

BUDGETARY TRANSFER REQUEST FORM
Warren County School District

Individual Requesting
Transfer of Funds:

Lisa Niedzialek

Date: Oct. 12, 2010

Building: Central Office

Budget

Year: 2010-2011

Budget
Request
#1:

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

From(Cr):					
BUDGET	ASN #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
01-2250-000-21-00-000	/ 645	SECONDARY LIBRARY/SOFTWARE	\$ 2,400	\$ 30,000	\$ 27,600
					\$ -
TOTAL CREDITS			\$ 2,400	\$ 30,000	\$ 27,600

Budget
Request
#1:

The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

To (Db):					
BUDGET	ASN #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
01-2380-000-21-01-000	/ 535	EMHS PRINCIPAL/POSTAGE	\$ 200	\$ 7,732	\$ 7,932
01-2380-000-21-02-000	/ 535	SAHS/POSTAGE	\$ 200	\$ 6,000	\$ 6,200
01-2380-000-21-04-000	/ 535	WAHS PRINCIPAL/POSTAGE	\$ 200	\$ 9,500	\$ 9,700
01-2380-000-21-05-000	/ 535	YAHS PRINCIPAL/POSTAGE	\$ 200	\$ 3,550	\$ 3,750
01-2380-000-21-06-000	/ 535	BWMS PRINCIPAL/POSTAGE	\$ 200	\$ 7,000	\$ 7,200
01-2380-000-11-10-000	/ 535	WAEC PRINCIPAL/POSTAGE	\$ 200	\$ 1,996	\$ 2,196
01-2380-000-11-23-000	/ 535	RUSSELL PRINCIPAL/POSTAGE	\$ 200	\$ 264	\$ 464
01-2380-000-11-26-000	/ 535	SHEFF ELEM PRINCIPAL/POSTAGE	\$ 200	\$ 265	\$ 465
01-2380-000-11-27-000	/ 535	SSELC PRINCIPAL/POSTAGE	\$ 200	\$ 250	\$ 450
01-2380-000-11-29-000	/ 535	PRINCIPAL SUGAR GROVE/POSTAGE	\$ 200	\$ 525	\$ 725
01-2380-000-11-32-000	/ 535	YEMS PRINCIPAL/POSTAGE	\$ 200	\$ 2,500	\$ 2,700
01-2380-000-11-40-000	/ 535	ALL VALLEY PRINCIPAL/POSTAGE	\$ 200	\$ 450	\$ 650
TOTAL DEBITS			\$ 2,400	\$ 40,032	\$ 42,432

Directions: This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL:

Amanda Hefrich

DATE: 10-21-10

DATE: