

All County Musical Meeting

January 8, 2007

Notes

In attendance at meeting: Jack Werner, John Check, Jennifer Koebley, Jennifer Dilks, and Norm Smith

- I. Set Construction and Painting
 - A. Drops Due in Today
 - 1. Will call Tuesday
 - B. Platforms Built
 - 1. 2 of 4 built
 - C. Building Usage
 - 1. Using Harmer Street for construction and painting
 - 2. May not be using old Kondak's
 - 3. Need storage space for platforms, lumber, and drops
 - a. Ownership issue about supplies at Harmer Street because storage there is used for the Library Theatre, All-County Musical Junior, and the All-County Musical
 - b. Buildings and Grounds will be approached about storage in an unused District Building (heat and electricity not necessary)
- II. Practices
 - A. Cast on Schedule
 - B. Orchestra Underway
 - 1. Received Orchestra list
 - C. Children Very Cooperative
- III. Publicity Committee/Advertisements
 - A. Programs, Posters, Tickets, Banners/Bids
 - 1. Kwik Copy
 - 2. House of Printing
 - 3. GS Graphics
 - B. Box Office – Hours/Sales
 - 1. Two weeks before show at Library Theatre Box Office from 8:00 a.m. to 5:00 p.m. and in the evenings during practice by parent volunteers
 - 2. One representative at each high school will sell tickets
 - C. Banners
 - 1. Liability policy delivered
 - 2. Banners will be hung on February 10 by URC bucket truck
 - D. Teas/Brunches
 - 1. Tea with Enchanted Friends – February 17, 2007, from 1:30 to 3:30 p.m. at the First Methodist Church
 - 2. Beastly Brunch with Belle and her Friends – February 24, 2007, from 9:30 to 11:30 a.m. at the Conewango Club
- IV. Bills
 - A. None to date
 - 1. Phone orders to Carters, for t-shirts, and for t-shirts and roses to sell at performances
- V. Others
 - A. Board Recognition
 - 1. Present students to Board at February meeting
 - B. Warren Times Observer Article
 - 1. Contact paper for article on musical
 - C. School Performance
 - 1. Art Smart monies available
 - a. Jen Dilks will speak to Barb Kersey about fund availability and whether the funds cover transportation, admission, or both
 - 2. Students would be from South Street Early Learning Center (200), Warren Area Elementary Center (700), St. Joseph's, and home-schooled students have committed to attendance to a performance

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3. Outlying schools that have not responded will be contacted again
 4. Depending on number of students, up to three performances in one day could be necessary
 - a. If necessary, lunch arrangements may have to be made through Aramark to feed the elementary students who are watching the performance and are away from their home school during their regular lunch on school performance day
- D. Thank You
1. The committee would like to thank Amy Stewart for visiting practices and for her positive remarks. It was greatly appreciated staff and students
- VI. Next Meeting Date – Monday, January 22, 2007, at 3:30 p.m. in the Front Conference Room in the Curwen Building of Central Office

JNW/wn

cc: Dr. Dwyer
All-County Musical Committee
File

All County Musical Meeting

January 22, 2007

Notes

In attendance at meeting: Jack Werner, John Check, Jennifer Koebley, Norm Smith, and Wendy Norris

VII. Set Construction and Painting

- A. On Schedule
 - 1. Another section has been completed
 - 2. Not assembled or painted yet

VIII. Practices

- C. Cast on Schedule
 - 1. Run through done on Act 1
 - 2. Many have scripts memorized

IX. Publicity Committee/Advertisements

- A. Programs
 - 1. 242 letters will be mailed asking for businesses to advertise in the program to off-set costs
- B. Box Office – Hours/Sales
 - 1. Volunteers for ticket sales will be under the direction of Diana Baxter
 - a. She will pick up overnight deposit bags and an ADM poster the first week of February
 - 2. Volunteers will sell tickets at the Library Theatre from 12:30 p.m. on and in the evenings during practice by parent volunteers
 - a. Signs will be posted to direct ticket buyers to location of ticket sales at the Library Theatre
 - 3. The office at each high school will sell tickets for 1 – 1 1/2 weeks prior to the performances
 - 4. Tickets will be available to the cast and orchestra in advance of ticket sales to public

X. Bills

- A. Minimal Bills Received
 - 1. Mr. Smith requested a print-out to track what invoices the school district has received and paid to date

XI. Others

- A. Board Recognition
 - 1. Recognition at February meeting needs to be put on agenda
- B. Warren Times Observer Article
 - 1. The paper was contacted 3-4 weeks ago with information about musical
 - 2. Because nothing has been published, a follow-up needs to be done
- C. ADM Passes
 - 1. The committee, after much discussion, decided to post a sign requesting a donation from ADM pass holders
 - 2. Royalties are not paid on non-paying seats
- D. T-Shirts
 - 1. T-shirts for the production and for sale had to be reprinted because of a printing error
 - 2. They should arrive soon

XII. Next Meeting Date – Tuesday, February 6, 2007, at 3:30 p.m. in the Front Conference Room in the Curwen Building of Central Office

JNW/wn

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