## **BUDGETARY TRANSFER REQUEST FORM**

**Warren County School District** 

Individual Requesting Transfer of Funds:			Phil Knapp			
Date:	11/4/2013		Building:			
Budget Year:	2013-2014				This is the	nount not
Budget Request #1	From(Cr):		The amount of funds requested for transfer from this account indicates more funds are available than required this year.	<u> </u>	the current	balance
	BUN#	Acct#	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
3	01-5900-000-00-00-000	912	Contingency-unresolved staff reserve	\$ 28,675		\$ (28,675) \$ -
						\$ - \$ - \$ -
						\$ - \$ -
						\$ - \$ -
						\$ - \$ -
			TOTAL CREDITS	\$ 28,675	\$ -	\$ (28,675)
Budget Request			The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.		This is the current "budget," amount not the current balance	
#1	To (Db):					Adjusted
v	BUN#	Acct#	Account Description	Amount of Transfer Requested	Current Budget Amount	Budget After Transfer
	01-5220-000-00-00-000	930	General Fund Transfer Athletics	\$ 28,675		
			TOTAL DEBITS	\$ 28,675	\$ -	\$ 28,675
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<u>Directions:</u> This form is to be submitted by the individual who has <u>"budget oversight responsibility"</u> and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the <u>Director</u> of Business Services.

CENTRAL OFFICE APPROVAL:

ACT2 Budgetary Transfer Request Form

any 211 DATE: 11/14/13

11/4/2013