

Quality Custodial Service Program
SSEL Building Team Meeting
June 13, 2007

- 1) Those in attendance were: Ann Buerkle, building principal, Deb Brewster, building secretary, Calvin Dennis, custodian, Marty Mahan, Aramark, Mark Parsons, Sheffield custodian
- 2) Mission statements were read
- 3) The purpose of this meeting was to discuss what is currently going on at SSEL.
- 4) Discussion was held on the following items:
 - a. Availability of custodial supplies.
There is no need for a mixing station in smaller buildings at the elementary level.
 - b. Winter conditions as it affects the cleaning of floors.
It was noted that since Calvin has the use of an automatic floor cleaner, it has been much easier for him to keep the floors cleared.
 - c. Dust control vs. clean bathrooms.
There are not enough custodial hours allotted for this building to have perfection in both areas. It was determined that bathrooms are a priority and that dusting should be done as time permits.
 - d. Instituting a teacher checklist for the custodian.
 - e. Friendliness and cooperation of the staff is appropriate.
 - f. Assembly set-up and communication of events.
 - g. A shelf should be installed in the faculty room restrooms to allow for storage of additional paper products.
 - h. Acquisition of more soap and towel dispenser keys
 - i. It was noted that Calvin works all the time.
 - j. Additional custodial and dietary time has been requested from the WCSD by Aramark to accommodate full day kindergarten.