

## LAKWOOD YMCA

### Standards of Conduct

Any conduct contrary to the purpose of the YMCA is prohibited. The use of all forms of tobacco, alcohol, and/or illegal drugs is specifically prohibited anywhere on the property or in the facility. The YMCA reserves the right to dismiss any individual and/or group that does not maintain the rules of conduct.

### Certificates of Insurance

All groups will be required to provide a Certificate of Insurance (General Liability) naming the YMCA as an "additional insured." Vendors of groups using facilities and/or property shall provide a Certificate of Insurance. Coverage extended to the YMCA shall not be less than the association carries and shall be provided one month prior to the season.

### Responsibility for Damage

The individual responsible will be accountable for sharing rules of conduct, and the group shall be responsible for all damages to the facility, property, and/or equipment caused by the group. The group shall be notified with two (2) business days of the damages and payment required.

### Loss of Personal Property

The YMCA assumes no responsibility for the personal property of individuals or groups utilizing the facilities and/or property.

### Use of the YMCA Name

Use of the YMCA's facilities does not imply endorsement or sponsorship of any event by the YMCA. Therefore, promotion shall be designed in such a way that no suggestion of endorsement or sponsorship is implied.

### Food

Use of a caterer and/or concession sales may be subject to the approval of the YMCA.

### Decorations

Decorations for any event may be used only upon prior approval of the YMCA. Removal of decorations shall be the responsibility of the group.

### Rate Schedule

Rate: \$12.00/hour for 40 hours

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### Facility Agreement

#### Introduction

This agreement prescribes the rules and regulations under which the YMCA shall make its facility available for use by non-YMCA groups. Any questions concerning the interpretation of this policy will be referred to the Executive Director or a designated member of the staff.

#### Primary Use

The facilities of the YMCA are first and foremost for the use of the YMCA members and regularly scheduled YMCA programs and activities. When these facilities are not in use by the YMCA, they may be reserved for non-YMCA

#### Non-YMCA Groups

The YMCA will make its facilities and/or property available only to non-YMCA groups that meet the following criteria:

- Groups whose purpose and objectives are generally compatible with those of the YMCA and who do not seek to exploit the YMCA name or constituency.
- Groups who are willing and able to take responsibility for their activities and who are willing to abide by the YMCA's rules and regulations.
- Groups who are willing to provide and designate a representative who participates in an orientation of the facility, its processes, and policies one week prior to the event.

#### Priorities for Use

Priorities for the use of facilities, property, and/or equipment by non-YMCA groups will be given to Educational, Religious, Social, Civic, Cultural, and Community Service Groups.

#### Supervision

All groups will be required to designate an individual, 21 years of age or older, who will be responsible for the conduct of the group. This designated group leader must meet with YMCA staff prior to the anticipated use to review this agreement, rules and regulations, and be oriented regarding each facility and/or equipment to be used. The YMCA will require a minimum ratio of adult supervisors as follows:

- 1 adult to 20 youth, age 15-18 years of age

This ratio may be achieved by the use of additional qualified coaches or volunteers of the group.

### LAKWOOD YMCA

#### Administration

Administration of this agreement shall be the responsibility of the Executive Director or a designated member of the staff. Exceptions to the agreement shall be approved by an officer of the YMCA Board of Directors.

Group Name: Warren Area High School Boys' Tennis Team

Contact Person: Mr. Jeff White, Athletic Coordinator, Warren Area High School

Board President: \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

- Copy of schedule must be given to administrator no later than \_\_\_\_\_, 20\_\_.

Certificate of Insurance received: \_\_\_\_\_ (staple to agreement)  
(date)

Group Name: Lakewood YMCA

Contact Person: MARK ECKENJOFF

Director: *Mark Eckenjo*  
(signature)

Date: 2/4/10