

NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5

Sub-Grant Contract for the Use of Individuals with Disabilities Education Act (IDEA) - Section 619 Pass-Through Funds with

Warren County School District

This agreement is for implementation of the Individuals with Disabilities Education Act – Section 619, by the grantee, *Northwest Tri-County Intermediate Unit*, hereinafter referred to as “the IU”, and between the sub-grantee, *Warren County School District*, hereinafter referred to as “the LEA”. The effective project period of this agreement shall be from July 1, 2016 through June 30, 2017.

The LEA hereby agrees and assures that:

- A. The development and execution of this agreement shall be in accordance with IDEA Section 619; program guides issued by United States Department of Education; guidelines and directives issued by the Pennsylvania Departments of Education and Public Welfare, Office of Child Development and Early Learning (OCDEL); the terms of this agreement; and the provisions of the State IDEA Plan applicable to the period of this agreement. This agreement shall be subject to the provisions of all pertinent Federal and Pennsylvania laws, regulations, and standards, as outlined in the IDEA Section 619 Contract between *Northwest Tri-County Intermediate Unit* and the *Pennsylvania Departments of Education and Public Welfare, OCDEL*.
- B. Funds shall be used to support kindergarten eligible children, 5 years of age receiving special education services through the LEA.
- C. **Contract for IDEA Section 619 Monies for the 2016-2017 school year are \$ 14,143. (IDEA Section 619 Project Number: 131-16-0005, 619 Federal Award Number: H173A160090 CFDA Number and Title: 84.173 Special Ed-Preschool Grants)**
- D. The LEA must submit to the IU how IDEA Section 619 pass through funds will be used. Any changes in use of IDEA Section 619 pass through funds must be submitted to the IU **no later than July 10, 2017**.
- E. The LEA will maintain complete cost records of all expenditures made in association with this agreement, as well as employee, programmatic, statistical records, and supporting documents. Those records are to be available for inspection by a representative and/or auditor of the IU or Pennsylvania Departments of Education and Public Welfare, OCDEL, if needed.

The IU agrees to cooperate with the LEA in resolving any proposed disallowances the auditors of the LEA recommend as a result of audits, or any final audit disallowances imposed by the appropriate authorities. The IU shall not be held liable by the LEA for such disallowed costs.

Payments will be contingent upon receipt of funds from the Pennsylvania Departments of Education and Public Welfare, OCDEL.

Signature: _____
LEA Superintendent

Date

Signature: _____
IUS Executive Director

Date

Allowable costs for IDEA 619 can include, but may not be limited to:

- Salaries for the following positions as related to kindergarten expenses:
 - Teachers
 - Teacher Aides/Assistants
 - Paraprofessionals
 - Substitutes
 - Audiologists, Psychologists, Speech/Language Pathologists, Nursing Services (if the school district is the payor of last resort), OT, PT, Personal Care
 - Assistants, Physician Services, Psychiatry, Social Work, Vision Services
- Benefits for salaried positions as related to kindergarten expenses including:
 - FICA. Please ensure a rate of 7.65% is used OR an explanation is provided why that rate was not used.
 - Employer contribution rate. Ensure the rate used doesn't exceed 6.18% of salaries.
 - Unemployment Compensation
 - Worker's Compensation
 - Group Insurance
 - Other benefits required through a collective bargaining agreement
- As related to Kindergarten expenses:
 - Contracts for technical services supporting the instructional program
 - Rentals for instructional, assessment, therapy and instructional office space
 - Equipment leases that support IDEA 619 personnel
 - Maintenance (charged as a pro-rated share of all funding)
 - Operational costs such as communications (e.g. telephone, printing and binding, and postage), utilities etc. that support IDEA 619 personnel
 - Advertising
 - Field Trips
 - Staff travel costs for service delivery for staff charged to the IDEA 619 budget
 - Audit Costs (charged as a pro-rated share of all funding)
 - Supplies, books and other pertinent reference materials
 - Equipment
 - Dues and Fees for organizational memberships
 - Indirect Costs not to exceed the school district's approved rate

The following costs are not allowable for IDEA 619:

- Any expenditure made before the beginning of the grant period or after the end of the grant period
- School transportation (except for field trips)
- Administrators
- Construction
- Business Office costs
- Dues and fees for individual memberships
- Travel costs EXCEPT for IDEA 619 paid staff or attendance at IDEA 619 paid activities
- Any costs in excess of the school district's allocation