

**Warren County School District  
Buildings Grounds Department - 2009 Project Timelines**

	PPF Forward Motion to approve work order to Architects /Engineers	Board Meeting approve work order to Architects /Engineers	PPF Forward Motion to Submit Form 3074 (a,b,c)	Board Meeting Approve submission of PDE Form 3074 (a,b,c)	Forward 3074 (a,b,c) to PDE for Approval	Received Approved 3074 (a,b,c) from PDE	Send Work Order to Architect / Engineer for Signature	Execute Work Order between District and Architect /Engineer	Begin steps to Design Project/Write Technical Specifications	Request for Prevailing Wage Determination - Depart of L&I
Task Start Date			2/23/2009	3/9/2009	3/12/2009	3/26/2009				
<b>Project No. 00901 EMHS &amp; YHS Scoreboards Purchase</b>	N/A	N/A	100%	100%	100%	PDE#: 731-09-0159-A	N/A	N/A	N/A	N/A
Task Start Date		1/12/2009	2/23/2009	3/9/2009	3/23/2009	3/26/2009	3/11/2009	3/18/2009		
<b>Project No. 0902 WCCC Welding Shop Upgrades</b>	Item was passed by PP&F to Board meeting.	100%	100%	100%	100%	PDE #731-09-0194-A	Work Order No. 0701.0902 w/ HRLC	100%		
Task Start Date	1/26/2009	2/9/2009	2/23/2009	3/9/2009	3/12/2009	3/26/2009	3/11/2009	3/18/2009	3/23/2009	
<b>Project No. 0903 SGES Window Replacements</b>	100%	100%	100%	100%	100%	PDE#: 731-09-0158-A	Work Order No. 0701.0902 w/ HRLC	100%	100%	100%
Task Start Date	1/26/2009	2/9/2009	2/23/2009	3/9/2009	3/12/2009	3/26/2009	5/11/2009			
<b>Project No. 0905 SGES, SSEL C &amp; SES Fire Alarm Upgrades</b>	100%	100%	100%	100%	100%	PDE #: 731-09-0160-A	Work Order No. 0704.0905 w/ HF Lenz	Waiting signature by Board President.		

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Received Prevailing Wage Determination - Depart of L&I	Merge Front End with Design Specifications - Send to Printer	Write Legal Advertisement - Advertise for 3 consectutive weeks in newspaper	Pre-Bid Conference with Potential Bidders	Bid-Date Accept Proposals	PPF Forward Motion to approve awarding bids	Board meeting to approve awarding bids	Apply for Uniform Construction Code - Building Permit	Receive Uniform Construction Code - Building Permit	Send Letter Requesting Bond and Insurance Certificate	Received Bonds and Insurance Certificates
				12/8/2008	12/16/2008	1/12/2009				2/4/2009
N/A	N/A	100%	N/A	100%	100%	100%	N/A	N/A	100%	100%
			4/30/2009	5/8/2009	4/29/2009	5/11/2009			5/12/2009	
100%	100%	4/3/2009, 4/10/2009, 4/17/2009	10:00 a.m. at WCCC	2:00 p.m. at C.O.	PP&F Committee forwards motion TBD after bid opening.	100%			100%	

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Write Construction Contracts	Mail Notice of Award Letter with two (2) Original Contracts	Return Bid Bonds to disappointed Bidders	School Board President executes Contracts	Return one (1) Fully executed Contract with Notice to Proceed Letter	Project Start Date	Estimated Project End Date
	3/11/2009		3/31/2009	4/17/2009		
100%	100%	N/A	100%	100%	7/7/09	Construction deadline: 8/14/2009
						Construction deadline: 8/14/2009
					9/19/09	Construction deadline: 11/30/09
						Construction deadline: 8/14/2009