

*for
Committee meeting
4-29-13
JK*

Date: April 5, 2013

Customer: Warren County School District
Attention: Dr. Norbert Kennerknecht

Address: 569 Hospital Drive
Suite A
Warren, PA 16365

Re: Obtain and Record Easements

Dear Customer:

For the construction and future maintenance of our facilities, easements are required from all involved property owners prior to entering upon the premises. When these easements are required from adjoining landowners to extend electrical facilities to you, it is the customer's responsibility to determine what property owners need to sign additional easements. If the adjoining landowners are unknown to you, that information may be obtained from the assessment office in the county where the property is located.

Follow these instructions to obtain and record easements:

1. **STATEMENT OF COMPLIANCE** – The customer must complete and sign the enclosed Statement of Compliance, acknowledging your responsibility and affirming your full and complete investigation to determine what easements are needed from other property owners and that you have obtained all required easements. A Sample Statement of Compliance is enclosed for you to follow when completing this statement. List at the bottom of the form all property owners' names (including yourself) and related tax parcel numbers from which you need and have received easements. If no easements from other property owners are needed to complete your project, simply write "None" on the second line under your name and property information and sign your name.

2. **EASEMENTS** - Easement(s) must be completed and executed using the enclosed samples as guides. **DO NOT delete or revise any portion of the pre-printed Easement form language or your project will be further delayed until this process has been repeated and correctly completed. PENELEC WILL NOT SCHEDULE OR CONSTRUCT your project until we receive the Statement of Compliance and copies of all required easement(s) and recording receipt(s).**

See Easement Sample Section A - Print full name(s) as listed on the property deed, and residence address, and then provide the township and county for the property for which the Easement is granted.

See Easement Sample Section B – List the Tax Parcel Identification Number and as much other identifying information such as the deed and page reference for the subject property. Note: Most county recorders will not record the easement without the tax ID number.

See Easement Sample Section C – All property owners listed on the top portion of the easement must sign in the presence of the Notary Public, the signatures must be witnessed, and the signatures must appear exactly as printed at the top of the form.

See Easement Sample Section D –The Notary Public can be a witness to the signatures of all property owners and the notary will complete, sign, and affix the notary seal. Most recorders' offices will not record easements whereon the Notary's signatures and seals overlap.

If you need additional blank easement forms, please contact us.

3. RECORD EASEMENTS

Record all easements obtained from adjoining landowners within 30 days of obtaining them.

Make two copies of the signed easement(s), one copy for Penelec and one copy for your records.

DO NOT attach any maps or sketches to the easement(s). Record the original easement at the Recorder's office, in the county where the property is located for which the easement is granted. DO NOT RECORD the Statement of Compliance. Contact the appropriate Recorder's Office to obtain the filing fees and any specific requirements. A list of recorders' offices is enclosed for your convenience.

Record the easement(s) as follows:

1. Appear in person at the Recorder's Office to record the easement(s) and request recording receipt(s). Provide the Recorder's Office with one self-addressed, postage prepaid envelope so the original recorded easement will be mailed to Penelec.

OR

2. Mail the easement(s) to the Recorder's Office, enclosing one Penelec postage prepaid envelope so that the Recorder's Office can mail the recorded original easement(s) to Penelec and one envelope with your address on it so that the Recorder's Office can mail you the recording receipt(s).

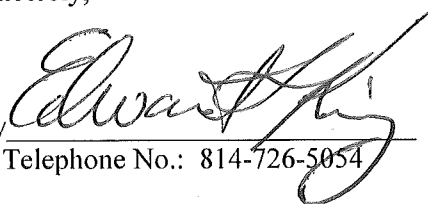
When you receive the recording receipt from the Recorder's Office, use a Penelec postage prepaid envelope to mail the following to Penelec:

1. Completed, signed and witnessed Statement of Compliance.
2. Copies of the easement(s) and recording receipt(s).

Remember, PENELEC WILL NOT SCHEDULE OR CONSTRUCT your project until we receive ALL of the above listed documents. Note: Many counties are 3 to 4 months behind in recording easements; therefore, mailing copies of the easements and recording receipts with the Statement of Compliance will expedite your project.

Thank you for your cooperation in this regard. Should you have any questions, please feel free to contact me.

Sincerely,

By 
Telephone No.: 814-726-5054



Work Request No.

55923921

STATEMENT OF COMPLIANCE

I/We, _____, hereinafter referred to as "Customer", the title owner(s) of property located at _____, PA _____, further identified as Tax Parcel Number _____, for which electric service has been requested from Penelec, a First Energy Company, and for which easements are required from adjoining landowners to install said electric service, do fully understand, acknowledge, and affirm the following statements:

1. Customer is solely responsible to obtain ALL required easements from landowners that are affected by the installation of electric facilities to provide service to the above-referenced location.
2. It is the Customer's sole responsibility to conduct sufficient, reasonable, and adequate investigation, including but not limited to, a search of county public records, to determine each and every landowner from which an easement is required for Penelec's electric installation.
3. After full and complete investigation, the Customer, to the best of his/her knowledge and understanding, has determined that easements are required and obtained from the following landowners:

Name(s)	Address	Tax Parcel No.
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Witness

Customer's Signature



Work Request No.
41500982

SAMPLE

STATEMENT OF COMPLIANCE

I/We, JAMES I. HIGGINS and SARA M. HIGGINS, hereinafter referred to as "Customer", the title owner(s) of property located at 2923 Chestnut Ridge, Erie, PA 16511, further identified as Tax Parcel Number 37-293-704-3, for which electric service has been requested from Penelec, a First Energy Company, and for which easements are required from adjoining landowners to install said electric service, do fully understand, acknowledge, and affirm the following statements:

1. Customer is solely responsible to obtain ALL required easements from landowners that are effected by installation of electric facilities to provide service to the above-referenced location.
2. It is the Customer's sole responsibility to conduct sufficient, reasonable, and adequate investigation, including but not limited to, a search of county public records, to determine each and every landowner from which an easement is required for Penelec's electric installation.
3. After full and complete investigation, the Customer, to the best of his/her knowledge and understanding, has determined that easements are required and obtained from the following landowners:

Name(s)	Address (Include Street Address, City, State of Easement Property)	Tax Parcel No.
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James I. Higgins and Sara M. Higgins	2923 Chestnut Ridge, Erie, PA	37-293-704-3
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John Doe & Jane Doe	2921 Chestnut Ridge, Erie, PA	37-293-704-1
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Samuel Buck & Gretta Buck	2925 Chestnut Ridge, Erie, PA	37-293-704-2
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Witness

Customer's Signature

NOTE: IF NO EASEMENTS ARE REQUIRED FROM OTHER PROPERTY OWNERS, SIMPLY WRITE "NONE" ON THE SECOND LINE UNDER YOUR NAME AND PROPERTY INFORMATION AND SIGN YOUR NAME. DO NOT RECORD THIS STATEMENT.

DOCUMENT NO. 7051885	ORDER NO. 55923921	LINE NO.	GRID NO.
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The undersigned, _____

of the _____ of _____, County of _____ and State of _____,
(the "Grantor"), is the owner of certain lands located in the _____ of _____, County of _____
and Commonwealth of Pennsylvania, bounded and/or described as follows (the "Land"): [Include information such as street
address, subdivision plan name and number, lot number, recording date, tax parcel number and identification of adjacent
property owners].

Grantor, for valuable consideration, the receipt of which is hereby acknowledged, and intending to be legally bound,
hereby grants and conveys to PENNSYLVANIA ELECTRIC COMPANY, a Pennsylvania corporation, (the "Grantee") a
permanent easement and uninterrupted right, from time to time, to construct, reconstruct, operate, inspect, renew, replace,
improve, maintain, redesign, alter, relocate, extend and remove overhead, underground and ground level facilities described
below (the "Facilities") as may be deemed necessary or convenient by Grantee for electric, CATV and communication
purposes for the use and benefit of the Land and/or adjacent lands on, over, under and across the _____
portion of the Land.

The Facilities may include, without limitation, poles (with or without crossarms), guy wires, guy stubs, anchors, street
lights and standards, transformers, transformer pads, switching compartments, conduits, conductors, ducts, wires, cables, fibers,
pedestals, terminal boxes, manholes, hand-holes and other related equipment and apparatus from time to time deemed
necessary or convenient by Grantee to accomplish the above purpose.

Grantor further grants and conveys to Grantee the right, from time to time, to trim, cut and/or remove such trees, tree
branches, shrubs, roots, vegetation, structures and/or other objects or obstructions, which are within eight (8) feet
of any of the Facilities or, which, in the sole judgment of the Grantee, interfere with the installation of, or in the safe, proper or
convenient use, maintenance, operation of, or access to the Facilities, including, without limitation, the removal of such trees,
and/or tree branches which overhang or endanger any of the Facilities. Further, Grantee shall have the right to make such
excavations to accomplish the above purposes and to enter upon the Land without notice for all the purposes hereof.

Grantor covenants not to construct, place, maintain or use structures of any kind, or plant shrubs or trees within
eight (8) feet of either side of the center line of the Facilities, as installed; raise or lower the ground elevation of
the Land above or beneath the Facilities; grow beneath overhead Facilities any vegetation or trees, except farm crops or other
compatible species identified by Grantee; or obstruct access to, remove structural support from, divert or impound water to or on,
or otherwise interfere with the Facilities.

The rights and obligations hereunder shall be binding upon and inure to the benefit of the Grantor and Grantee and their
heirs, executors, administrators, successors, assigns, licensees and lessees, as the case may be.

IN WITNESS WHEREOF, Grantor has duly executed this Easement this _____ day of _____, 20 ____.

WITNESS / ATTEST:

_____	_____ (Seal)
_____	_____ (Seal)
_____	_____ (Seal)
_____	_____ (Seal)

RETURN FILED DOCUMENT TO: Penelec, Attn: R/W, 311 Industrial Park Road, Johnstown, PA 15904

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF

} SS.

On this the _____ day of _____, 20 ____ before me, the undersigned officer, personally appeared

known to me (or satisfactorily proven) to be the person whose name subscribed to the within instrument, and acknowledged that _____ executed the same for the purposes therein contained.

In Witness Whereof, I have hereunto set my hand and Official Seal.

Title Officer

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF

} SS.

On this the _____ day of _____, 20 ____ before me, the undersigned officer, personally appeared _____ who acknowledged himself to be the _____ of _____, a corporation, and that he as such _____ being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself as _____.

In Witness Whereof, I have hereunto set my hand and Official Seal.

Title Officer

SAMPLE - INDIVIDUALS

EASEMENT

FORM X-2809 (REV. 08-02)

FirstEnergy.

Ohio Edison • The Illuminating Company • Toledo Edison • Penn Power
Jersey Central Power & Light • Met-Ed • Penelec

DOCUMENT NO. 3734213	ORDER NO. 4287313	LINE NO.	GRID NO.
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The undersigned, [SECTION A] Samuel R. Sampson and Debra A. Sampson
2929 Battlecreek Road, Erie, PA 12347

of the Township of Lawrence, County of Erie and State of PA,
(the "Grantor"), is the owner of certain lands located in the City of Erie, County of PA

and Commonwealth of Pennsylvania, bounded and/or described as follows (the "Land"); [Include information such as street address, subdivision plan name and number, lot number, recording date, tax parcel number and identification of adjacent property owners].

[SECTION B] Tax Parcel No. 39-274-001.03, Deed Book 1037, Page 279, Containing 1.4 acres

Grantor, for valuable consideration, the receipt of which is hereby acknowledged, and intending to be legally bound, hereby grants and conveys to ☒ PENNSYLVANIA ELECTRIC COMPANY ☐ METROPOLITAN EDISON COMPANY, a Pennsylvania corporation, (the "Grantee") a permanent easement and uninterrupted right, from time to time, to construct, reconstruct, operate, inspect, renew, replace, improve, maintain, redesign, alter, relocate, extend and remove overhead, underground and ground level facilities described below (the "Facilities") as may be deemed necessary or convenient by Grantee for electric, CATV and communication purposes for the use and benefit of the Land and/or adjacent lands on, over, under and across the Westerly portion of the Land.

The Facilities may include, without limitation, poles (with or without crossarms), guy wires, guy stubs, anchors, street lights and standards, transformers, transformer pads, switching compartments, conduits, conductors, ducts, wires, cables, fibers, pedestals, terminal boxes, manholes, hand-holes and other related equipment and apparatus from time to time deemed necessary or convenient by Grantee to accomplish the above purpose.

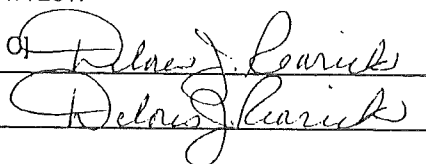

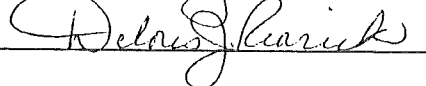
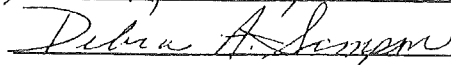
Grantor further grants and conveys to Grantee the right, from time to time, to trim, cut and/or remove such trees, tree branches, shrubs, roots, vegetation, structures and/or other objects or obstructions, which are within fifteen (15) feet of any of the Facilities or, which, in the sole judgment of the Grantee, interfere with the installation of, or in the safe, proper or convenient use, maintenance, operation of, or access to the Facilities, including, without limitation, the removal of such trees, and/or tree branches which overhang or endanger any of the Facilities. Further, Grantee shall have the right to make such excavations to accomplish the above purposes and to enter upon the Land without notice for all the purposes hereof.

Grantor covenants not to construct, place, maintain or use structures of any kind, or plant shrubs or trees within fifteen (15) feet of either side of the center line of the Facilities, as installed; raise or lower the ground elevation of the Land above or beneath the Facilities; grow beneath overhead Facilities any vegetation or trees, except farm crops or other compatible species identified by Grantee; or obstruct access to, remove structural support from, divert or impound water to or on, or otherwise interfere with the Facilities.

The rights and obligations hereunder shall be binding upon and inure to the benefit of the Grantor and Grantee and their heirs, executors, administrators, successors, assigns, licensees and lessees, as the case may be.

IN WITNESS WHEREOF, Grantor has duly executed this Easement this 27 day of October, 20 03

WITNESS / ATTEST:

[SECTION C]			(Seal)
			(Seal)
			(Seal)
			(Seal)

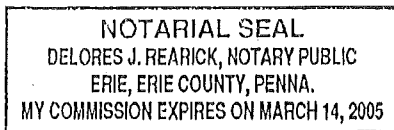
COMMONWEALTH OF PENNSYLVANIA
COUNTY OF ERIE

} SS.

On this the 27th day of October, 20 03 before me, the undersigned officer, personally appeared
[SECTION D] Samuel R. Sampson and Debra A. Sampson

known to me (or satisfactorily proven) to be the person(s) whose name subscribed to the within instrument, and acknowledged
that they executed the same for the purposes therein contained.

In Witness Whereof, I have hereunto set my hand and Official Seal.



Delores J. Rearick

Notary Public

Title Officer

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF _____

} SS.

On this the _____ day of _____, 20 ____ before me, the undersigned officer, personally appeared
_____ who acknowledged himself to be the _____ of
_____, a corporation, and that he as such _____ being
authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation
by himself as _____.

In Witness Whereof, I have hereunto set my hand and Official Seal.

Title Officer