

**WARREN COUNTY SCHOOL DISTRICT**  
**Warren, Pennsylvania**

Mr. President and Members  
Board of School Directors

November 14, 2005

**INFORMATIONAL ITEMS ONLY**  
**\*\*\*\*\* (No Board Action Needed) \*\*\*\*\***

**CERTIFICATED PERSONNEL:**

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**SUPPORT PERSONNEL:**

**Recall From Lay-off**

Rieder, Candis A.: involuntarily transferring from her position as Secretary for the Warren County School District to the position as Secretary in the Buildings and Grounds Department. This is a Class B position working four (4) hours per day, twelve (12) months per year, at the negotiated rate. Candis was suspended from employment with the District on August 8, 2005 due to low enrollment, curtailment of programs, and/or the closing of schools. She will be replacing Judy Whitmire who transferred to the Business Office. This was effective October 17, 2005.

**Voluntary Transfers**

Larson, Donald E.: voluntarily transferring from his position as Grade IV Cafeteria Helper at Warren Area High School to the position as Grade HH Custodian at Allegheny Valley Elementary School and Sheffield Area Middle/High School. This is a Class B position working eight (8) flexible hours per day typically from 3:00 p.m. until 11:30 p.m. at the negotiated rate. There were six (6) applicants and four (4) were interviewed. Don will be replacing Kay Launer who transferred to Youngsville Elementary/Middle School. This will be effective November 16, 2005.

Launer, Kay L.: voluntarily transferring from her position as Grade HH Custodian at Allegheny Valley Elementary School and Sheffield Area Middle/High School to the position as Grade HH Custodian at Youngsville Elementary/Middle School. This is a Class B position working eight (8) flexible hours per day typically from 3:00 p.m. until 11:30 p.m. at the negotiated rate. There were seven (7) applicants and Kay was the senior bidder. Kay will be replacing Tammy Barnes who resigned. This was effective October 17, 2005.

Brittain, Margaret L.: voluntarily transferring from her position as Grade IV Cafeteria Helper at the Warren Area Elementary Center to the position as Grade IV Cafeteria Helper at Youngsville Elementary/Middle School. This is a Class C position working 2.5 hours per day at the negotiated rate. There were two (2) applicants and Margaret was the senior bidder. She will be replacing Holly Earle who transferred to the Warren Area Elementary Center. This was effective October 19, 2005.

Whitmire, Judy R.: voluntarily transferring from her position as Secretary in the Buildings and Grounds Department to the position as Information Specialist/Business Information Management in the Business Office. This is a Class B, twelve (12) month, Administrative Support position working four (4) hours per day at the rate of \$14.66 per hour. There were thirteen (13) applicants and two (2) were interviewed. Judy will be replacing Diane Brunecz who retired. This was effective October 19, 2005.

**Voluntary Transfers (cont.)**

McTavish, Alicia K.: voluntarily transferring from her position as Secretary (suspended) for the Warren County School District to the **TEMPORARY** position as Secretary at Beaty/Warren Middle School. This is a Class B position working seven (7) hours per day at the rate of \$10.45 per hour. There were five (5) applicants and Alicia was the senior bidder although she is still considered to be a suspended employee of the District. Alicia will be replacing Molly Turner who is on a leave of absence. This was effective October 7, 2005.

Respectfully submitted,

**PERSONNEL AND NEGOTIATIONS COMMITTEE**

Richard Lyle, Chair  
David Come  
Roger Dunham

MAE/st