

# BUDGETARY TRANSFER REQUEST FORM

Warren County School District

Individual Requesting  
Transfer of Funds:



Christine Haslett - 21st Century

Date: 2.1.21

Building: Central Office

Cohort 10

Budget  
Year: 2020-2021

Align FinPlus Budget to Awarded - PDE CHANGE BUNS

Page 1 of 2

This is the current "budget," amount not the current balance amount.

| Budget Request #1 | From(Cr):        |        |   |                              |                       |                                |
|-------------------|------------------|--------|---|------------------------------|-----------------------|--------------------------------|
|                   | BUN #            | Acct # | Account Description                     | Amount of Transfer Requested | Current Budget Amount | Adjusted Budget After Transfer |
|                   | 0111928001000432 | 112    | 21ST CENTURY - COHORT 10- TEMP SALARIES | 15,000.00                    | 175,000.00            | 160,000.00                     |
|                   | 0111928001000432 | 230    | 21ST CENTURY - COHORT 10-RETIREMENT     | 2,000.00                     | 32,000.00             | 30,000.00                      |
|                   | 0111928001000432 | 329    | 21ST CENTURY - COHORT 10-PROF SERV-OTH  | 3,500.00                     | 3,500.00              | 0.00                           |
|                   | 0121118001000432 | 130    | STU SERV-HEAD-21ST- 10-SUPERVISOR       | 41,250.00                    | 41,250.00             | 0.00                           |
|                   | 0121118001000432 | 150    | STU SERV-HEAD-21ST- 10-OFFICE SECRETARY | 30,000.00                    | 30,000.00             | 0.00                           |
|                   | 0121118001000432 | 211    | STU SERV-HEAD-21ST- 10-MEDICAL          | 14,000.00                    | 14,000.00             | 0.00                           |
|                   | 0121118001000432 | 212    | STU SERV-HEAD-21ST- 10-DENTAL           | 1,500.00                     | 1,500.00              | 0.00                           |
|                   | 0121118001000432 | 213    | STU SERV-HEAD-21ST- 10-LIFE             | 100.00                       | 100.00                | 0.00                           |
|                   | 0121118001000432 | 220    | STU SERV-HEAD-21ST- 10-SOC SEC          | 4,000.00                     | 5,400.00              | 1,400.00                       |
|                   | 0121118001000432 | 230    | STU SERV-HEAD-21ST- 10-RETIREMENT       | 9,500.00                     | 12,000.00             | 2,500.00                       |
|                   |                  |        | Continued on Page 2                     |                              |                       | 0.00                           |
|                   |                  |        | <b>TOTAL CREDITS</b>                    | <b>120,850.00</b>            | <b>314,750.00</b>     | <b>193,900.00</b>              |

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

| Budget Request #1 | To (Db):         |        |  |                              |                       |                                |
|-------------------|------------------|--------|--|------------------------------|-----------------------|--------------------------------|
|                   | BUN #            | Acct # | Account Description                      | Amount of Transfer Requested | Current Budget Amount | Adjusted Budget After Transfer |
|                   | 0111928001000432 | 220    | 21ST CENTURY - COHORT 10-SOC SEC         | 1,500.00                     | 13,500.00             | 15,000.00                      |
|                   | 0111928001000432 | 530    | 21ST CENTURY - COHORT 10-COMMUNICATIONS  | 442.00                       | 398.00                | 840.00                         |
|                   | 0111928001000432 | 580    | 21ST CENTURY - COHORT 10-MILEAGE         | 1,800.00                     | 0.00                  | 1,800.00                       |
|                   | 0111928001000432 | 610    | 21ST CENTURY - COHORT 10-GEN SUPPLIES    | 28,141.88                    | 17,058.12             | 45,200.00                      |
|                   | 0111928001000432 | 650    | 21ST CENTURY - COHORT 10-SUP-TECH RELATE | 8,000.00                     | 0.00                  | 8,000.00                       |
|                   | 0121118001000432 | 120    | STU SERV-HEAD-21ST- 10-REGULAR SALARIES  | 18,000.00                    | 0.00                  | 18,000.00                      |
|                   | 0121118001000432 | 599    | STU SERV-HEAD-21ST- 10-OTH MISC PURC SER | 3,600.00                     | 0.00                  | 3,600.00                       |
|                   | 0122908001000432 | 120    | OTH INSTRUC STAFF - 21ST-REG SALARIES    | 7,700.00                     | 0.00                  | 7,700.00                       |
|                   | 0122908001000432 | 130    | OTH INSTRUC STAFF - 21ST-SUPERVISOR      | 55,000.00                    | 0.00                  | 55,000.00                      |
|                   | 0122908001000432 | 150    | OTH INSTRUC STAFF - 21ST-OFFICE SEC      | 9,800.00                     | 0.00                  | 9,800.00                       |
|                   |                  |        | Continued on Page 2                      |                              |                       | 0.00                           |
|                   |                  |        | <b>TOTAL DEBITS</b>                      | <b>133,983.88</b>            | <b>30,956.12</b>      | <b>164,940.00</b>              |

The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

This is the current "budget," amount not the current balance amount.

**Directions:** This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL:  
4.12.2017



DATE: 2/2/21

# BUDGETARY TRANSFER REQUEST FORM

Warren County School District

Individual Requesting  
Transfer of Funds:

*CH*

Christine Haslett - 21st Century

Date: 2.1.21

Building: Central Office

Cohort 10

Budget

Year: 2020-2021

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Budget Request

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

| #1 | From(Cr):                  |        |                                      |                              |                       |                                |
|----|----------------------------|--------|--------------------------------------|------------------------------|-----------------------|--------------------------------|
|    | BUN #                      | Acct # | Account Description                  | Amount of Transfer Requested | Current Budget Amount | Adjusted Budget After Transfer |
|    | <b>Balance from Page 1</b> |        |                                      | <b>120,850.00</b>            | <b>314,750.00</b>     | <b>193,900.00</b>              |
|    | 0121118001000432           | 329    | STU SERV-HEAD-21ST- 10-MISC PURC SEF | 17,000.00                    | 17,000.00             | 0.00                           |
|    | 0121118001000432           | 530    | STU SERV-HEAD-21ST- 10-COMMUNICATIO  | 1,000.00                     | 1,000.00              | 0.00                           |
|    | 0121118001000432           | 580    | STU SERV-HEAD-21ST- 10-TRAVEL        | 5,759.49                     | 5,759.49              | 0.00                           |
|    | 0121118001000432           | 610    | STU SERV-HEAD-21ST- 10-GEN SUP       | 2,500.00                     | 2,500.00              | 0.00                           |
|    | 0122718001000432           | 112    | PROF DEV-CERT-21ST-10-TEMP SALARIES  | 1,100.00                     | 4,500.00              | 3,400.00                       |
|    | 0122718001000432           | 220    | PROF DEV-CERT-21ST-10-SOC SEC        | 100.00                       | 350.00                | 250.00                         |
|    | 0122718001000432           | 230    | PROF DEV-CERT-21ST-10-RETIREMENT     | 1,030.00                     | 1,530.00              | 500.00                         |
|    | 0127208001000432           | 513    | STUDENT TRANS/TUTORING 10            | 37,000.00                    | 85,000.00             | 48,000.00                      |
|    | 0111928001000432           | 112    | 21ST CENTURY - COHORT 10- TEMP SALA  | 21,204.39                    | 160,000.00            | 138,795.61                     |
|    |                            |        | <b>TOTAL CREDITS</b>                 | <b>207,543.88</b>            | <b>592,389.49</b>     | <b>384,845.61</b>              |

Budget Request

The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

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| #1 | To (Db):                   |        |                                     |                              |                       |                                |
|----|----------------------------|--------|-------------------------------------|------------------------------|-----------------------|--------------------------------|
|    | BUN #                      | Acct # | Account Description                 | Amount of Transfer Requested | Current Budget Amount | Adjusted Budget After Transfer |
|    | <b>Balance from Page 1</b> |        |                                     | <b>133,983.88</b>            | <b>30,956.12</b>      | <b>164,940.00</b>              |
|    | 0122908001000432           | 211    | OTH INSTRUC STAFF - 21ST-MEDICAL    | 22,000.00                    | 0.00                  | 22,000.00                      |
|    | 0122908001000432           | 212    | OTH INSTRUC STAFF - 21ST-DENTAL     | 840.00                       | 0.00                  | 840.00                         |
|    | 0122908001000432           | 213    | OTH INSTRUC STAFF - 21ST-LIFE       | 125.00                       | 0.00                  | 125.00                         |
|    | 0122908001000432           | 220    | OTH INSTRUC STAFF - 21ST-SOC SEC    | 5,600.00                     | 0.00                  | 5,600.00                       |
|    | 0122908001000432           | 230    | OTH INSTRUC STAFF - 21ST-RETIREMENT | 12,000.00                    | 0.00                  | 12,000.00                      |
|    | 0122908001000432           | 330    | OTH INSTRUC STAFF - 21ST-OTH PROF   | 23,575.00                    | 0.00                  | 23,575.00                      |
|    | 0122908001000432           | 530    | OTH INSTRUC STAFF - 21ST-COMMUNICA  | 420.00                       | 0.00                  | 420.00                         |
|    | 0122908001000432           | 580    | OTH INSTRUC STAFF - 21ST-MILEAGE    | 3,500.00                     | 0.00                  | 3,500.00                       |
|    | 0122908001000432           | 610    | OTH INSTRUC STAFF - 21ST-GEN SUP    | 5,500.00                     | 0.00                  | 5,500.00                       |
|    |                            |        | <b>TOTAL DEBITS</b>                 | <b>207,543.88</b>            | <b>30,956.12</b>      | <b>238,500.00</b>              |

**Directions:** This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

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DATE: \_\_\_\_\_