

MEMORANDUM

To: Mr. Mark Eberl and Members of the Warren County School Board

From: Mr. David Shaffer, President WCESPA

Re: Additional hours for the Library secretaries

Date: March 7, 2006

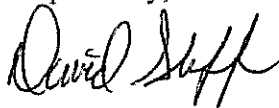
After viewing the Support Personnel Report dated December 5, 2005 it has come to my attention that Library secretary Deborah S. Lord, Youngsville High School, was approved for one hour to be added to her present position.

After further review of a letter addressed to Mark Eberl from Dr. Darrell Jaskolka, Principal, Youngsville High School; and through conversation both Rose Dore' and myself had with other Library secretaries within the district, I am confident in requesting that all of the Library secretaries in the school district receive an additional hour added to their day.

The same duties that Deborah S. Lord is performing in her building, as stated by Dr. Jaskolka, are also the same duties that the Library secretaries perform at Eisenhower, Warren, High, Sheffield High, and Beaty.

At this time, I propose to the board that all Library secretaries within the Warren County School District be awarded an additional hour added to their daily schedule and that they receive retro-active pay starting from December 7, 2005 to present.

Respectfully,

A handwritten signature in black ink, appearing to read 'David Shaffer', written in a cursive style.

David Shaffer
President WCESPA

DS/rd

cc: File