

**WCSD ADMINISTRATIVE ACTION**  
**RESULTING FROM THE**  
**9/27/05 FINANCE COMMITTEE MEETING**

**I. District-wide Conservation of Energy in District Buildings**

- A. The Buildings & Grounds Dept. will develop District-wide Energy Conservation Guidelines regarding the following: - **Kennerknecht**
  - 1) Conserving energy through restrictions and modifications in the use of electric lights
  - 2). Conserving energy through lowering room temperatures
  - 3). Conserving energy through drawing window shades at night.
- B. The Buildings & Grounds Department will develop an assessment tool for use by each building to determine site-based energy conservation strategies including better utilization of building space. – **Kennerknecht**
- C. The Building & Grounds Department will solicit volunteer local contractors/ experts to assist in the assessment of other energy conservation strategies in buildings. - **Kennerknecht**

**II. Site-Based Conservation of Energy Strategies**

- A. **Principals, the LEC Administrator, the Tab Building Administrator and the Business Administrator** will lead their staffs in developing site-based energy conservation strategies following the District-wide Energy Conservation Guidelines.
- B. **Principals, the LEC Administrator, the Tab Building Administrator and the Business Administrator (Curwen Bldg.)**, using the district developed assessment tool, will determine energy conservation problems in their buildings, develop strategies and implement the strategies.

- C. **Principals** will review their buildings' ingress and egress problems and develop strategies to limit the loss of heat due to excessively open doors.

### **III. District-wide Strategies Being Costed, Researched, or Investigated**

- A. Changing the use of vending machines - **Schulz**
- B. Reassessing the minimum bid on sale buildings - **Kennerknecht**
- C. 2005-2006 Calendar Revisions - **Sechriest**
- D. Grants – **Jones**
- E. Cold Day Policy – **Sechriest**
- F. Bus Head Count – **Rondinelli**
- G. Idling Guidelines – **Schulz**
- H. Diesel Fuel Bidding – **Rondinelli**
- I. Adjust Bus Zones, Routes – **Rondinelli**
- J. Car Pooling for Conferences, Other District Events – **Dwyer**

#### **Proposed Board Actions Considered at the Finance Committee**

##### **I. Proposed Board Actions Supported By the Finance Committee**

- A. 2005-2006 Calendar Revisions -**Sechriest**
- B. Reassessing Minimum Bid for Sale Buildings - **Kennerknecht**
- C. Cold Day Policy - **Dwyer**
- D. Assess Gas Wells- **Kennerknecht**
- E. Investigate Moving Schools to A Warren State Hospital Site **Kennerknecht**

##### **II. Proposed Board Actions Not Supported by Finance Committee or No Direction Given to Administration**

- A. Changes in Athletic Schedules
- B. Moving LEC to BWMS
- C. Closing Sheffield Elementary School
- D. Changing Bus Route at Russell ES Site