

Dr. Kenneth Lee

RUSSELL ELEMENTARY SCHOOL

WARREN COUNTY SCHOOL DISTRICT

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Russell, Pennsylvania 16345-9799

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August 8, 2005

Warren County School District

Attn: Board Members

185 Hospital Drive

N. Warren, PA 16365

RE: Russell Elementary P.T.O. Playground Fundraising

Dear Board Members:

I am writing you on behalf of the Russell Elementary PTA with reference to raising funds toward a new playground for the Russell Elementary School, Russell, Pennsylvania.

We understand that the Board of School Directors will be voting to approve a Lease/Release Agreement with the Russell Elementary PTA for the construction of a new playground using District owned playground equipment located at North Warren and Jefferson Elementary Schools. In conjunction with this authorization, we would like to have the Board of School Directors issue a formal approval for the Russell PTA to be permitted to solicit the funds necessary to complete this project through grant funding, community/parent donations and any other fundraiser activities which meet school guidelines deemed necessary.

I have attached a letter that is necessary to complete our grant funding request to the Pennsylvania State DCED. It is our hope to receive a significant amount of the funding from this source. I would ask that this letter be executed by the Board of School Directors for us to complete this request.

Thank you for your consideration. The Russell Elementary PTA appreciates your continued support.

Sincerely,



Heather C. Gray

Russell Elementary PTA Playground Committee Chairperson

WARREN COUNTY SCHOOL DISTRICT LETTERHEAD

August 8, 2005

Office of Senator Mary Jo White
340 South Main Street
Suite B
Butler, Pennsylvania 16001

RE: PA State DCED Single Application for Assistance Grant

To Whom It May Concern:

I am writing you on behalf of the Russell Elementary PTA with reference to the PA State DCED Single Application for Assistance Grant.

The Warren County School District Board of School Directors hereby gives approval to the Russell Elementary PTA to apply for this grant on behalf of the Warren County School District for the construction of a new playground at the Russell Elementary School, Russell, Pennsylvania.

Thank you for your consideration.

Sincerely,

Mrs. Jacqueline L. Nuttall
President
Board of School Directors