

WARREN COUNTY SCHOOL DISTRICT
Buildings & Grounds Services
MEMORANDUM

To: Jim Miller
Dr. Darrell Jaskolka
Jim Evers
Kelly Martin
From: Dr. Norbert Kennerknecht
CC: John Grant
Date: 6/24/2005
Re: Renewal Projects

As we discussed today, the Buildings and Grounds Committee has asked me to make a recommendation concerning the disbursement of the proposed \$1,000,000 dedicated to facilities renewal. While the allocation is a very welcome step in the right direction, it obviously will not address serious infrastructure deficiencies such as: boiler replacement; electrical systems replacement; complete facility windows replacements; roofing and the like.

In an effort to distribute the funds in an equitable manner, Superintendent Grant offered the idea of a pro-rata distribution model based upon the student population of the various attendance areas. As I worked out the percentages and considered the needs of each attendance area, this indeed offers a justifiable means for fund distribution. Hopefully, you will agree that this method is fair.

This affords each of you a unique leadership opportunity to meet with the principals in your attendance area and to make recommendations for projects within your allotted funds. You are encouraged to seek input from the public, be it PTO members or community leaders, hopefully in a consensus building effort.

Rules: Not wishing to hamstring your ability/creativity, a couple of thoughts regarding disbursement seem to be necessary.

1. Please refrain from projects that would add to the energy load of the building. Projects that support energy efficiency are encouraged.
2. The funds are available for facility improvement, not for furniture, fixtures or equipment.
3. The Facilities Committee reserves the right to reject any proposal.
4. Only requests that have been previously recommended to the Committee on the annual "principal's wish list" should be submitted.

Attached for your use is the 2005-2006 "wish list" with estimated costs for each rostered item. If you have other items of high priority, please call me to discuss.

Attendance Area Funds: Given the 2004-2005 student census and assuming that my math is correct, the breakdown in attendance areas funds is as follows: (As suggested in the seminar (KISS), I abandoned the detailed formula notion, i.e., PlanCon Model in favor of a more simplified approach).

North Attendance Area- \$200,000

$$\text{North Attendance Area- } \frac{\text{Student Population}}{\text{WCSD Student Population}} = \frac{1181}{5891} = 20\% \times \$1,000,000 = \$200,000$$

East Attendance Area- \$120,000

$$\text{East Attendance Area- } \frac{\text{Student Population}}{\text{WCSD Student Population}} = \frac{702}{5891} = 12\% \times \$1,000,000 = \$120,000$$

West Attendance Area- \$220,000

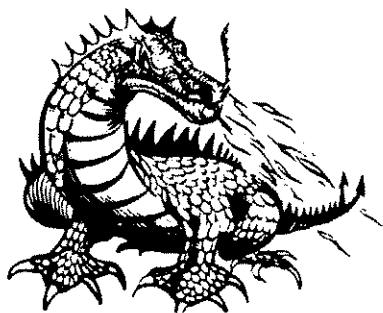
$$\text{West Attendance Area- } \frac{\text{Student Population}}{\text{WCSD Student Population}} = \frac{1313}{5891} = 22\% \times \$1,000,000 = \$220,000$$

Central Attendance Area- \$460,000

$$\text{Central Attendance Area- } \frac{\text{Student Population}}{\text{WCSD Student Population}} = \frac{2693}{5891} = 46\% \times \$1,000,000 = \$460,000$$

I am excited about this opportunity and look forward to providing any assistance, clarification or guidance that you may need. Hopefully, this will become an annual event with perhaps an even larger aggregate of funding. Please feel free to contact me at any time (cell) 730-1415, with any questions.

You will need to contact me by July 12th so we can review your plan; your final recommendations are needed by July 18, 2005.



Warren Area High School

Warren County School District
345 East Fifth Avenue
Warren, Pennsylvania 16365-4399
Phone: 814/723-3370
FAX: 814/726-3126

Striving for Excellence

JAMES A. MILLER
PRINCIPAL

WILLIAM H. SULLIVAN
ASSISTANT PRINCIPAL

THOMAS R. ALLISON
ASSISTANT PRINCIPAL

JEFFREY F. WHITE
ATHLETIC COORDINATOR

CENTRAL ATTENDANCE AREA RECOMMENDED RENEWAL PROJECTS

South Street Elementary School

Replace PA system	\$35,000
Repair sidewalk by playground	\$2,000
Replace hallway carpet	\$10,000
Synchronize building clock system	\$500
Replace single entry doors w/ double doors at entrance	\$3,500
Install fence gate	\$28,000
Renovate upstairs bathrooms	
Total	\$79,000

Beaty-Warren Middle School

Replace lockers	\$140,000
Install drop ceilings	\$10,000
Replace blinds	\$10,000
Total	\$160,000

Warren Area High School

Replace doors in main lobby	\$10,000
Repair plaster ceiling in auditorium	\$9,000
Replace tile in auditorium lobby	\$3,500
Replace tile in main lobby	\$3,500
Refinish and paint gym floor	\$15,000
Paint / Repair lockers throughout building	\$5,500
Replace ceiling second floor	\$100,000
Replace floor tile second floor	\$50,000
Replace ceiling tile first floor	\$5,000
Replace glass panels in main lobby	\$10,000
Replace / repair black panels outside/inside	\$9,500
Total	\$221,000

Grand Total Central Attendance Area **\$460,000**

Kennerknecht, Norbert**From:** Evers, Jim**Sent:** Monday, July 18, 2005 8:45 AM**To:** Kennerknecht, Norbert

Dr. Kennerknecht,

Ernie Flugenzi is out of town until August. In my best attempt to keep things fair, I believe this would be the best plan for spending the monies in the East Attendance Area:

Sheffield Area M/HS:	Pave lower parking lot:	\$20,000
	Replace Restroom Partitions:	\$35,000
	Repair Front Sidewalk	\$ 2,500
Allegany Valley ES:	Blacktop next to play area:	\$13,000
	Repave driveway Entrance:	\$25,000
Sheffield ES:	Repave back driveway:	\$20,000
Total:		\$125,000

Please Note: If your office does not wish to spend \$20,000 at Sheffield Elementary School

Sheffield Area M/HS:	Pave lower Parking Lot:	\$20,000
	Repave Front of School:	\$50,000
	Repair Front Sidewalk	\$ 2,500
	Pave Dirt Parking Lot	\$ 3,500
AV:		\$38,000
Total:		\$114,000

I hope this is what you were in need of.

Jim Evers

Kennerknecht, Norbert

From: Wiltsie, Karen
Sent: Tuesday, July 12, 2005 11:02 AM
To: Kennerknecht, Norbert
Cc: Martin, Kelly
Subject: Retention List

Eisenhower

July 12, 2005

Mr. Kennerknecht:

1. Renovate completely the men's restroom in the front hallway.
2. Taking the partitions from the men's restroom in the front hallway and reinstalling them into the ladies restroom used for football games (300 hall)
3. Paint the ladies restroom in the front hall. New toilet seats in ladies restroom-front hall.
4. Automatic deodorizing system in both restrooms.
5. Replace lockers.

7/12/2005

Arthur, Jodi

110,000⁰⁰

From: Jaskolka, Darrell
Sent: Monday, July 11, 2005 10:38 AM
To: Kennerknecht, Norbert
Cc: Arthur, Jodi; Swanson, Matt
Subject: YHS Facility Improvements Recommendations

Dr. Kennerknecht

The administration and head custodian are recommending that the following items be addressed with the money allocated to YHS.

1. Handicap ramp for the front entrance sidewalk. Wheel chair ramp only available in rear of building near custodian entrance.
2. Window hardware needs to be replaced in the following rooms: 101, 106, 108, 130, woodshop, 200, 201, 203, 208, 209, 210, 211, 215, 216, 223 and 226.
3. Air conditioner in room 218 for computers.
4. Boys' downstairs locker room exit door needs replaced (steel door)
5. Window upstairs boys' locker room needs replaced.
6. Shop floor is buckling in spots and needs board replacements (safety issue)
7. Stair trends need replaced
8. Stage curtains need fire proofing
9. Lockers in old section of building need replaced or repaired/painted
10. 12 auditorium seats need to be replaced.

I will be glad to discuss these items with you at anytime if you have questions concerning our requests. If the allocation for our building has not been spent by these requests please notify us so that additional items may be submitted for your consideration

7/11/2005

Kennerknecht, Norbert

From: Jaskolka, Darrell
Sent: Monday, July 18, 2005 1:03 PM
To: Kennerknecht, Norbert
Cc: Berry, Delores
Subject: Items From Youngsville Elementary School

Dr. Kennerknecht

I spoke to Delores and she stated that the following items were needed for YEMS:

1. Sign with the words Youngsville Elementary Middle School placed in the front of the facility that is similar to what SAMSHS and YHS.
2. Refurbish baseball and soccer field in the rear of the building. Items needed would include a back stop and new fill dirt along with secure fencing around the facility. Some areas would also need to be re-seeded for the field.

These are the items submitted to me by the YEMS administration.

Darrell

July 27, 2005

To: Dr. Norbert Kennerknecht
Director of Buildings and Grounds
Warren County School District
Central Administrative Offices

From: Debra Young
Principal
Sugar Grove Elementary School

I have gone over the buildings and grounds wishlist for Sugar Grove Elementary School that was prepared by Dr. Kathye Unglaub in the spring. I was informed by Kelly Martin from EMHS that I have \$63,000.00 to spend on these building renovations. I would like to see the following renovations from the list take place with just a few additional items of my own, if that's possible.

1. Repave and reline parking lot	\$35,000.00
2. Replace window shades in the front	4,500.00
3. New bell stand	3,000.00
4. New exhaust for bathrooms	1,500.00
5. Replace 7 door locks	300.00
<hr/>	
	\$44,300.00

With the remaining \$18,700.00 I would like to:

purchase and install air conditioning units in the Principal's office and the library

replace weather stripping on front and back doors (there is a large gap between the doors both in front and in the back of the building allowing cold weather to come into the building during the winter) Weather stripping may not be the answer, but the problem needs to be addressed. The cold air is sucked into the building and we are losing heat.

replace floor mat at the kindergarten entrance

replace or move heat vent in kindergarten boys restroom. There is an old urine smell coming from the unit. Think about it – kindergarten – boys – aiming. I don't think venting will help.

Maintenance for sinks in classrooms that are dripping and/or rotting.

if there is money remaining, I would suggest replacing all the door locks at once rather than just 7 of them. There is a problem with the locks in the building. More than one master key is required because some of the locks are touchy. The main office and principal's office are especially problematic.