



SOUTH STREET EARLY LEARNING CENTER

WARREN COUNTY SCHOOL DISTRICT
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Ann M. Buerkle
Principal

MEMO

TO: Norbert Kennerknecht

FROM: Ann Buerkle

RE: Additional Custodial Hours

DATE: November 7, 2007

At our November 6, 2007 QCSP meeting, a need for custodial hours was discussed. Due to full day kindergarten (FDK), cafeteria hours have increased and because we have the same population with varying needs, the team felt more custodial hours in the evening would be an appropriate request. The reasoning behind this request is:

- With FDK, the building is utilized all day, so there is no time to clean rooms or bathrooms.
- Seventeen rooms and hallways are carpeted, which takes a great deal of time each evening (keeping in mind that little children leave crumbs, drop crayons, pieces of paper and dirt on the carpet, which would take repeated passes with the vacuum to clean thoroughly).
- There are six other rooms in the office area that are also carpeted and need vacuuming daily.
- There are 180 student desks that need cleaned daily in the first grade classrooms.
- There are 30 tables in kindergarten rooms that need to be cleaned and often contain dried glue, pencil marks, handprints, etc.
- There are two gang restrooms on the second floor that are shared by eighty children. These have platforms built so children can reach the sinks. Little kids miss the toilet and dried urine gets into the tile, creating terrible odors. There are two gang restrooms for public use downstairs with the same problem as above, but in order for the boys to use the urinal, they must be on the platform. Again, there is a huge odor concern due to students missing the toilet. In order to clean these restrooms thoroughly, they need to be scrubbed not only on the floor, but also on the platforms. It takes more time than a normal restroom to clean thoroughly, due to the population we are dealing with at SSEL.

- There are nine small student restrooms that need cleaned daily, which are located between the classrooms. Even though there are no platforms, there continues to be a need for the custodian to scrub the tile in order to eliminate odors and maintain proper cleanliness and sanitation.
- There are two adult restrooms that often times are not cleaned to the satisfaction of the staff in the building.

In light of the recent MRSA information, it is imperative that the desks, tables, restrooms and any other student areas are thoroughly cleaned to prevent the potential for serious illness.

Due to the above mentioned reasons, we are respectfully requesting that four additional hours per evening be added to the custodial hours at SSELC.

Cc Mr. Mahan
 Dr. Pascale
 File