BUDGETARY TRANSFER REQUEST FORM

Warren County School District

Individual Requesting Transfer of Funds:			James Evers						
Date:	3/20/2017		Building:	wccc					
Budget Year:	2016 - 2017		CH .		ï		This is the		ront
			11				udget," an		
Budget		Ì	The amount of funds requested for transfer from this			t	he current	bala	ance
Request			account indicates more funds are available than required this year.		: -				
#1	From(Cr):		- Court of the cou						
	T Total (OT)						*	A	djusted
	D1101.4		Assessment Description	1	ount of		Current		Budget
	BUN#	Acct #	Account Description	Transfer Requested		Budget Amount		After	
					•				ransfer
	01-2380-000-24-07-000	535	Postage	\$	500		3,395	\$	2,895
	01-1390-000-24-07-000	810	Dues & Fees	\$	2,385		5,306	\$	2,921
	01-1390-000-24-07-000 01-2380-000-24-07-000	442 324	Other Office Equipment Principal Training	\$	1,625 1,061	\$	2,122 1,061	\$	497
-	01-2390-000-24-07-000	610	Supplies	\$	2,920	\$	9,881	\$	6,961
	01-2390-000-24-07-000	610	Supplies	- P	2,920	T.	3,001	\$	0,901
				_	_			\$	-
								\$	
-								\$	
								\$	
								\$	790
			TOTAL CREDITS	\$	8,491	\$	21,765	\$	13,274
			The amount of funds requested for transfer to this		This is the current				
Budget	_		account indicates more funds are needed than	"budget," amount not			t not		
Request			estimated for this year.	the current balance			nce		
#1	To (Db):								
				Amount of Transfer		Current Budget			djusted
	BUN#	Acct #	Account Description						Budget
				Red	quested		Amount	ı	After
-	01-2380-000-24-07-000	760	Office of Principal Equipment	\$	8,491	\$	13,424	\$	ransfer 21,915
-	01-2000-000-24-01-000	700	omec or i imelpar Equipment	-	0,-101	*	10,727	\$	= 1,010
								\$	
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				-		_		\$	•
-				-		_		\$	
-			TOTAL DEBITS	S	8,491	\$	13,424	\$	21,915
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<u>Directions</u>: This form is to be submitted by the individual who has <u>"budget oversight responsibility"</u> and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the <u>Director of Business Services</u>.

CENTRAL OFFICE APPROVAL:

ACT2 Budgetary Transfer Request Form

DATE: 3/23/17

3/21/2017