

December 12, 2007

WCSD AE Program Nova Net Leader

Mr. Jack Werner
185 Hospital Drive
North Warren, PA 16365

Dear Mr. Werner,

The Warren County School District Alternative Education Program would greatly benefit from a supplemental contract for a Nova Net Leader specific to the WCSD AE Program. The Nova Net Leader would assume the following responsibilities: schedule AE students into a NN course, clear NN flags, monitor student progress, conference with students and administration regarding student progress and/or areas of need, maintain student accounts and assist students with NN course work.

Thank you,
Mrs. Patricia Horner

Assistant Principal