

WARREN COUNTY SCHOOL DISTRICT 2025-2026 RENTAL RATES & USER GROUPS FOR FACILITIES

User Group Categories

Group I

This group has a direct affiliation with the District and includes school activities and organizations wherein the membership is comprised of the District's student body, involved parents and/or staff. The purpose of this group is to provide activities and programs that benefit the District's students and/or staff.

Examples of this group include:

- Adult and Continuing Education
- District and School sponsored activities
- Administration approved activities
- Bargaining Units
- Board/School Committees
- Co-curricular activities
- Extracurricular activities
- PTA/PTO groups *
- Booster clubs *
- Service clubs
- City / town/ county recreation department **

Subject to facility availability, a rental fee will not be charged to Group I applicants for use of the District's non-premium facilities when conducting business directly related to the purpose of their organization.

All labor costs incurred by the District for additional work beyond the normal work shift will be charged to the applicant.

Additional non-labor charges may be applicable if added costs are incurred by the District.

Group II

This group consists of community organizations within the District that directly serve the District youth where at least 75% of the participants are residents of the District. To qualify as a Group II user, the community organization cannot charge admission fees, lesson fees or other professional fees.

Examples of this group include:

- Sport groups

- Salvation Army groups
- Boy Scouts **
- Girl Scouts **
- Group I not using affiliated building

All Group II applicants will be charged a discounted rental and use fee for the rental and use of premium and non-premium facilities.

All additional labors costs incurred by the District for work beyond the normal work shift will be charge to the applicant.

All other additional costs incurred by the District will also be charged to the applicant.

Group III

All other groups and organizations not identified as a Group I or Group II user fall into this category.

All Group III users will be charge a rental and use fee plus all additional costs incurred by the District.

* Limited to affiliated building

** Limited to affiliated building; use of gym once per month

Facility Rental Fee Schedule for 2025-2026

EVENT RATES (per use)

Room	User Category	Building		
		Elementary	Middle	High / Career
Classroom	Group I	\$0	\$0	\$0
	Group II	\$20	\$30	\$30
	Group III	\$25	\$35	\$35
Media Center	Group I	\$0	\$0	\$0
	Group II	\$30	\$40	\$40
	Group III	\$35	\$45	\$45
Kitchen	Group I	\$0	\$0	\$0
	Group II	\$55	\$65	\$65
	Group III	\$80	\$130	\$130
Cafeteria	Group I	\$0	\$0	\$0
	Group II	\$80	\$105	\$105
	Group III	\$105	\$130	\$130
Gym	Group I	\$0	\$0	\$0
	Group II	\$35	\$60	\$80
	Group III	\$75	\$95	\$95
Auxiliary Gym	Group I	\$0		\$0
	Group II	\$35		\$80
	Group III	\$45		\$90
Locker Room	Group I		\$0	\$0
	Group II		\$50	\$50
	Group III		\$60	\$60
Shop / Ind. Arts / Home Ec. / Art	Group I		\$0	\$0
	Group II		\$55	\$55
	Group III		\$65	\$65
Commons / WCCC Conference Rooms / Large Instruction	Group I		\$0	\$0
	Group II	\$35	\$40	\$40
	Group III	\$40	\$45	\$45
Classroom space for academic year rental is \$5.00 per sq. ft.				

Auditorium Rentals

RATES AND POLICIES FOR 2025-2026

	Group II	Group III (No Admission Charged)	Group III (Admission Charged)
Rental Rate**			
1-3 days	\$150	\$225	\$275
4-5 days	\$175	\$250	\$300
6-7 days	\$200	\$275	\$325
8-10 days	\$225	\$300	\$350
* Rental rates for events exceeding a 10-day period will be emailed a rate.			
District Supervisory / Custodial Services / Kitchen Services/IT technicians	Rates will be based on employee(s) actual rate (including all applicable social security and retirement obligations). Monday-Friday (beyond regular working hours) and Saturdays & Sundays: time and one-half		
Optional Items:			
Theatrical Lighting***	\$55 per event	\$80 per event	\$105 per event
Sound System***	\$50 per event	\$65 per event	\$80 per event
Follow Spot***	\$25 per event	\$35 per event	\$45 per event
Stage Monitor System	\$25per event	\$35 per event	\$45 per event
Additional Monitor Speakers***	\$15 per event	\$20 per event	\$25 per event
Microphones***	\$15 each	\$20 each	\$20 each
Portable Sound Lectern	\$20 per event	\$25 per event	\$30 per event
Large Lectern with Light	\$20 per event	\$25 per event	\$30 per event
Dressing Rooms	\$20 per event	\$25 per event	\$30 per event

** Additional staff will be required for groups in excess of 200 people. All costs charged to renter.

*** Technician(s) may be required. All costs to be charged to renter.

**** Any event that lasts longer than 4 hours may be charged a per hour custodial fee for time, exceeding 4 hours.

tmj 1.20.20, tmt 4.12.22, tlj 8.12.22, tlj 4.4.23, akl 5.8.24