

Buildings and Grounds Services 185 Hospital Drive • North Warren, PA 16365 Ph: 814/723-6900 ext. 2157 • Fax: 814/723-7548

July 8, 2005

Arthur J. Stewart 600 Market Street Warren, PA 16365

Re: Disposition of Elementary Schools

Dear Arthur;

At the last Physical Plant and Facilities committee meeting we discussed the disposition of Home Street, Jefferson, Market Street, Pleasant Township, and North Warren Elementary Schools.

24 PS7-707 is quite explicit in the allowable procedures to be used in the sale of unused and unnecessary land and buildings. However, the Facilities committee has requested that we research the procedure required to sell the aforementioned properties on E-Bay. I realize this is short notice in that the next Facilities committee meeting is scheduled for July 19, 2005.

If I can be of any assistance please contact me at your convenience.

Sincerely,

Norbert J. Kennerknecht, Ph.D. Director of Buildings and Grounds Services

NJK/jla

cc: John Grant File