# BUDGETARY TRANSFER REQUEST FORM
## Warren County School District

**Individual Requesting Transfer of Funds:** Rhonda Decker

**Date:** 5/16/2014

**Building:** Beaty

**Budget Year:** 2013 - 2014

**Budget Request #1**

*The amount of funds requested for transfer from this account indicates more funds are available than required this year.*

This is the current "budget," amount not the current balance

| | From(Cr): BUN # | Acct # | Account Description | Amount of Transfer Requested | Current Budget Amount | Adjusted Budget After Transfer |
|---|---|---|---|---|---|---|
| 1 | 01.1100.000.11.06.000 | 640 | Elementary Textbooks | $ 1,167 | $ 3,235 | $ 2,068 |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | **TOTAL CREDITS** | $ 1,167 | $ 3,235 | $ 2,068 |

**Budget Request #1**

*The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.*

This is the current "budget," amount not the current balance

| | To (Db): BUN # | Acct # | Account Description | Amount of Transfer Requested | Current Budget Amount | Adjusted Budget After Transfer |
|---|---|---|---|---|---|---|
| 1 | 01.2120.000.21.06.000 | 610 | Guidance | $ 1,167 | $ 1,500 | $ 2,667 |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | | | | $ - |
| | | | **TOTAL DEBITS** | $ 1,167 | $ 1,500 | $ 2,667 |

**Directions:** This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

**CENTRAL OFFICE APPROVAL:** _____ **DATE:** 5/21/14

ACT2 Budgetary Transfer Request Form

5/16/2014