**The Helping Enforce Awareness Locally (H.E.A.L.) Constitution**

**Of**

**The Warren County School District**

**March 1st, 2023**

**ARTICLE I - NAME**

Section 1.1. Helping Enforce Awareness Locally, H.E.A.L.

**ARTICLE II – MISSION STATEMENT**

Section 2.1. H.E.A.L.’s mission is to inform and unite the community by building a foundation that communicates trust, positivity, and empowerment. We strive to inspire students to be kind, welcoming, and open to new possibilities.

**ARTICLE III - MEMBERSHIP**

Section 3.1. Only currently registered students shall be eligible for active membership status in student clubs/organizations.

**ARTICLE IV – OFFICERS**

Section 4.1. Only full time, currently enrolled students may hold office in the club/organization. Each

club/organization should have at least the positions of President, Vice President, Secretary, and Treasurer. Also,

list the duties of each officer elected and/or appointed to the position.

Section 4.2. The election of officers should take place once a year. Elections will be held in May.

Section 4.3. Nominations and elections will be held when needed.

Section 4.4. Percentage of the membership that must be present in order to conduct business is 33%.

Section 4.5. State that officers and/or members can resign at any time with a written notification to the

club/organization.

Section 4.6. Officers and/or members can be impeached by a two-thirds (2/3) majority vote at any time for specific reasons such as but not limited to illegal activity, breach of this constitution, malfeasance of duty or failure to comply with school policy.

**ARTICLE V – MEETINGS**

Section 5.2. State that general meetings are open to the entire student body.

Section 5.3. An emergency meeting can be called through any member with an advisor with at least a 48-hour notice.

**ARTICLE VI – VOTING**

Section 6.1. Only active member may vote, and which officers have the right to vote. The

President of an organization votes only to break a tie.

Section 6.2. The quorum needed in order to conduct business 33%.

Section 6.3. State the majority and how it is deprived by specifying whether a motion passes by a simple

Majority.

**ARTICLE VII – FINANCES**

Section 7.1. State how the finances of the club/organization are handled and by whom.

Section 7.2. State how the club/organization receives monies.

Section 7.3. If the club/organization will have dues it is important to state that they will not be excessive.

There should not be a set amount stated in the constitution. It should be voted on each year by the membership.

**ARTICLE VIII – AMENDMENTS**

Section 8.1. State the process for amending the constitution. The procedures and the required vote for

amending must be detailed. For example, 'Proposed amendments to the Constitution shall be submitted by the

president to the membership one week prior to their consideration. All amendments require a two-thirds (2/3) or simple majority (50%+1) vote of members present for passage at a designated meeting at which a quorum is

present and voting." The date that it is voted on should also be placed in the Constitution at this time.

**ARTICLE IX – STATEMENT OF NONDISCRIMINATION**

Section 9.1. The H.E.A.L. of Warren County at no time shall discriminate against a person because of that person's race, religion, sex, sexual orientation, color, national origin, ethnic background, age, differential ability, or veteran status, as in agreement with School Policy.

NOTE: This Nondiscrimination clause must appear verbatim in your club's/organization's constitution.

**ARTICLE X – EFFECTIVE DATE OF CONSTITUTION**

Section 10.1. This constitution supersedes any previous H.E.A.L. Constitution. It was voted and ratified by members of the organization on March 1st, 2023.

President:

Vice-President