

Office of Athletics and Co-Curricular Activities

MEMORANDUM

TO: Board of School Directors
WCSD Administration

FROM: John N. Werner
Supervisor of District-Wide Athletics and Co-Curricular Activities

RE: Summary of Athletic Handbook Revisions

DATE: May 14, 2007

Proposed revisions to the 2007-2008 Athletic/Co-Curricular Employees Handbook are summarized as follows:

Page	Topic
3	Revised WCSD Mission Statement
4	Revised WCSD Belief Statement
	Delete "Music" so as to make Co-Curricular all inclusive
	Significant statement from 1993 Superintendent's Memo on Page 59
18	Current supervisor
	Additional safety initiatives
19	TBI initiative
22	Head coach responsibility and sanction
	Cheerleader advisor requirements
31	Clarification of chaperones for field trips
35	Revise I-9 instructions - Delete Appendix G
36	Clarify I-9 information
	Act 114 clearance
37	Accident report emphasis
	Care of injured athletes - ATC input
39	Revised athletic physical routine and form
40	Delete "Music" so as to make Co-Curricular all inclusive
42	Act 114 clearance
44	Clarify and revise routine followed when a student-athlete leaves a team
	Clarify and revise coaches' end of season reports
46	Clarify attendance requirements
55	Additional Staff Transportation Procedure information/Dr. Dwyer
62	Delete majority of 1993 memo
72	Delete I-9 instruction page

JNW/wn