



**NEW
OPPORTUNITIES**

Employee Assistance Program

2808 State Street
Erie, PA 16508
Ph: 814.456.2457 ext. 206
Fax: 814.456.7679
1.800.201.3954

SERVICE AGREEMENT

New Opportunities Employee Assistance Program, LP (hereinafter referred to as "Employee Assistance Program"), a Limited Partnership between Stairways Behavioral Health and Deerfield Behavioral Health, Inc., agrees to provide the following contractual services to **WARREN COUNTY SCHOOL DISTRICT**, its board members, employees and members of their household.

1. Employee Assistance Program services will be provided to **WARREN COUNTY SCHOOL DISTRICT**, its board members, employees and members of their household. Appropriate professionals will be provided by the Employee Assistance Program. The service professionals will remain employees of the Employee Assistance Program and shall assume all responsibilities for the liability and quality of these services.
2. Employee Assistance Program professionals will be available for both on-site and off-site services. On-site services will be provided as warranted and coordinated through the company representative. Attempts will be made to schedule all appointments in a timely manner. However, immediate crisis situations may be directed to an available and appropriate hospital emergency service. The cost of these services shall then become the responsibility of the referent.
3. A limit of three (3) contact evaluation/counseling sessions per occurrence will be available to the Employee Assistance Program client as an extension of the **WARREN COUNTY SCHOOL DISTRICT** health benefit program. A client requiring extensive services will be referred to an appropriate community treatment facility or provider. The cost of treatment by these professionals will then become the responsibility of the referent.
4. Employee Assistance Program services will be provided under the per capita fee schedule based on a non-profit fee of **\$1029.60 per month** to include Employee Assistance Program evaluation, counseling and consultation services, critical incident stress debriefing and up to three (3) hours of training and education per year. If at any time the employee population of **WARREN COUNTY SCHOOL DISTRICT** is less than twenty-six (26), the services will be provided under the small business fee schedule based on a non-profit fee of \$475.00 per year to include Employee Assistance Program evaluation and counseling services and up to three (3) hours of training and education per year. The number of covered employees will be verified with **WARREN COUNTY SCHOOL DISTRICT** within fourteen (14) days of the annual renewal date by a representative of the Employee Assistance Program.
5. Additional services may be requested and will be provided based on the following fee-for-service non-profit fee schedule:

Training/Education	\$95.00 per hour
Critical Incident Stress Debriefing	\$95.00 per hour
Consultation	\$71.25 per hour

Department of Transportation
Substance Abuse Professional

Policy Development	\$60.00 per hour
Supervisory Training	\$150.00 per hour
Evaluation	\$100.00 per hour
Follow-up Sessions	\$80.00 per hour
Urine Screen	\$50.00 per hour

Fees for services not listed on the Fee Schedule will be determined at the time of the request.

6. All services of the Employee Assistance Program will be payable monthly.

- Warren County School District Representative Date
185 Hospital Drive
North Warren, PA 16365

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FEE SCHEDULE

EFFECTIVE 5-1-05

PER CAPITA ≥ 26 EMPLOYEES

\$1.90 PER COVERED EMPLOYEE PER MONTH
\$1.80 PER COVERED EMPLOYEE PER MONTH
\$1.70 PER COVERED EMPLOYEE PER MONTH
\$1.75 PER COVERED EMPLOYEE PER MONTH

COMMERCIAL
NON-PROFIT
MEMBER STAIRWAYS/DEERFIELD
SISTER AGENCY (FORMER HAMOT)

Includes Evaluation, Counseling, three (3) hours of Training/Education per year, Critical Incident Stress Debriefing and Consultation services

SMALL BUSINESS <26 EMPLOYEES

\$500.00 PER YEAR
\$475.00 PER YEAR
\$450.00 PER YEAR
\$460.00 PER YEAR

COMMERCIAL
NON-PROFIT
MEMBER STAIRWAYS/DEERFIELD
SISTER AGENCY (FORMER HAMOT)

Includes Evaluation, Counseling, three (3) hours of Training/Education per year, Critical Incident Stress Debriefing and Consultation services

FEE-FOR-SERVICE

INITIATION FEE

\$250.00 PER YEAR
\$200.00 PER YEAR
\$0.00 PER YEAR
\$0.00 PER YEAR

COMMERCIAL
NON-PROFIT
MEMBER STAIRWAYS/DEERFIELD
SISTER AGENCY (FORMER HAMOT)

RENEWAL FEE

\$125.00 PER YEAR
\$100.00 PER YEAR
\$0.00 PER YEAR
\$0.00 PER YEAR

COMMERCIAL
NON-PROFIT
MEMBER STAIRWAYS/DEERFIELD
SISTER AGENCY (FORMER HAMOT)

EVALUATION (90801)

\$60.00 PER HOUR
\$57.00 PER HOUR
\$54.00 PER HOUR
\$55.00 PER HOUR

COMMERCIAL
NON-PROFIT
MEMBER STAIRWAYS/DEERFIELD
SISTER AGENCY (FORMER HAMOT)

COUNSELING (90804, 90806, 90808, 90846, 90847)

\$60.00 PER HOUR
\$57.00 PER HOUR
\$54.00 PER HOUR
\$55.00 PER HOUR

COMMERCIAL
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MEMBER STAIRWAYS/DEERFIELD
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TRAINING/EDUCATION

\$100.00 PER HOUR
\$95.00 PER HOUR
\$90.00 PER HOUR
\$93.00 PER HOUR

COMMERCIAL
NON-PROFIT
MEMBER STAIRWAYS/DEERFIELD
SISTER AGENCY (FORMER HAMOT)

CRITICAL INCIDENT STRESS DEBRIEFING

\$100.00 PER HOUR
\$95.00 PER HOUR
\$90.00 PER HOUR
\$93.00 PER HOUR

COMMERCIAL
NON-PROFIT
MEMBER STAIRWAYS/DEERFIELD
SISTER AGENCY (FORMER HAMOT)

CONSULTATION

\$75.00 PER HOUR
\$71.25 PER HOUR
\$67.50 PER HOUR
\$69.00 PER HOUR

COMMERCIAL
NON-PROFIT
MEMBER STAIRWAYS/DEERFIELD
SISTER AGENCY (FORMER HAMOT)

DEPARTMENT OF TRANSPORTATION SUBSTANCE ABUSE PROFESSIONAL (Payment is due at the time services are delivered.)

\$60.00 PER HOUR
\$150.00 PER HOUR
\$100.00 PER HOUR
\$80.00 PER HOUR
\$50.00 PER HOUR

POLICY DEVELOPMENT
SUPERVISORY TRAINING
EVALUATION
FOLLOW-UP SESSIONS
URINE SCREEN