8,500 | 0 |
| 2360 | 610 | 010 | General Supplies | 9,511 | 9,511 | 0 |
| 2360 | 635 | 010 | Meals & Refreshments | 6,000 | 6,000 | 0 |
| 2360 | 640 | 010 | Books & Periodicals | 1,000 | 1,000 | 0 |
| 2360 | 810 | 010 | Dues & Fees | 9,000 | 9,000 | 0 |
| | | | SUBTOTAL 2360 | 343,687 | 355,198 | 11,511 |
| | | | INTERNAL SERVICE-FUND TRANSFER | | | |
| 2510 | 330 | 010 | Intrasystem Transfers (Support for Business Office. Utilizing grants to offset operating costs.) | 30,000 | 30,000 | 0 |
| | | | SUBTOTAL 2510 | 30,000 | 30,000 | 0 |

| FUNC | OBJ | F.S. | OBJECT DESCRIPTION | ADJUSTED | PROPOSED | CHANGE |
|------|-----|------|--|----------------|----------------|---------------|
| | | | | 10-11 | 11-12 | |
| | | | VEHICLE OPERATION AND MAINTENANCE | | | |
| 2650 | 433 | 010 | Repairs & Maintenance - Vehicles | 6,000 | 6,000 | 0 |
| 2650 | 522 | 010 | Auto Liability Insurance | 1,500 | 1,500 | 0 |
| 2650 | 626 | 010 | Gasoline | 7,000 | 7,000 | 0 |
| | | | SUBTOTAL 2650 | 14,500 | 14,500 | 0 |
| | | | BUDGETARY RESERVE | | | |
| 5900 | 000 | 010 | Budgetary Reserve (The amount budgeted in 10-11 has been adjusted to the salary accounts above.) | 0 | 10,000 | 10,000 |
| | | | TOTAL GENERAL OPERATING BUDGET | 495,450 | 522,025 | 26,575 |

SCHOOL IMPROVEMENT SERVICES BUDGET

SCHOOL IMPROVEMENT SERVICES

REVENUE

| State Accounting System Code | Source | Adjusted Budget 2010-11 | Proposed Budget 2011-12 |
|------------------------------------|--|-------------------------------|-------------------------------|
| 6510 | Investments | 44,423 | 44,423 |
| 6947 | Districts' Contributions | 932,160 | 960,125 |
| 6970 | Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs) | 40,000 | 40,000 |
| 6970 | Grant Revenue (Required Programmatic Services) | 323,008 | 337,741 |
| 6990 | Membership Fees/Miscellaneous Revenue | 82,367 | 82,367 |
| 7810 | Social Security Reimbursement | 31,576 | 31,641 |
| 7820 | Retirement Reimbursement | 23,205 | 43,662 |
| | | Total | 1,476,739 |
| | | | 1,539,959 |

| FUNC | OBJ | F.S. | OBJECT DESCRIPTION | ADJUSTED | PROPOSED | CHANGE |
|------|-----|------|--|----------|----------|----------|
| | | | | 10-11 | 11-12 | |
| | | | SCHOOL IMPROVEMENT SERVICES | | | |
| 2200 | 111 | 020 | Salaries, Administrative | 299,577 | 299,577 | - |
| 2200 | 131 | 020 | Salary, Professional | 315,950 | 315,950 | - |
| 2200 | 151 | 020 | Salaries, Clerical | 175,724 | 186,694 | 10,970 |
| 2200 | 171 | 020 | Salaries, Operative | 34,256 | 0 | (34,256) |
| 2200 | 210 | 020 | Insurance | 198,376 | 210,393 | 12,017 |
| 2200 | 220 | 020 | Social Security | 63,151 | 63,282 | 131 |
| 2200 | 230 | 020 | Retirement | 46,410 | 87,324 | 40,914 |
| 2200 | 240 | 020 | Tuition Reimbursement | 3,000 | 2,272 | (728) |
| 2200 | 250 | 020 | Unemployment Compensation | 2,432 | 7,445 | 5,013 |
| 2200 | 260 | 020 | Workmen's Compensation | 6,604 | 7,763 | 1,159 |
| 2200 | 320 | 020 | Purchased Educational Services | 17,025 | 17,025 | - |
| 2200 | 340 | 020 | Purchased Technical Services | 64,650 | 64,650 | - |
| 2200 | 431 | 020 | Repairs & Maintenance - Building | 33,680 | 33,680 | - |
| 2200 | 432 | 020 | Repairs & Maintenance - Equipment | 72,000 | 75,000 | 3,000 |
| 2200 | 521 | 020 | Fire Insurance | 575 | 575 | - |
| 2200 | 523 | 020 | General Professional & Liability Insurance | 1,925 | 1,925 | - |
| 2200 | 531 | 020 | Communications - Telephone | 8,000 | 8,000 | - |
| 2200 | 532 | 020 | Communications - Postage | 6,000 | 6,000 | - |
| 2200 | 550 | 020 | Printing & Binding | 3,000 | 3,000 | - |
| 2200 | 580 | 020 | Travel Expense | 20,000 | 20,000 | - |
| 2200 | 610 | 020 | Supplies | 14,104 | 14,104 | - |
| 2200 | 612 | 020 | Digital Streaming/Professional Resources/Emerging Technology | 80,000 | 80,000 | - |
| 2200 | 626 | 020 | Gasoline | 1,000 | 1,000 | - |
| 2200 | 635 | 020 | Meals & Refreshments | 2,000 | 2,000 | - |

| FUNC | OBJ | F.S. | OBJECT DESCRIPTION | ADJUSTED | PROPOSED | CHANGE |
|------|-----|------|--|------------------|------------------|---------------|
| | | | | 10-11 | 11-12 | |
| 2200 | 640 | 020 | Books & Periodicals | 5,300 | 5,300 | - |
| 2200 | 810 | 020 | Dues & Fees | 2,000 | 2,000 | - |
| | | | SUBTOTAL 2200 | 1,476,739 | 1,514,959 | 38,220 |
| | | | BUDGETARY RESERVE | | | |
| 5900 | 000 | 020 | Budgetary Reserve (The amount budgeted in 10-11 has been adjusted to the salary accounts above.) | | 25,000 | 25,000 |
| | | | TOTAL SCHOOL IMPROVEMENT SERVICES | 1,476,739 | 1,539,959 | 63,220 |
| | | | GRAND TOTAL | 1,972,189 | 2,061,984 | 89,795 |

DISTRICTS' CONTRIBUTIONS
TO SUPPORT
SCHOOL IMPROVEMENT SERVICES BUDGET

DISTRICTS' CONTRIBUTIONS TO SUPPORT THE 2011-12 SCHOOL IMPROVEMENT SERVICES BUDGET

***Districts' Contributions are based on the District Full-time Instructional Staff as of October 1, 2010 for \$334,125 and the State Formula for Withholding for \$626,000.**

| | Actual Contribution 2005-06 | Actual Contribution 2006-07 | Actual Contribution 2007-08 | Actual Contribution 2008-09 | Actual Contribution 2009-10 | *Estimated Contribution 2010-11 | *Estimated Contribution 2011-12 |
|---|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---------------------------------------|---------------------------------------|
| Conneaut | 46,188.25 | 45,619.99 | 45,546.66 | 45,742.34 | 45,329.80 | 42,720.96 | 43,936.83 |
| Corry | 30,215.95 | 29,903.38 | 30,027.98 | 30,727.41 | 30,619.66 | 31,997.43 | 33,251.29 |
| Crawford Central | 67,759.76 | 68,444.35 | 66,845.45 | 65,557.18 | 64,805.06 | 67,259.38 | 69,323.83 |
| City of Erie | 169,150.87 | 170,791.73 | 170,615.04 | 170,319.67 | 164,785.50 | 178,805.98 | 185,518.59 |
| Fairview | 36,089.96 | 35,993.97 | 36,171.41 | 36,185.96 | 36,426.84 | 39,268.16 | 39,977.42 |
| Fort LeBoeuf | 47,738.17 | 48,299.70 | 48,028.61 | 47,760.63 | 50,378.55 | 45,334.70 | 46,385.92 |
| General McLane | 42,894.47 | 42,681.78 | 42,050.70 | 42,250.70 | 42,702.69 | 42,168.75 | 43,251.63 |
| Girard | 27,136.82 | 26,905.37 | 26,900.55 | 26,838.13 | 27,603.19 | 27,853.65 | 28,809.88 |
| Harbor Creek | 41,088.19 | 39,596.59 | 40,089.53 | 40,498.14 | 41,050.69 | 41,957.14 | 43,008.36 |
| Iroquois | 15,131.39 | 15,433.12 | 15,021.84 | 15,229.23 | 15,140.25 | 15,792.46 | 16,387.73 |
| Millcreek | 153,201.96 | 155,653.92 | 157,910.21 | 157,228.35 | 157,399.35 | 161,461.03 | 164,684.34 |
| North East | 28,892.00 | 28,742.79 | 28,417.54 | 28,640.63 | 28,700.11 | 28,765.94 | 29,595.52 |
| Northwestern | 22,605.23 | 22,244.95 | 22,334.32 | 22,783.79 | 23,083.09 | 23,324.33 | 24,134.91 |
| PENNCREST | 50,917.52 | 52,411.11 | 51,912.74 | 52,466.72 | 53,413.10 | 56,232.58 | 58,208.37 |
| Union City | 15,890.97 | 15,677.27 | 15,623.19 | 15,780.28 | 15,524.01 | 16,136.05 | 16,788.32 |
| Warren County | 83,490.22 | 79,797.07 | 80,829.42 | 79,286.51 | 79,941.20 | 84,952.92 | 87,967.27 |
| Wattsburg | 26,618.27 | 26,812.91 | 26,684.81 | 27,714.33 | 28,106.91 | 28,128.54 | 28,894.79 |
| Total Districts' Contributions | 905,010.00 | 905,010.00 | 905,010.00 | 905,010.00 | 905,010.00 | 932,160.00 | 960,125.00 |

