

WARREN COUNTY SCHOOL DISTRICT  
WARREN, PENNSYLVANIA

POSITION REQUEST

ITEM 1: PERSONNEL REQUISITION

DATE: June 18, 2007

Budget Year:

2007-2008

Budget Code:

01 1490 800 00 00 085/190

Contingency Budget:

Position Title:

Title I Reading Specialist

# Hours per day: 7 hrs 20 min

from: to:

Assigned School for the Year:

Allegheny Valley School / Y. E. M.S

Salary (check one)

☐

\$ \_\_\_\_\_

☐

Commensurate with qualifications and experience

☒

Per contract or salary plan

Type of Employment (check all that apply):

☒

Permanent

☐

Temporary

☐

Supplemental Contract

☐

Administrative

☒

Certificated

☐

Support

Reason (check applicable reason):

☒

New Position

☐

Increased workload (temporary only)

Justification: Why do you need this position filled? (Please be specific).

1.

2.

3.

The addition of full day Kindergarten (4 classes)  
at Allegheny Valley will need more Title I support.

Y.E.M.S had 3 Title I Teachers 2 years ago, but  
we lost one by attrition and did not have the  
dollars to replace her. We now have the dollars in our  
budget.

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**ITEM 2: REQUEST FOR ADVERTISING**

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Date position is to start: Aug., 2007

**Journals and newspapers**

- ☐ Warren Times Observer      ☐ Jamestown Post Journal      ☐ Erie Times  
☐ Pittsburgh Post Gazette      ☐ PA State Colleges  
☐ Other \_\_\_\_\_  
☐ Professional Journals (Please provide title, exact address, phone number & fax number)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

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**ITEM 3: QUALIFICATIONS** (Specify required or preferred education, skills and experience as appropriate. Attach a copy of the job description for the position which lists job classifications, start and ending dates of position and the exact number of hours and times to be worked.)

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Certificated as a Reading Specialist and elementary Teacher

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**ITEM 4: MEMBERSHIP OF THE SEARCH COMMITTEE (Designate Chair)**

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Principals and Title I Teachers

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**ITEM 5: CRITERIA TO BE USED IN JUDGING CANDIDATES**

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REQUESTED BY:		APPROVED BY:	
Administrator Signature	Date	Director Signature	Date
		<i>Rosanne Dean</i>	6-18-07
		Superintendent Signature	Date
		<i>[Signature]</i>	6-19-07

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01 1490 800 0000 055/190

Contingency Budget:

Position Title:

Title I aide

# Hours per day: 3

from: 8:30 to: 11:30

Assigned School for the Year:

Allegheny Valley School

Salary (check one)

☐

\$ \_\_\_\_\_

☐

Commensurate with qualifications and experience

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Per contract or salary plan

Type of Employment (check all that apply):

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Supplemental Contract

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Administrative

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Reason (check applicable reason):

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New Position

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Increased workload (temporary only)

Justification: Why do you need this position filled? (Please be specific).

1.

A.V. School will need additional Title I support

2.

with the addition of 4 new all day

3.

Kindergarten classes

---

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Must be Highly Qualified

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<b>REQUESTED BY:</b>		<b>APPROVED BY:</b>	
_____ Administrator Signature	_____ Date	<u>[Signature]</u> Director Signature	<u>6-18-07</u> Date
		<u>[Signature]</u> Superintendent Signature	<u>6-19-07</u> Date

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