



Attorneys & Counselors

120 West Tenth Street  
Erie, Pennsylvania 16501-1461  
814-459-2800  
Fax 814-453-4530  
www.kmgslaw.com

# MEMO

TO: Superintendents and Business Managers

FROM: Timothy M. Sennett 

DATE: January 4, 2013

RE: Distribution Formula Resolution

---

As you are aware the Ad Hoc Committee of the Northwest Tri-County Intermediate Unit (the "Intermediate Unit") unanimously approved the distribution formula for the distribution of funds in accordance with the Resolution and Action Plan. The Ad Hoc Committee is comprised of Superintendents, Business Managers, Board Members and IU Administrative Representatives. Eleven School Districts were represented on the Ad Hoc Committee. The Ad Hoc Committee requested, and on December 11, 2012, we forwarded to you the spreadsheets of expenses paid by the seventeen School Districts to the Intermediate Unit over the last eight fiscal years. In addition, we provided you a summary page by expenses, percentage and proposed distribution formula. The final distribution formulas are based upon "total payment percent" from the majority of the disbursement amounts set forth in the Resolution and Action Plan. Contingency Access, Reading Recovery and Cyber Services are limited to each of the School District's expense contribution percentage. Contingency special education is evenly split on equal expense payment made by each School District.

The Superintendents and Business Managers were requested to review this documentation for accuracy and advise by December 18, 2012 of any changes in their expense pages and approval of the distribution formula.

**At this time, all seventeen School District Superintendents and Business Managers have responded and have not changed their expense pages and have approved the distribution formula.**

Thus, at this time, attached please find the final expense pages and final distribution formulas. I am also enclosing a formula approval resolution to be adopted by each School District during the month of January 2013. The goal is to provide unanimous approval of the distribution formula by all seventeen School Districts by January 31, 2013 so the distribution formula could then be approved by the Intermediate Unit Board at its meeting of February 20, 2013.

**Please return the fully executed Resolution to the undersigned by January 31, 2013.**

If you have any questions, please feel free to contact me at any time.

# 1340245.v1