

WARREN COUNTY SCHOOL DISTRICT

Student Activity Account Data Sheet

Fiscal Year: 2021-2022

School: STEM Academy/WCCC Principal: Mrs. Misty Weber

Activity Account Name: STEM Academy Club Advisor: Joe McClellan

Have a constitution and by-laws been established for this activity? X Yes No

What is the frequency of meetings with members? Weekly Are minutes kept? X Yes No

Purpose of Student activity:

Develop appreciation for STEM and STEM-related activities

Names of Student Activity Officers:

Will Strassburg – President

Justice Greene – Vice President

Graham Carr – Treasurer

Kaden Weber - Secretary

Authorized Student for signing Expense Payments: Officers

Proposed Fund Raising Activities: selling various items

Anticipated Expenditures:

STEM training and trip/job shadowing opportunities

Misty Weber
Principal Signature

4/21/22
Date

Joe McClellan
Advisor Signature

4/21/22
Date

STEM ACADEMY CLUB CONSTITUTION

2022

ARTICLE I: NAME

The name of the club shall be STEM Academy Club.

ARTICLE II: PURPOSE

The purpose of the club is to develop appreciation for STEM and STEM-related activities.

ARTICLE III: MEMBERSHIP

A: Students who are enrolled in STEM Academy courses are eligible to join.

ARTICLE IV: MEETING

A: Meetings of the officers will be held weekly and all other members will be updated on any important news as it happens.

ARTICLE V: EXECUTIVE BOARD

A: Officers

President – Runs the meetings

Vice President – Presides in the absence of the President

Secretary – Takes relevant notes

Treasurer – manages club finances

ARTICLE VI: ELECTIONS

A: Voice nomination and vote for President is sufficient for election. President may select other officers, as the club has very limited function.

ARTICLE VII: FUNDS

Funds for the club come from candy sales, and club funds will be collected by the advisor and tracked by the Treasurer.

ARTICLE VII: ADVISOR

The STEM facilitator serves as the club advisor.

ARTICLE XI: RATIFICATION

This constitution may be ratified by voice vote of the members at the first meeting.

ARTICLE XII: AMENDMENTS

Amendments may be proposed in writing and would be approved by a majority vote of the full membership.

ARTICLE XIV: BYLAWS

Procedures for the operation of the club will be set and periodically reassessed by the advisor and the officers. Roles and other structures of the club are as described above.

See attached STEM ACADEMY CLUB BYLAWS

STEM ACADEMY CLUB BYLAWS

Article I. Club Name

The name of the club is STEM Academy Club, hereafter referred to as the club.

Article II. Purpose of the Club

1. Promote STEM education and opportunities to the students of Warren County.

Article III. Membership

- I. Membership is open to any currently enrolled STEM Academy Student.
- II. Only currently enrolled students are allowed to run for club offices.
- III. Current members may bring up new business during the open floor session of regularly scheduled meetings.

Article IV. Officer Positions

- I. The officers of this club shall be President, Vice President, Secretary, Treasurer.
- II. Officers will be elected for one school year by a vote of the club at the beginning of each term year.

Article V. Officer Duties

- I. President - principal officer and is responsible for leading the club in meetings and activities in accordance with guidance established by the STEM administrators and these bylaws.
- II. Vice President - shall assist the president in club management, shall preside over club meetings in the absence of the president, and shall perform other duties assigned by the president.
- III. Secretary - shall keep minutes of club meetings, maintain club membership records, and shall perform other duties assigned by the president. The secretary shall maintain an attendance roster for the club records.
- IV. Treasurer - shall maintain all of the financial holdings of the club including maintaining a current balance sheet.

Article VI. Faculty Advisors

- I. There must be a faculty advisor(s).
- II. Advisors may vote in meetings and participate in all club activities.
- III. A advisor must be present at all club meetings.
- IV. A advisor will be responsible for supervising elections and maintaining order within the club.
- V. A advisor will work closely with the club officers in business matters of the club.

Article VII. Executive Committee

- I. The executive committee will be composed of all club officers and advisor(s).
- II. The executive committee will meet as required to make club decisions that do not need a majority vote of all club members.
- III. Meetings will be called as necessary.

Article VIII. Voting

- I. Each member may vote.
- II. All proposed changes (amendments) to these bylaws must be approved by a majority of the club.

Article IX. Dues

- I. This club does not require dues.

Article X. General Fund

- I. The club will provide an annual budget designated for STEM-related group activities, training opportunities, potential guest speakers, or other incidental ideas.
- II. This fund will be managed by the club and placed into the club's school account.

Article XI. Meetings

- I. General meetings will be held monthly. Meeting locations and times are subject to change by a consensus of the club's officers.
- II. At least one advisor is required to attend each meeting.
- III. Minutes and attendance will be taken during all meetings.

Article XII. Activities

- I. Fundraisers - proceeds from fundraisers will be deposited into the club's school account via school's business office.

Article XIII. Code of Ethics

- I. All members will be responsible for their actions and respecting the work and property of others.
- II. Members shall abide by the student code of conduct.
- III. The club shall operate under current school policy.

Article XVI. Changes to Bylaws

- I. Articles in this set of bylaws may be deleted or modified as deemed necessary by a majority of the club.
- II. Changes to the bylaws will be done as amendments.
- III. A majority vote is required to make any changes to the club's bylaws.