

Actual # Days Prior to Primary Election	Date to be Completed	Description of Activity to be completed
5	11/18/2024 COMMITTEE MTG	Superintendent conducts an internal review and comparison of the budget, reviewing prior year's actuals against the approved budget, and presents to the Board of School Directors the comparison of the rough-cut budget outlining estimated revenues, expenditures, and associated assumptions used in developing the estimates. Board Policy 4020.2 * Board may give direction to Administration that it does not intend to raise taxes above adjusted index (3.2967 mills) and for Administration to prepare resolution for December 6, 2024 Board Meeting.
	12/5/2024 ORGANIZATION MTG BOARD MTG	Budget Discussion as needed. * Board approves resolution advising Administration that it does not intend to raise taxes above adjusted index (3.2967 mills). Section 311(c) . Board approved resolution advising Administration that it will not raise taxes above the adjusted index for the 2024-25 budget.
	12/10/2024	Deadline for school district to submit a copy of the adopted resolution, if approved at December 6, 2024 Board Meeting, pursuant to 311(d)(1) and proposed tax rate increases to Department of Education in the Consolidated Financial Reporting System (CFRS) application. Section 311(d)(2) . Note: Due 5 days after resolution is adopted not to go above index.
	12/16/2024 COMMITTEE MTG	Budget discussion as needed.
	1/13/2025 BOARD MTG	Budget discussion as needed.
110	1/27/2025 COMMITTEE MTG	Budget discussion as needed.
	1/30/2025 STATE DEADLINE	Deadline for school district to make 2025-26 proposed version of preliminary budget available for public inspection or adopt resolution pursuant to section 311(d)(1) indicating that it will not raise the rate of any tax by more than its index. Section 311(c); 311(d)(1) .
	2/4/2025 STATE DEADLINE	Deadline to give public notice of the intent to adopt the 2025-26 Proposed Preliminary budget unless resolution was adopted under Section 311(d)(1) indicating that it will not raise the rate of any tax by more than its index.
	2/10/2025 BOARD MTG	Budget discussion as needed.
90	2/19/2025 STATE DEADLINE	Deadline to adopt the 2025-26 Proposed Preliminary budget unless resolution adopted under Section 311(d)(1) .
	2/24/2025 STATE DEADLINE COMMITTEE MTG	Deadline for school district to submit 2025-26 Proposed Preliminary Budget containing proposed tax rate increases to Department of Education in the CFRS application. Section 333(e.) Business Administrator conducts Budget Workshops with the Board Finance committee to review projected revenues, line item expenditures, and staffing and requests for new programs, services or personnel. Board Policy 4020.2
	3/10/2025 BOARD MTG	Budget discussion as needed.
	3/24/2025 COMMITTEE MTG	Business Administrator conducts Budget Workshops with the Board Finance committee to review projected revenues, line item expenditures, and staffing and requests for new programs, services or personnel. Board Policy 4020.2

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	4/7/2025 BOARD MTG	Budget discussion as needed.
	4/21/2025 COMMITTEE MTG	Superintendent prepares and presents a Proposed Budget to the Finance Committee. Business Administrator conducts Budget Workshops with the Board Finance committee to review projected revenues, line item expenditures, and staffing and requests for programs, services or personnel. Board Policy 4020.2
35	5/5/2025 BOARD MTG	Budget discussion as needed. Board Finance Committee recommends Proposed Final School Budget to the Board of School Directors. Board Policy 4020.2 Approve the 2025-26 Proposed Final Budget and mail Certification of Use of PDE 2028 to the Section 687 (a)(1) School Board authorizes Administration to advertise of its intent to approve the Final Budget at the 6/9/25 board meeting * Proposed Final Budget must be submitted no later than May 31, 2025.
	5/19/2025 COMMITTEE MTG	Budget discussion as needed.
	5/20/2025	GENERAL PRIMARY ELECTION
20	5/20/2025 WCSD Deadline if adopting Final Budget 6/9/2025	Make 2025-26 Proposed Final Budget available for public inspection on PDE - 2028. Section 312 (c) * Due 20 days prior to final budget adoption deadline.
10	5/30/2025 WCSD Deadline if adopting Final Budget 6/9/2025	Last day for School District to advertise offering public notice of its intent to adopt the 2025-26 Final Budget . Section 312 (c); Section 687(a)(2)(i) * Due 10 days prior to final budget adoption date.
	5/31/2025 STATE DEADLINE	Deadline to adopt 2025-26 Proposed Final Budget and upload the signed Certification of Use into the Consolidated Financial Reporting System (CFRS). (If not adopted at 5/5/25 Board Meeting).
20	6/3/2025 WCSD Deadline if adopting Final Budget 6/23/2025	Deadline to make the 2025-26 Proposed Final Budget available for public inspection on PDE - 2028. Section 312 (c) * Due 20 days prior to final budget adoption deadline.

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	6/9/2025 BOARD MTG	Budget Discussion if necessary. Adopt Final Budget. Section 312 (a) Adopt resolution for homestead/farmstead exclusion. Section 505 (a)(4) Tax Structure and resource allocation resolution. Board of School Directors adopts Final School Budget and certifies that the Final Budget complied with the requirements of Section 687 of the School Code. Board Policy 4020.2
10	6/13/2025 WCSD Deadline if adopting Final Budget 6/23/2025	Last day for School District to advertise offering public notice of its intent to adopt the 2025-26 Final Budget. Section 312 (c); Section 687(a)(2)(i) * Due 10 days prior to final budget adoption date.
	6/23/2025 COMMITTEE MTG SPECIAL BOARD MTG (if needed)	Adopt Final Budget. Section 312 (a) Adopt resolution for homestead/farmstead exclusion. Section 505 (a)(4) Tax Structure and resource allocation resolution. Board of School Directors adopts Final School Budget and certifies that the Final Budget complied with the requirements of Section 687 of the School Code. Board Policy 4020.2
7/15/2025 or 15 days after adoption		School District deadline to submit 2025-26 Final Budget to Department of Education on PDE form 2028. Section 687 (b) Administration is working towards the timeline as highlighted in pink