Please describe the unique need of Warren County School District that would be met by this request:

June 10, 2008

There is a need for academically strong leaders. Warren County, like all school districts, will face many challenging changes reflective of the complexity associated to 21^{st} century needs. The PhD in Organizational Learning and Leadership prepares leaders to address the challenges of the 21^{st} century. A strong background in a multivariate of leadership characteristics will prepare me with the skills and knowledge relevant to become part of systemic change and school improvement.

A PhD in Organizational Learning and Leadership is an interdisciplinary model that integrates learning and leadership into a program of study to reflect a coalescence of several elements: the needs of the local community, changes in institutional leadership, expansion of service to existing organizations and the natural evolution of the learning organization (2008, Gannon University).

In addition, it may be necessary to have ½ day of weekly professional time, for transportation purposes, to participate in the program at Gannon University in Erie, Pennsylvania.

Thank you Patricia Hawley-Horner

certificate if continued certification cannot be met by District provided in-service courses and for courses taken to meet a new or unique need of the District as determined by the required for permanent certification for teaching, and for an additional 12 credits if the courses are required to complete a masters degree program. (A letter from the university This form must be completed and sent to the Human Resource Office prior to taking a class. All course approval will abide by the negotiated agreement between the Warren County School District and the Warren County Education Association. Reimbursement of tuition costs shall be paid for approved courses taken for obtaining the 24 credits verifying acceptance into a masters program must be se t to the Human Resource Office.) Reimbursement will also be made for courses required to maintain a permanent Personnel Committee of the Board.

Once you have completed a class, an official grade report and an itemized tuition bill must be submitted along with this form and a copy of your course approval letter to the Human Resource Office before your reimbursement can be processed.

	i	Tuition		,	Start	1
Course Name	Credits	Costs		Institution	Date	Length of Term
UNKNOWN UNTIL SUMMER 2009	r	1 2 - 1 - 5 S	,	,	8,000 asum. 2	
COURSE SCHEDULE IS COMPLETE	Ç	2,175.90	(SANNON	TINSTON CHANDON UNIVERSITY		ONE SEMESTER
GOLL 801: ADVANCED ORGANIZATIONAL	N	\$2,175.00	110111.47	\$ 21175.00 /Auman () 1111625. The	7009	
14.00			1	STATE	1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
60 LL 821: RESEARCH RETHODS	2	41,450	GAMAON	GANNON UNIVERSITY	Fm. 2009	> 1

Reimbursement is contingent on the employee providing 2 years of actual teaching service to the District after completion of any course. If an employee is reimbursed and fails to remain teaching in the District for 2 full years, he/she shall be obligated to repay the District the full amount of the reimbursement. The District may withhold such amount from any payment due the employee. Please reference your negotiated contract book, Page 25, Section 6.06, Item K.

By your signature below, you are acknowledging that you are aware of the above provisions and agree to their implementation:

Print Name	103 REDWOOD STREET, WARREN, PA 16365 Address	WAHS	Assigned Building	ASSISTANT PRINCIPAL - SECONDARY Grade/Subject Area	80 01 9	Date of Request
6/10/08 Date						
Signature	Please return to:	Human Resource Office Warren County School District	185 Hospital Drive Warren, PA 16365	Fax: (814) 723-8403		Central Office Approval

Revised 7/19/07

certificate if continued certification cannot be met by District provided in-service courses and for courses taken to meet a new or unique need of the District as determined by the required for permanent certification for teaching, and for an additional 12 credits if the courses are required to complete a masters degree program. (A letter from the university This form must be completed and sent to the Human Resource Office prior to taking a class. All course approval will abide by the negotiated agreement between the Warren County School District and the Warren County Education Association. Reimbursement of tuition costs shall be paid for approved courses taken for obtaining the 24 credits verifying acceptance into a masters program must be se t to the Human Resource Office.) Reimbursement will also be made for courses required to maintain a permanent Personnel Committee of the Board.

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Course Name	Credits	Tuition Costs	Institution	Start Date	Length of Term
GOLL 803; CASE ANAMOSIS OF A LEARNING GROUP	W	42,175	GRANDN UNIVERSITY	SPRING 2010	Spring 2010 ONE STRESTER
STATISTICS COURSE	W	\$2,175	GAMMON UNIVERSITY	Sumuga 2010	_
DOCTORAL STAMBILS I, GOLL 808	8	\$ 2,175	GanNON UNIVEREITY	SUMMER 2010	*

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PATRICIA A HAWLEY- HORNER	Print Name	103 REDWOOD St., WARREN, PA, 16365 Address		WA+5	Assigned Building		ASSISTANT RINCIPAL - SECONDARY	Grade/Subject Area	6110 08	Date of Request
80/01/9	Date									
Potrol, Ner	Signature	Please return to:	Human Resource Office	Warren County School District	185 Hospital Drive	Warren, PA 16365	Fax: (814) 723-8403			Central Office Approval

Date

Revised 7/19/07

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7	;	Tuition		Start	
Course Name	Credits	Costs	Institution	Date	Length of Term
GOLL 896: DISSERTATION SEMINAR I		å 725.00	\$ 725.00 GANNON UNIVERSITY	FALL 2009	ONE SEMESTER
GOLL 8041 UNDERSTRADING ORGANIZATIONS RS	W	\$2,175.00	\$2,175.00 GANNON UNIVERSITY	Spaine 2010	
GOLL 802: ATVANGO LENDERSHIP THEORY AND	W	42,175.00	\$2,175.00 GRAMON UNIVERSITY	SPRING 2010	>1

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103 Resumood STREET, WARREW, PA. 16365 Address City, State, Zip PRINCIPAL - SECOND ARY Print Name ASSISTANT Grade/Subject Area Assigned Building 0 1008 Date of Request WA45 80019 Warren County School District Human Resource Office Central Office Approval Fax: (814) 723-8403 Warren, PA 16365 185 Hospital Drive Please return to:

Revised 7/19/07

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THE STATE OF THE S		Tuition		Start	
Course Name	Credits	Costs	Institution	Date	Length of Term
GOLL 822: RESLARCH METHODS IT	71	\$11,450.00	GENNON UNIVERSITY	TX1 2010	ONE SEMESTER
GOLL 897! DISSERTATION SEMINAR II		\$725.00	\$ 125.00 (JANNON UNIVERSITY	Fr.11 2010	
GOLL 805: QUALITY HANAGGMENT IN HULTTEDSCIPLINARY (NYIRONMANTS	~	\$2,175.00	GANNON UNIVERSITY	SPRING 2011	1

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_		103 RAD WOOD STREET WARREW, PA 16365	dia tana (fai)	WARTS	Assigned Building	1	ASSISTANT PRINCIPAL - SECONDARY	Grade/Subject Area	80/01/9	Date of Request
Det A dem 6 10 108	Signature Date	Please return to:	Human Resource Office	Warren County School District	185 Hospital Drive	Warren, PA 16365	Fax: (814) 723-8403			Central Office Approval

Revised 7/19/07

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Management of the state of the		Tuition		Start	
Course Name	Credits	Costs	Institution	Date	Length of Term
GOLL 804: DOCTORAL STAMSTICS II	B	\$2175	GANNON UNIYERSITY	SPRING 2011	Spring 2011 006 5846548
GOLL 823: RESERRCH HETHODS III	R	Ø\$H1.≱	MI SESTING NOWING	5. Muse 9 2011	
GOLL 898: DISSEGRATION SCHIMAR III		4725	CHAMBLE UNIVERSITY	Simuce 2011	->

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Sololo A Sololo
Titce Sol District 3
Date P
Date P
Date Print Name (03 Res wood St., WARREN,
Date
200

Revised 7/19/07

UNIQUE NEED TUITION REIMBURSEMENT FORM

Please complete this form for requests for tuition beyond the WCEA entitlement as specified in the negotiated contract between the Warren County Education Association and Warren County School District: "Reimbursement will be made for courses taken to meet a new or unique need of the District as determined by the Personnel Committee of the Board ."-WCEA and WCSD Negotiations Agreement

Name: PATRICIA HAWLY	- Horner	D	ate: JUNE 11, 2	008
Assignment/Grade Level: A SSI:				
School: WAHS			ool District as Teacher:	4
Please describe the unique need of the V				
SEE ATTACHED				
Contification /Dans day 111	7	<u> </u>	1	_
Certification/Degree that will be earned		URGANIZATIO	A PHINARES LAND	ND LEADERS
College/University: CANNON (1			
Advisor/Dean's Signature:	2 Soula	Te	elephone Number: 81	4 871-7700
List all courses for which tuition reimbo	arsement is being reque	sted:		
Course	Course Number	No. of Credits	Date of Course	Cost of Tuition
Dynamics / Process Change	G-EDU 618	3	FALL 2008	\$725/LREDIT
EDUC- TEST /HEASURES	GEDU 604	3	FALL 2008	\$725/CRIDIT
ORGANIZATIONAL BELVETHORY	į.	3	SPRING 2009	\$725/CREDIT
JUKNOWN UNTIL SPRING OF		3	Summer 2009	\$725/CREDIT
ADVANCED ORGANIZATIONAL THEORY	GOLL 801	3	FALL 2009	1725 / CR401T
RESEARCH METHODS	GOLL 821	2	Far 2009	\$725/CREDIT
DISSERTATION SEMINARI	GOLL 896		FALL 2009	4725/CREDIT
Date that Certification/Degree will be a		2017 OF F	ALL 2012	1725.00
I have read the above information and a				
	David Boul	len	Data. G	6/9/08
Advisor's Telephone Number:		14871-7700		21 1100
Advisor's relephone Number:		11 8 11 8 11		
I agree to all the conditions of tuition rei	imbursement as stated in	n the WCEA /Board	Agreement or Act 93 /B	oard Agreement
and understand that I have no entitlemen	nt to a position transfer l	by completion of the	ese courses.	•
Requestor's Signature:	Her		Date: (5/10/08

I have reviewed the above information for unique need tuition reimbursement. As the requestor's supervisor, I recognize this request as meeting a unique need of the Warren County School District and approve the requestor's participation in this program by my signature below. Supervisor's Signature: Date: 6/11/08
As superintendent of the Warren County School District, I recognize this request as meeting a unique need of the Warren County School District and approve the request for tuition reimbursement and the requestor's participation in this program by my signature below. Superintendent's Signature: Date:
Mrs Horner displays an exceptional professionalism, motivation toward educational leadership, and a willingness to achieve excellence in the Secondary arena.
I believe she would be a credit to the Warren Country School District and return
our investment many fold by helping our children performaleyand their
ca pabilities.

UNIQUE NEED TUITION REIMBURSEMENT FORM

Please complete this form for requests for tuition beyond the WCEA entitlement as specified in the negotiated contract between the Warren County Education Association and Warren County School District: "Reimbursement will be made for courses taken to meet a new or unique need of the District as determined by the Personnel Committee of the Board ."-WCEA and WCSD Negotiations Agreement

WCSD Negotiations Agreement		-		
Name: PATRICIA Hawley	- HORNER	Da	te: JUNE 11, 20	08
Assignment/Grade Level: A 5515	TANT PRINCIPAL	SECONDA	zy	<u>_</u>
School: WAHS	_ Years Service in W	Varren County School	ol District as Teacher:	4
Please describe the unique need of the V	Varren County School D	District that would be	e met by this request:	
584 ATTACHED				
	7	O	. 1.)
Certification/Degree that will be earned				DEGREE
College/University: CANNON (•			
Advisor/Dean's Signature:	2 Boula	Те	elephone Number: 31-	4 871-7700
List <u>all</u> courses for which tuition reimbu	rsement is being reques	sted:		
Course	Course Number	No. of Credits	Date of Course	Cost of Tuition
UNDERSTANDING ORGANIZATIONS AS LEARNING SYSTEMS	GOLL 804	3	SPRING 2010	4725/CREDIT 42,175-00
ADVANCED LEADERSHIP THEORY	GOLL 802	3	SPRING 2010	\$725/CREDIT \$2,175.00
CASE ANALYSIS OF A LEARNING GROUP	GOLL 803	3	SUMMER ZOIO	\$725/cREDIT
STATISTICS	TBD	3	SUMMER 2010	\$725/cREDIT \$2,175,00
	GOLL 808	3	_	1725 / CRADIT
DOCTORAL STATISTICS I		2	FALL 2010	+ 2,175.00 + 425/CREDIT
RESEARCH METHODS I	GOLL 822	,	FALL 2010	\$1,450.00 \$725/CREDIT
DISSERTATION SEMINAR II	GOLL 897		FALL 2010	\$725.00
Date that Certification/Degree will be a	warded:			
I have read the above information and a	gree that it is correct:			
University Advisor's Signature:	David Bow	le .	Date:	3/9/08
Advisor's Telephone Number:	8	14871-7700		
I agree to all the conditions of tuition re	imhursement as stated i	n the WCFA /Board	Agreement or Act 93 /P	Soard Agreement
and understand that I have no entitleme				
Requestor's Signature: Late & 4	bou		Date: (5/10/08

UNIQUE NEED TUITION REIMBURSEMENT FORM

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Name: <u>Patricia Hawley</u>				
Assignment/Grade Level: Assignment	STANT PRINCIPA	L - SECONDA	nzy	<u>.</u>
School: WAHS			ol District as Teacher:	- 4
Please describe the unique need of the \				
		olsa ici mai would b	e met by mis request.	
SEE ATTACK	FED			····
Certification/Degree that will be earned	DOCTORATE IN	ORGANIZATIO	WAL LEARNING	AND LEADERSHIP
College/University: 6				DEGREE
	-		_	
Advisor/Dean's Signature:	2 Borle	T	elephone Number: 8	14 871-1100
List all courses for which tuition reimbo	ursement is being reque	sted:		
Course	Course Number	No. of Credits	Date of Course	Cost of Tuition
MULTEDESCEPLENARY ENVEROUMENT MULTEDESCEPLENARY ENVEROUMENT	GOLL 805	3	Spring 2011	\$725/CREDIT
·	GOLL 809	3	SPRING 2011	4 725/cR40 17
DOTORAL STATISTICS II	1		SUMMER 2011	\$2,175.00 \$725/cR4017
RESEAACH METHODS ITT	GOLL 823	2		\$1,450.00
DISSERTATION SEMINAR ITT	GOLL 898	1	SUMMER 2011	A 725-00
L				
]			
Date that Certification/Degree will be a	warded:			
I have read the above information and a	gree that it is correct:			
University Advisor's Signature:	David Bol	la	Date:	6/9/08
		14071 1770		
Advisor's Telephone Number:	8	14871-770		
I agree to all the conditions of tuition re	imhursement as stated i	n the WCEA /Roar	d Agreement or Act 93 /	Board Agreement
and understand that I have no entitleme				
Requestor's Signature:	. Den		Date: _	6/10/08

Office of Graduate Admissions

109 University Square • Erie, PA 16541-0001 (814) 871-7474 • Toll Free 1-800-GANNON-U • Fax (814) 871-5827 graduate@gannon.edu • www.gannon.edu

Doctor of Philosophy In Organizational Learning and Leadership

Application and Information Packet



Gannon University

Office of Graduate Admissions

109 University Square Erie, Pennsylvania 16541-0001 (814) 871-7474 or Toll Free 1-800-GANNON-U Fax (814) 871-5827

PhD in Organizational Learning and Leadership

Introduction

Gannon University is pleased to introduce the newest addition to our graduate programs, a Doctor of Philosophy in Organizational Learning and Leadership. This doctoral degree is founded on an interdisciplinary model of teaching and learning and is designed to integrate two major theoretical and practice areas of study: learning and leadership. Participants in the program will acquire the knowledge and skills necessary to lead effectively in complex learning organizations. The program is designed to prepare practitioners to better analyze data, conduct research, solve problems and enhance the effectiveness of their organizations.

The Ph.D. is an academically rigorous program designed for the working professional. Courses will be scheduled with flexibility to accommodate individuals' full-time work related responsibilities. This program's approach will include classroom-based learning supplemented by on-line interaction among a cohort of students drawn from diverse professional backgrounds. The program strives to balance a common didactic learning experience with the research component of a traditional doctoral degree program while acknowledging and accommodating the prior academic work of the participants.

As a result of the variety of backgrounds in the applicant pool, the program provides the flexibility for students to fulfill the cognate and major area of study coursework in accordance with their individual educational, professional and research needs. This model balances the benefits of an interdisciplinary cohort model with the flexibility necessary for individual student matriculation and administrative efficiency in program delivery. Individuals who complete the program will gain enhanced opportunities and qualifications for additional positions either through more flexibility in positions or improved upward mobility in their current organization.

Philosophy

The goal of Gannon's graduate programs is to prepare students for leadership, scholarship and service. This focus is reflected in the goals and objectives of the values-based interdisciplinary Doctor of Philosophy Degree in Organizational Learning and Leadership. The development of this doctoral degree represents the coalescence of several elements: the needs of the local community, changes in institutional leadership, expansion of service to existing students and the natural evolution of the learning organization.

This doctoral degree was designed to respond to the call for academically strong leaders in our region who work in a variety of organizations. Additionally, it will prepare leaders to address the challenges of the 21st century. These leaders will be able to readily respond to roles that are rapidly changing and becoming more demanding, as well as successfully guide complex organizations through the change process. Finally, the program will prepare individuals to assume leadership roles in their organizations in order to meet the challenges of an ever more complex world.

Program Goals and Objectives

This program is designed to:

- Provide the working professional with the knowledge, skills and understanding to lead his or her organization in adapting, evolving and learning in an ever-changing environment
- Provide the participant with a breadth of knowledge to facilitate examination of issues or opportunities from diverse systemic and individual perspectives
- Provide the participant with the opportunity to develop an ability to identify creative and innovative responses to the issues and opportunities within their profession and their organization
- Facilitate the development of advanced analytical and problem solving techniques that are grounded in sound research approaches

Unique Features of the Program

The characteristics of a learning organization, i.e., collegiality, teamwork and the development and sharing of knowledge both within and outside of an organization, set the foundation for this interdisciplinary program. This program features a unique interdisciplinary approach that operates at three levels:

Curricular: The curriculum is designed to be interdisciplinary with its integration of coursework reflective of numerous disciplines.

Instructional: The faculty who will provide instruction in the program will be drawn from Social Sciences, Business, Education, Health Sciences and others.

Participant: The students who will be admitted to the program will come with their own diverse content/professional expertise.

Technology

Students will be taught in traditional classroom settings with the use of ANGEL Course Management System which provides the opportunity for web-enhanced or blended learning.

Admission Requirements

Applicants must hold a masters or other post-baccalaureate professional graduate level degree from a regionally-accredited institution of higher education. Applicants should have a minimum graduate GPA of 3.5 on a 4.0 scale, have two years of post-baccalaureate work experience, and have experience in, or potential for, leadership positions. Admission is based on a review of a total profile with careful attention to the fit between the needs of the student and what the program has to offer.

Each applicant must submit the following information:

- A completed application providing demographic, employment, and academic information
- Copies of the Graduate Record Exam (GRE) taken within the past three years reflecting quantitative, verbal, and written scores
- Three letters of recommendation
- Official transcripts of all previous college work. (In order to be considered
 official, transcripts must be sent directly from the school(s) attended to
 Gannon University.)
- A resume delineating the scope, responsibilities, and functions of all positions held within the past five years
- A Statement of Purpose (limited to 500 words) that summarizes the value of the doctoral study for personal and professional growth and development and that reflects educational and professional experiences that serve as the foundation for doctoral study
- Applicants for whom English is not their first language will also be required to submit scores on Test of English as a Foreign Language and Test of Written English along with a financial declaration and supporting documentation.
- **All applicants who meet admission requirements will be required to attend an on-campus personal interview.

Capstone and Integrative Element

The Ph.D. will culminate with a required dissertation. The dissertation and the corresponding seminars are the capstone elements of the Ph.D. The dissertation is designed to assist students to explore and identify solutions to problems as they arise in their respective fields. The seminars will facilitate integration of knowledge and research and the application to identified problems.

Statute of Limitations

Gannon University's policy for doctoral level study is that all students must complete their coursework and dissertation within seven (7) years. Students enrolled in the Doctor of Philosophy in Organizational Learning and Leadership will be expected to meet this requirement following enrollment in the Multidisciplinary Core, Research and Dissertation level of the program.

Accreditation

Although the program itself does not require the approval of a disciplinary accrediting body, it does accommodate and give credit to those who have completed a 2006 PDE-approved program of Principal Certification and Superintendents Letter of Eligibility. Courses taken in fulfillment of either of these programs will be incorporated into the requirements of the Foundations level of the program as appropriate.

The Curriculum

Foundation* (30 credits) - Learning, Leadership and Cognate(s)
Appropriate courses may have been completed prior to enrollment in the
doctoral program. Courses will be selected in consultation with the academic
advisor and approved by the program director.

Learning (12 credits) - This set of coursework focuses on the Learning Triangle of Curriculum, Instruction, and Assessment. Courses can include such topics as Learning and Cognition, Curriculum Development, Instructional Design, Organizational Learning, Adult Learning Issues and Life-long Learning.

Leadership (12 credits) - This set of coursework focuses on the role of the individual as a leader and follower and provides the participant an understanding of the context and culture in which they operate. Courses can include such topics as Politics, Law, Styles of Leadership, Legitimacy and Effectiveness, Ethics, Diversity, Belièfs, Organizational Culture, Conflict Resolution, Organizational Change, Project Management and Performance Evaluation.

Cognate (6 credits) - This includes post-master's coursework relevant to the student's career plans or dissertation coursework.

Multidisciplinary Core, Research, and Dissertation: ** (36 credits)

Multidisciplinary Core - 15 credits

GOLL 801 Advanced Organizational Theory (3 credits)
GOLL 802 Advanced Leadership Theory and Skills Application (3 credits)
GOLL 803 Case Analysis of a Learning Group (3 credits)
GOLL 804 Understanding Organizations as Learning Systems (3 credits)
GOLL 805 Quality Management in Multidisciplinary Environments (3 credits)

Research - 12 credits

GOLL 808 Doctoral Statistics I (3 credits) GOLL 809 Doctoral Statistics II (3 credits) GOLL 821 Research Methods I (2 credits) GOLL 822 Research Methods II (2 credits) GOLL 823 Research Methods III (2 credits)

Dissertation - 9 credits

GOLL 896 Dissertation Seminar I (1 credit) GOLL 897 Dissertation Seminar II (1 credit) GOLL 898 Dissertation Seminar III (1 credit) GOLL 899 Dissertation (1-3 credits)

- * Transfer credits in Foundation Level cannot exceed 15
- ** Multidisciplinary Core, Research, and Dissertation must be completed in its entirety through Gannon University