

BUDGET YEAR 2011-2012 W.C.S.D. PURCHASE REQUEST
THIS WILL NOT BE PROCESSED IF ALL ITEMS ARE NOT COMPLETED

RECEIVED
 WCSD
 MAY 17 2011
 Federal Programs

ACCOUNT CLASSIFICATION

(Ex. Textbooks)

SCHOOL: Central Office

OFFICIAL USE ONLY
P.O. #:
Vendor #:
Ship to Bldg #:

Vendor: (Only One Vendor Per Request) Within Approved Budget Yes No

Requested by: Rosemarie Green Name of Vendor: Houghton Mifflin Harcourt Building Approval: _____

Date requested: 5/17/2011 USPS Address: www.hmhschool.com Central Office Approval: _____ Principal

Bldg #: 35 Date Approved: _____ Director

Program: Grammar

WCSD-BUN # & ACCT. #	Item #	Description/Code Info. & Dates of Subscription (To Run From - To) (Use more than one line if necessary)	Qty.	Unit	Total
				Price	Price
01 1100 000 00 00 000 640	1150451	978-0-153-49910-4 Grade 3 Grammar Practice Books Student Edition	374	7.80	\$ 2,917.20
↓	1150454	978-0153-49911-1 Grade 4 Grammar Practice Books Student Edition	363	7.80	\$ 2,831.40
	1150457	978-0-153-49912-8 Grade 5 Grammar Practice Books Student Edition	387	7.80	\$ 3,018.60
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Reason for Request: _____ DO NOT ADD S & H					\$ 876.72
					\$ 9,643.92

If Equipment, Trade-In? Yes No Make/Model: _____

BUDGET APPROVAL: _____ Business Administrator (or authorized representative) Robert E. Terrill, Ed. D., Superintendent