

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, NOVEMBER 14, 2005

1. Opening Activities

A. Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Nuttall, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

B. Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

C. Roll Call

Roll Call

Board Members Present:

Mr. David Come
Mr. Kevin Freestone
Mr. Roger Dunham
Mr. Richard Lyle

Mrs. Jacki Nuttall
Mr. Richard Pascuzzi
Mr. Randall Peterson
Mr. John Shea

Board Members Absent:

Mr. John Schwanke

Others Present:

Mr. John Grant, Superintendent; Dr. J. Hugh Dwyer, Assistant Superintendent; Dr. John Sechriest, Executive Director of Learning Opportunities; Mr. Mark Eberl, Executive Director of Support Services; Mr. Joseph Tassone, Director of Instructional Services; Mrs. Amy Stewart, Director of Technology / Information Management; Dr. Norbert Kennerknecht, Director of Buildings and Grounds; Mrs. Rosemarie Green, Director of State & Federal Programs; Mr. Darin Schulz, Business Administrator; Mr. Arthur Stewart, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Robert Seiden, Kinzua Broadcasting; Ms. Vicky Barone, Times Observer; Mr. Eugene Casasanta, Hearing Officer; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Frank Galeazzo, Technology Coordinator; Mr. Jack Werner, Coordinator of District-wide Athletics and Co-Curricular Activities; Mr. Mark Nelson, Supervisor of Special Education; Claudia

Solinko, WCEA President; Dr. Darrell Jaskolka, Principal; Ms. Sandy Wilks, Lead Special Education Supervisor and approximately 30 unidentified members of the audience.

D. Reading of the Mission Statement - Mr. Richard Lyle

The mission of the Warren County School District is to prepare all students to be responsible and productive citizens by providing them with the skills and education necessary to achieve academic and personal excellence.

E. Recognitions & Presentations - Dr. Darrell Jaskolka

- 1.) Youngsville High School Staff – Dr. Jaskolka shared the results of the school improvement plan for Youngsville High School. NCLB requires proficiency in math and reading, but there are nearly 70 other categories that NCLB reviews including graduation rates, test participation, and how students perform in various sub groups. Youngsville did not reach the benchmark in graduation which was 88.79 percent while the target was 90 percent; test participation was below 95 percent; math proficiency was below standards; reading proficiency among economically disadvantaged was below proficiency; and proficiency of IEP students was below standards. A school improvement plan was developed. Youngsville High School met 17 out of the 17 benchmarks set for the school for adequate yearly progress.

He thanked the Board, administration and staff for their efforts in helping to “turn the learning light bulb” on for the various students found in the classroom.

F. Public Comment

Ralph Hanson	Warren, PA	Taxes
Tom Eaton	(No address listed)	Veterans Day – wanted school closed that day.
		Allegheny Valley generator needs to be diesel for a cost savings.

G. Agenda Adoption

It was moved by John Shea and seconded by David Come that the Board of School Directors adopts the November 14, 2005, agenda as presented.

The result of the vote was: Unanimous

H. Approval of Minutes - October 10, 2005

It was moved by Randall Peterson and seconded by John Shea that the Board of School Directors adopts the regular meeting minutes of October 10, 2005.

The result of the vote was: Unanimous

Agenda
Adoption
Approved
8-0-0

October 10,
2005 Minutes
Approved
8-0-0

I. Approval of the Special Meeting Minutes - November 1, 2005

It was moved by John Shea and seconded by Randall Peterson that the Board of School Directors adopts the Special Meeting minutes of November 1, 2005.

The result of the vote was: Unanimous

Special Meeting
Minutes of
Nov. 1, 2005
Approved
8-0-0

J. Approval of Financial Reports

It was moved by Kevin Freestone and seconded by David Come that the Board of School Directors approves financial reports and authorizes the release of funds in payment of the listing of bills. Further, that a copy as presented be submitted for audit.

The result of the vote was: Unanimous

Financial Reports
Approved
8-0-0

K. Hearing Officer's Report - Eugene Casasanta

It was moved by Richard Lyle and seconded by Kevin Freestone that the Board of School Directors approves the Hearing Officer's Report dated November 14, 2005. (Case: I)

The result of the vote was: Unanimous

Hearing
Officer's Report
Approved
8-0-0

2. President's Statement

A. Reports and Information

1.) I.U. #5 – Mr. John Schwanke

There was no report.

2.) PSBA – Mr. Randall Peterson

Mr. Peterson attended the School Leadership Conference in Hershey on October 25-28, 2005. He attended several workshops and heard excellent speakers. He attended the Legislative Update Session and the Policy Council.

November 10, 2005 Mr. Peterson attended the PSBA Fall Legislative meeting at General McLane High School.

3.) Career Center Advisory – Mr. Shea

Recruiting has started for the Warren County Career Center. Ninth graders will visit the school January 9, 2006.

The Open House for the WCCC is scheduled for January 18, 2006, 6:00 p.m. – 8:00 p.m.

A PDE program evaluation will take place on in the spring of 2006.

A Perkins and Tech Ed audit will take place this spring.

4.) Budget Ad Hoc Committee – Mr. Dennis Bonace

Five meetings have taken place since the last Board meeting. The committee has met with four administrators – Mr. Rondinelli, Transportation; Mrs. Stewart, Technology; Mr. Tassone, Special Education; Dr. Kennerknecht, Buildings and Grounds. Mr. Schulz is scheduled to report at the meeting on Thursday. All are invited to attend.

This is the beginning of educating the taxpayers and establishing a much needed trust between the Board, administration and the taxpayers.

He commended the Board for permitting visitors to be more fully heard at committee and Board meetings as well as all information being provided on BoardDocs.

B. Important Dates

	Date	Time	Committee	Location
1.	November 17, 2005	7:00 p.m.	Budget Ad Hoc Committee	Curwen Building
2.	November 21, 2005	12:00 noon	Athletic & Extra-Curricular Activities Committee	Curwen Building
3.	November 21, 2005	6:00 p.m.	Physical Plant & Facilities Committee	Curwen Building
4.	November 21, 2005	7:00 p.m.	Finance Committee	Curwen Building
5.	November 22, 2005	5:00 p.m.	Personnel Committee	Curwen Building
6.	November 22, 2005	6:30 p.m.	Curriculum, Instruction & Technology Committee	Curwen Building
7.	November 29, 2005	7:00 p.m.	Budget Ad Hoc Committee	Curwen Building
8.	December 5, 2005	7:00 p.m.	Organizational/Regular Board Meeting	Warren County Career Center

C. Recognition of Board Members

Mrs. Nuttall recognized the outgoing Board members – Mr. Peterson, Mr. Pascuzzi and Mr. Shea for their service to the citizens of Warren County. They were presented with a gift, a token of the District's appreciation.

3. Superintendent's Reports and Recommendations

A. General Comments - Mr. John Grant/Dr. J. Hugh Dwyer

Dr. Dwyer called the attention of the Board members to Item P on the consent agenda regarding Section 9000 of the policy manual. Phase one has been completed with 15 policies being presented tonight with revisions.

Eisenhower Middle/High School has requested permission to take an international field trip to Paris, France. The request came too late to be presented at the CIT meeting, but the request has been added to tonight's agenda for your approval.

Mr. Grant shared that the District itself was recognized this year. In 2003 the District was on warning, in 2004 the District was under Improvement I and for 2005 the District was considered making progress and having reached AYP. Warren County School District was recognized by Expansion Management Magazine as being rated in the top one third of school districts out of 2,800 across the country having more than 3000 students. The recognition was based on performance and academic improvement per unit cost.

Mr. Grant shared the graduation status report.

B. Grants Development - Mr. Matt Jones

There was no report.

C. Federal Programs/Professional Development/Gifted & Talented/Tidioute Community Charter School - Mrs. Rosemarie Green

Mrs. Green reported on the tutoring program. There are 200 students in grades 1-12 participating.

The preliminary report from the Gifted Support Study group that was charged by the Board to come back to the Board with a report on specific items relevant to the gifted program in Warren County is posted on BoardDocs. On November 22 the study group will present the results of the study.

Item Q on the consent agenda is the Parent Involvement Policy which is a mandate under NCLB. She asked for the Board's support in passing it on first and second reading.

D. Support Management Team - Mr. Mark Eberl/Mr. Darin Schulz

Mr. Schulz thanked the Budget Ad Hoc Committee for the time and work they have put into the committee.

He also called the Board's attention to the attendance update. The District is down 357 students. A large portion of that is 234 students going to the Tidioute Charter School.

E. Capital Projects Update - Dr. Norbert Kennerknecht

There was no report.

F. Information Management - Mrs. Amy Stewart

Mrs. Stewart reported that report cards have been generated by Pentamation for the first time. Every teacher is submitting grades electronically.

G. Instructional Management - Dr. John Sechriest/Mr. Joseph Tassone

Dr. Sechriest reported that at the CIT meeting he shared information regarding the AP enrollment at Warren Area High School. There was an error in terms of the report, he under reported the percentage of students taking the exams by over 10 percent. WAHS has 70 percent of the students in AP classes that are taking the exams and will update the report for the next meeting. College Board up to this point has said that any school district in the nation can offer AP classes. They found that the standards are not uniform, some schools were

actually offering AP courses that do not exist. So as a result, each school district has a year and a half to comply with a certification for individual high schools to offer AP. Dr. Sechriest is starting discussions at the high schools. At the end of a year and a half, the College Board will publish a booklet listing all of the secondary schools in the nation that offer AP and the courses being offering.

PDE has stated that individual school districts must provide a district report card. Last Thursday it was up on PDE website. Participation rate, graduation rate, teacher certification, reading, math proficiencies and various cohorts are on the report. The District report card will be on the District website with a link to the PDE website report card.

H. Informational Personnel

I. Resolution – Charter School Accountability

Charter School
Accountability
Resolution
Approved
8-0-0

It was moved by Kevin Freestone and seconded by David Come that the Board of School Directors approves the resolution titled "Charter School Accountability."

The result of the vote was: Unanimous

J. Other

4. New Business - Consent Agenda

A. Consent Agenda

Consent
Agenda
Approved
8-0-0

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors approves the consent agenda as presented with the exception of the following items:

- B. Personnel Report - Certificated Staff - Mr. Shea
- C. Personnel Report - Support Staff - Mr. Shea
- D. Athletic Supplemental Contracts - Mr. Shea
- F. Salary Consideration - Mr. Freestone
- H. Tuition Request - Mr. Shea
- I. Secretarial Hours - Mr. Shea
- L. Snowplowing Contracts - Mr. Shea
- M. Warren Area High School Roof Drain Detention System - Mr. Shea
- N. Natural Gas Wells - Mandate Waiver - Mr. Freestone
- O. Energy Conservation, Revised Calendar - Mr. Come
- T. Broadband Contract - Mr. Freestone
- U. 2006-2007 Preliminary Budget Release - Mr. Freestone

Roll Call

Voting Yes: Mr. Shea, Mr. Come, Mr. Dunham, Mr. Freestone, Mr. Lyle, Mrs. Nuttall, Mr. Pascuzzi, Mr. Peterson.

The result of the vote was: Unanimous

E. Co-Curricular Supplemental Contracts - Personnel Committee - Mr. Richard Lyle

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

Co-Curricular
Supplemental
Contracts
Approved
8-0-0

The result of the vote was: Unanimous

G. Cafeteria Position - Personnel Committee - Mr. Richard Lyle

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors approves a pilot program at the Warren Area Elementary Center cafeteria with a projected cost of \$5,250.00 in wages and benefits for the 2005-2006 school year.

Cafeteria
Position
Approved
8-0-0

The result of the vote was: Unanimous

J. Volunteer Report - Personnel Committee - Mr. Richard Lyle

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors approves the list of volunteers.

Volunteer
Report
Approved
8-0-0

The result of the vote was: Unanimous

K. North Warren Elementary Playground Equipment - Physical Plant & Facilities Committee - Mr. Richard Pascuzzi

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors turns over the North Warren Elementary playground equipment to the Conewango Township Board of Supervisors, declaring it unwanted, unused, and unnecessary equipment. The Board of Supervisors of Conewango Township will be trustees for the equipment that will remain on North Warren Elementary School property until such time that the property is sold.

Conewango
Supervisors
Named
Trustees of
NW
Playground
Equipment
Approved
8-0-0

The result of the vote was: Unanimous

P. Policy Section 9000 Revisions/Recommendations - Curriculum, Instruction & Technology Committee - Mr. Richard Lyle

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors approves the revisions to Policies: 9001 - titled, "Definition of Instruction"; 9020 - titled, "Organizational Level Implementation"; 9101 - titled, "Definition of Curriculum"; 9110 - titled, "Curriculum Research"; 9115 - titled, "Pilot Programs"; 9120 - titled, "Curriculum Adoption"; 9140 - titled, "District Transitional Outcomes Prior to 2000-2001"; 9150 - titled, "Graduation or Exit Outcomes Prior to 2000-2001"; 9315 - titled, "Summer School"; 9405 - titled, "Adult Education"; 9635 - titled, "Field Trips"; 9719 - titled, "Required High School Courses for All Students (gr.9-12) Prior to 2000-2001" and 9735 - titled,

Policy Section
9000 Revisions
First & Second
Reading
Approved
8-0-0

"Graduation - Issuance of a Diploma" as attached on first and second reading and approves the adoption of Policies 9141- titled, "Academic Standards" and 9151 - titled, "Graduation Outcomes 2000-2001 and Beyond" on first and second reading.

The result of the vote was: Unanimous

Parent
Involvement
Policy
Approved
8-0-0

- Q. Parent Involvement Policy - Curriculum, Instruction & Technology Committee - Mr. Richard Lyle

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors approves the adoption of Policy 11007, Parent Involvement on first and second reading.

The result of the vote was: Unanimous

Junior All-
County
Musical
Approved
8-0-0

- R. Junior All-County Musical - Athletics & Extra-Curriculum Activities Committee - Mr. John Shea

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors approves the Junior All-County Musical on alternating years from the All-County Musical at no expense to the District.

The result of the vote was: Unanimous

Printer
Cartridge
Contract
Approve
8-0-0

- S. Printer Cartridge Contract - Finance Committee - Mr. Kevin Freestone

It was moved by David Come and seconded by Kevin Freestone that the Board of School Directors approves the 2005-2006 Printer Cartridge bid award for a total of \$21,515.05.

The result of the vote was: Unanimous

5. Items Removed for Separate Action

Personnel
Report
Certificated
Staff
Approved
7-1-0

- B. Personnel Report: Certificated Staff - Personnel Committee - Mr. Richard Lyle

It was moved by David Come and seconded by Richard Lyle that the Board of School Directors approves the Certificated Personnel Report as presented.

Roll Call

Voting Yes: Mr. Come, Mr. Dunham, Mr. Freestone, Mr. Lyle, Mrs. Nuttall, Mr. Pascuzzi, Mr. Peterson.

Voting No: Mr. Shea

The result of the vote was: Passed

Personnel
Report
Support
Staff
Approved
8-0-0

- C. Personnel Report: Support Staff - Personnel Committee - Mr. Richard Lyle

It was moved by Randall Peterson and seconded by Richard Lyle that the Board of School Directors approves the Support Personnel Report as presented.

Roll Call

Voting Yes: Mr. Dunham, Mr. Freestone, Mr. Lyle, Mrs. Nuttall,
Mr. Pascuzzi, Mr. Peterson, Mr. Shea, Mr. Come,

The result of the vote was: Unanimous

D. Athletic Supplemental Contracts - Personnel Committee - Mr. Richard Lyle

It was moved by David Come and seconded by John Shea that the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Athletic
Supplemental
Contracts
Approved
8-0-0

Roll Call

Voting Yes: Mr. Freestone, Mr. Lyle, Mrs. Nuttall, Mr. Pascuzzi,
Mr. Peterson, Mr. Shea, Mr. Come, Mr. Dunham

The result of the vote was: Unanimous

F. Salary Consideration - Personnel Committee - Mr. Richard Lyle

It was moved by Richard Lyle and seconded by Kevin Freestone that the Board of School Directors approves a salary of \$64,490.00 for Debbie Young and appointment as a 220-day principal for the Warren County School District during the 2005/2006 school year. This will be effective November 16, 2005.

Salary
Consideration
D. Young
Failed
0-8-0

Roll Call

Voting Yes: None

Voting No: Mr. Lyle, Mrs. Nuttall, Mr. Pascuzzi, Mr. Peterson,
Mr. Shea, Mr. Come, Mr. Dunham, Mr. Freestone

The result of the vote was: Failed

H. Tuition Request - Personnel Committee - Mr. Richard Lyle

It was moved by Kevin Freestone and seconded by Richard Lyle that the Board of School Directors approves tuition reimbursement for Richard Gignac for 30 credits in the administrative program at Edinboro University.

Tuition Request
R. Gignac
Failed
0-8-0

Roll Call

Voting Yes: None

Voting No: Mrs. Nuttall, Mr. Pascuzzi, Mr. Peterson, Mr. Shea,
Mr. Come, Mr. Dunham, Mr. Freestone, Mr. Lyle

The result of the vote was: Failed

I. Secretarial Hours - Personnel Committee - Mr. Richard Lyle

It was moved by Richard Lyle and seconded by David Come that the Board of School Directors approves one (1) hour of additional secretarial time at Youngsville High School for Mrs. Debbie Lord. Debbie currently works six (6) hours per day and this would

Secretarial
Hours
Sent Back to
Committee
for Further
Study

increase her to seven (7) hours per day at the negotiated rate of \$10.95 per hour for the remainder of the 2005/2006 school year. This would be effective November 16, 2005.

Mr. Come made a friendly amendment to send this item back to committee.
Mr. Lyle agreed

The result of the vote was: Unanimous

L. Snowplowing Contracts - Physical Plant & Facilities Committee - Mr. Richard Pascuzzi

Snowplowing
Contracts
Approved
7-0-1

It was moved by Kevin Freestone and seconded by Randall Peterson that the Board of School Directors approves snowplowing contracts to the following contractors per schedule listed below, in accordance with the terms and conditions contained in the bid document and specifications. The contracts are valid for one (1) year and renewable upon mutual consent for up to three (3) additional terms.

Contractor	School	Price/trip	Anti-skid
Jeff Pederson	Sheffield Area Middle/High School	\$175.00	120.00
	Sheffield Elementary School	\$85.00	\$0
	Allegheny Valley Elementary School	\$130.00	\$60.00
Josh Tome	Beaty-Warren Middle School	\$90.00	\$35.00
	South Street Early Learning Center	\$27.00	\$0
Joe Black	Youngsville High School	\$94.00	\$0
	Youngsville Elementary Middle School	\$149.00	\$0
	Eisenhower Middle/High School	\$285.00	\$13.00
	Sugar Grove Elementary School	\$59.00	\$0

Roll Call

Voting Yes: Mr. Peterson, Mr. Shea, Mr. Come, Mr. Dunham, Mr. Freestone, Mr. Lyle, Mrs. Nuttall,

Voting No: None

Abstained: Mr. Pascuzzi

The result of the vote was: Passed

M. Warren Area High School Roof Drain Retention System, WCSD Project 0506 - Physical Plant & Facilities Committee - Mr. Richard Pascuzzi

WAHS Roof
Drain
Retention
System
Approved
8-0-0

It was moved by David Come and seconded by Richard Lyle that the Board of School Directors approves a general contract to Duffy, Inc., in the amount of \$110,644.00 for the project known as Warren Area High School Roof Drain Retention System, WCSD Project No. 0506.

Roll Call

Voting Yes: Mr. Dunham, Mr. Freestone, Mr. Lyle, Mrs. Nuttall,
Mr. Pascuzzi, Mr. Peterson, Mr. Shea, Mr. Come

The result of the vote was: Unanimous

N. Natural Gas Wells - Mandate Waiver - Physical Plant & Facilities
Committee - Mr. Richard Pascuzzi

It was moved by Kevin Freestone and seconded by David Come that
the Board of School Directors approves a Resolution No. 05-11-01,
to prepare and submit to PDE a Mandate Waiver Program
Application with regard to waiving the bidding procedures to
drill and produce natural gas wells.

Natural Gas
Wells -
Mandate
Waiver
Approved
8-0-0

Roll Call

Voting Yes: Mr. Come, Mr. Dunham, Mr. Freestone, Mr. Lyle,
Mrs. Nuttall, Mr. Pascuzzi, Mr. Peterson, Mr. Shea

The result of the vote was: Unanimous

O. Energy Conservation, Revised Calendar - Curriculum, Instruction &
Technology Committee - Mr. Richard Lyle

It was moved by David Come and seconded by Richard Lyle that the
Board of School Directors approves the revised 2005/2006 school
calendar dated 10/19/05.

Energy
Conservation
Calendar
2-6-0
Failed

Roll Call

Voting Yes: Mr. Shea, Mr. Lyle

Voting No: Mr. Come, Mr. Dunham, Mr. Freestone, , Mrs.
Nuttall, Mr. Peterson

The result of the vote was: Failed

T. Broadband Contract - Finance Committee - Mr. Kevin Freestone

It was moved by Kevin Freestone and seconded by Randall Peterson

Motion #1: that the Board of School Directors enter into a 5-year
agreement with WestPANet, Inc. for WAN services with a one
time nonrecurring charge of \$400,000 and a monthly charge of
\$14,683.33 for a total 5-year contract charge of \$1,281,000 pending
the solicitor's approval.

Motion #2: that the Board of School Directors enter into a 5-year
agreement with WestPANet, Inc. for INTERNET services with a
one time nonrecurring charge of \$100,000 and a monthly charge of
\$2,933.33 for a total 5-year contract charge of \$276,000 pending the
solicitor's approval.

Broadband
Contract
Approved
8-0-0

Roll Call

Voting Yes: Mr. Peterson, Mr. Shea, Mr. Come, Mr. Dunham, Mr.

Freestone, Mr. Lyle, Mrs. Nuttall,

The result of the vote was: Unanimous

U. 2006-2007 Preliminary Budget Release

Directive for
Preliminary
Budget
Approved
8-0-0

It was moved by Kevin Freestone and seconded by Richard Pascuzzi that the Board of School Directors directs the administration to prepare a budget with a tax of 46.0 mills having a total recommended expenditure of \$62,706,052, and as they prepare that they have two paths:

- 1.) an across the board cut with 75% of the cuts in personnel; and
- 2.) a separate list of cuts generated by the administration that will result in meeting a zero tax increase budget.

The result of the vote was: Unanimous

6. Future Business for Committee Review

No Items

7. Other

EMHS Field
Trip to Paris
France
Approved
8-0-0

A. Eisenhower Middle/High School Request for Field

It was moved by Randall Peterson and seconded by Kevin Freestone that the Board of School Directors approves the Eisenhower Middle/High School grades 9-12 field trip, July 10-17, 2006, to Paris, France.

The result of the vote was: Unanimous

Extended
Time for
Budget Ad
Hoc
Committee
Approved
8-0-0

B. Budget Ad Hoc Committee

It was moved by Kevin Freestone and seconded by David Come that the Board of School Directors extends the existence and work of the Budget Ad Hoc Committee not to extend past February 15, 2006.

The result of the vote was: Unanimous

8. Closing Activities

A. Public Comment

Ann Ward

North Warren

Thank the Board for their consideration on the playground and for passing the motion this evening.

B. Executive Session

Mrs. Nuttall announced that the Board met in executive session at 6:00 p.m. to discuss evaluations and contracts.

Mrs. Nuttall announced an executive session at 9:45 p.m. to discuss litigation with possible action to follow.

Crabtree, Rohrbaugh and Associates have made available the survey regarding District facilities and Frank Galeazzo explained how to access and complete the form.

C. Adjournment

Mrs. Nuttall reconvened the meeting at 10:00 p.m.

It was moved by Mr. Freestone and seconded by Mr. Come to adjourn the meeting.

The meeting adjourned at 10:02 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jacqueline L. Nuttall, Board President