NORTHWEST TRI-COUNTY INTERMEDIATE UNIT

PROPOSED BUDGET

FOR

GENERAL OPERATING,

EDUCATIONAL PROGRAM SERVICES,

AND

INSTRUCTIONAL MEDIA & TECHNOLOGY SERVICES

2006-07

FOREWORD

In 1970, the Commonwealth of Pennsylvania created 29 Intermediate Units which are regional educational service agencies to provide consultative, advisory, and educational program services to school districts.

The budget document contains a review of the proposed General Operating, Educational Program Services, and Instructional Media and Technology Services budgets of the Northwest Tri-County Intermediate Unit for the 2006-07 school year.

The passing of this budget by the Intermediate Unit Board and a majority of the 17 school district boards will assure that the Northwest Tri-County Intermediate Unit continues to operate on a sound fiscal basis.

The Intermediate Unit is presently in the fifth year of a five-year Strategic Plan. The goals set forth in the Plan will assist us in moving in a direction consistent with the changing needs as identified by the districts.

This document represents our efforts and activities as an Intermediate Unit and defines our fiscal goals for the upcoming year.

GENERAL OPERATING,
EDUCATIONAL PROGRAM SERVICES,
AND
INSTRUCTIONAL MEDIA & TECHNOLOGY SERVICES

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ADMINISTRATIVE SUMMARY

ADMINISTRATIVE SUMMARY

The following charts are provided in an attempt to summarize the financial, organizational, and functional accomplishments of the Northwest Tri-County Intermediate Unit over the past twelve month period. I.U. #5 has service responsibility for 17 school districts in Crawford, Erie, and Warren Counties with total program services in excess of $45 million of which only $235,284 is provided from the state to support the basic Intermediate Unit administrative structure. Comprising this $45 million budget are more than 80 separate programs funded through a wide array of contracts, state, and federal grants developed and managed by the Intermediate Units' service areas. These nine (9) services include Special Education; State, Federal, and Nonpublic Programs; Educational Programs; School and Management; Instructional Media and Technology; Financial; Technology Solutions and Services; Early Intervention/Mental Health; and Personnel/Internal Operations, collectively employing more than 372 professional and support staff personnel throughout the three county area. These charts depict the financial and organizational structure, which make these accomplishments possible.

2005-06 RESOURCE SUMMARY:

General Operating Budget			IU Generated Programming and Services			Total
State Revenue	Districts' Contributions*	Other Revenue (see page 4)	Other State Programs	Other Federal Programs	Marketed/Contract Services	
$235,284	$905,010	$489,323	$9,704,479	$19,778,776	$14,183,377	
	$1,629,617			**$43,666,632**		**$45,296,249**
	3.60%			**96.40%**		

***NOTE: Districts' Contributions are 2.00% of Total**

SECTION II

PROPOSED BUDGETS

BUDGET SUMMARY SHEET

	ADJUSTED BUDGET 2005-06	PROPOSED BUDGET 2006-07
Beginning Unreserved Fund Balance	**265,000**	**265,000**
Revenue:		
State		
State General Operating Subsidy	214,785	214,785
State Capital Subsidy	20,499	20,499
Total State Revenue	235,284	235,284
District		
Districts' Contributions	905,010	905,010
Other		
Nonpublic Schools Allocation	42,134	20,566
Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	167,864	172,335
Grant Revenue (Required Programmatic Services)	132,802	157,530
IMTS Membership Fees other than Public Schools	18,433	18,433
Investments	75,282	93,482
Social Security Reimbursement	32,839	32,950
Retirement Reimbursement	19,969	27,713
Total Other Revenue	489,323	523,009
Total Revenue	**1,629,617**	**1,663,303**
Total Expenditures	**1,629,617**	**1,663,303**
Allocation from Fund Balance	**0**	**0**
Ending Unreserved Fund Balance	**265,000**	**265,000**

GENERAL
OPERATING
BUDGET

GENERAL OPERATING BUDGET

The General Operating Budget for Northwest Tri-County Intermediate Unit programs includes the Board, Administrative Services, Board Secretary, and the Business Office.

REVENUE

State Accounting System Code	Source	Adjusted Budget 2005-06	Proposed Budget 2006-07
0770	Allocation from Unreserved Fund Balance	-	-
6510	Investments	28,440	46,640
6970	Nonpublic Schools	42,134	20,566
7120	State General Operating Subsidy	214,785	214,785
7130	State Capital Subsidy	20,499	20,499
7810	Social Security Reimbursement	7,659	7,494
7820	Retirement Reimbursement	4,696	6,289
9320	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	100,618	100,618
	Total	**418,831**	**416,891**

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED 05-06	PROPOSED 06-07	CHANGE
			BOARD SERVICES			
2310	151	010	Salary, Board/Administrative Secretary	43,806	43,806	0
2310	210	010	Insurance	11,339	12,295	956
2310	220	010	Social Security	3,344	3,581	237
2310	230	010	Retirement	2,050	3,017	967
2310	250	010	Unemployment Compensation	160	160	0
2310	260	010	Workmen's Compensation	262	374	112
2310	432	010	Repairs & Maintenance - Equipment	2,500	3,000	500
2310	523	010	Liability Insurance	2,500	2,500	0
2310	525	010	Bonding Insurance	500	500	0
2310	532	010	Communications - Postage	500	500	0
2310	540	010	Advertising	800	800	0
2310	550	010	Printing & Binding	2,100	2,100	0
2310	580	010	Travel Expense	1,200	2,000	800
2310	610	010	General Supplies	2,000	2,000	0
2310	635	010	Meals & Refreshments	2,000	2,000	0
2310	640	010	Books & Periodicals	500	500	0
2310	810	010	Dues & Fees	1,000	1,000	0
			SUBTOTAL 2310	76,561	80,133	3,572
			LEGAL SERVICES			
2350	330	010	Other Professional Services	11,000	11,000	0
			SUBTOTAL 2350	11,000	11,000	0

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED 05-06	PROPOSED 06-07	CHANGE
			ADMINISTRATIVE SERVICES			
2360	111	010	Salaries, Administrative	161,464	149,100	-12,364
2360	210	010	Insurance	11,688	12,534	846
2360	220	010	Social Security	11,974	11,406	-568
2360	230	010	Retirement	7,341	9,561	2,220
2360	250	010	Unemployment Compensation	160	160	0
2360	260	010	Workmen's Compensation	939	1,193	254
2360	432	010	Repairs & Maintenance - Equipment	2,500	3,000	500
2360	442	010	Rental Equipment	500	500	0
2360	523	010	General Prof & Liab Ins	5,500	5,500	0
2360	531	010	Communications - Telephone	1,500	1,500	0
2360	532	010	Communications - Postage	100	100	0
2360	550	010	Printing & Binding	3,000	3,000	0
2360	580	010	Travel Expense	8,000	8,000	0
2360	610	010	General Supplies	3,034	3,034	0
2360	635	010	Meals & Refreshments	2,500	2,500	0
2360	640	010	Books & Periodicals	1,000	1,000	0
2360	810	010	Dues & Fees	5,500	5,500	0
			SUBTOTAL 2360	226,700	217,588	-9,112
			VEHICLE OPERATION AND MAINTENANCE			
2650	433	010	Repairs & Maintenance - Vehicles	2,500	2,500	0
2650	522	010	Auto Liability Insurance	1,500	1,500	0
2650	626	010	Gasoline	1,900	2,500	600
			SUBTOTAL 2650	5,900	6,500	600

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED 05-06	PROPOSED 06-07	CHANGE
			INTERNAL SERVICE-FUND TRANSFER			
2510	330	010	Intrasystem Transfers (Support for Business Office. Utilizing grants to offset operating costs.)	14,521	14,521	0
			SUBTOTAL 2510	14,521	14,521	0
5260	939	010	Bldg Debt & Maintenance	84,149	84,149	0
			SUBTOTAL 5260	84,149	84,149	0
			BUDGETARY RESERVE			
5900	000	010	Budgetary Reserve (The amount budgeted in 05-06 has been adjusted to the salary accounts above.)	0	3,000	3,000
			TOTAL GENERAL OPERATING BUDGET	**418,831**	**416,891**	**-1,940**

EDUCATIONAL PROGRAM
SERVICES
BUDGET

EDUCATIONAL PROGRAM SERVICES

REVENUE

State Accounting System Code	Source	Adjusted Budget 2005-06	Proposed Budget 2006-07
6510	Interest	26,120	26,120
6947	Districts' Contributions	279,010	279,010
7810	Social Security Reimbursement	9,009	8,881
7820	Retirement Reimbursement	5,523	7,457
9320	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	37,246	41,717
	Total	**356,908**	**363,185**

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED 05-06	PROPOSED 06-07	CHANGE
			EDUCATIONAL PROGRAM SERVICES			
2270	111	020	Salaries, Administrative	172,310	158,094	-14,216
2270	131	020	Salaries, Professional	33,472	33,472	0
2270	151	020	Salaries, Clerical	29,799	31,607	1,808
2270	210	020	Insurance	45,778	49,408	3,630
2270	220	020	Social Security	18,018	17,761	-257
2270	230	020	Retirement	11,046	14,914	3,868
2270	240	020	Tuition Reimbursement	1,800	1,800	0
2270	250	020	Unemployment Compensation	640	640	0
2270	260	020	Workmen's Compensation	1,413	1,857	444
2270	320	020	Purchased Educational Services	17,025	17,025	0
2270	432	020	Repairs & Maintenance - Equipment	10,000	12,000	2,000
2270	531	020	Communications - Telephone	1,092	1,092	0
2270	532	020	Communications - Postage	200	200	0
2270	550	020	Printing & Binding	3,000	3,000	0
2270	580	020	Travel Expense	6,000	6,000	0
2270	610	020	Supplies	3,565	3,565	0
2270	626	020	Gasoline	500	500	0
2270	635	020	Meals & Refreshments	600	600	0
2270	640	020	Books & Periodicals	300	300	0
2270	810	020	Dues & Fees	350	350	0
			SUBTOTAL 2270	356,908	354,185	-2,723
			BUDGETARY RESERVE			
5900	000	020	Budgetary Reserve (The amount budgeted in 05-06 has been adjusted to the salary accounts above.)	0	9,000	9,000
			TOTAL EDUCATIONAL PROGRAM SERVICES	**356,908**	**363,185**	**6,277**

DISTRICTS' CONTRIBUTIONS
TO SUPPORT
EDUCATIONAL PROGRAM SERVICES BUDGET

NORTHWEST TRI-COUNTY INTERMEDIATE UNIT

DISTRICTS' CONTRIBUTIONS TO SUPPORT THE 2006-07 EDUCATIONAL PROGRAM SERVICES

***Based on District Full-time Instructional Staff as of October 1, 2005**

No Increase in Total Districts' Contributions.

	Actual Contribution 2000-01	Actual Contribution 2001-02	Actual Contribution 2002-03	Actual Contribution 2003-04	Actual Contribution 2004-05	Actual Contribution 2005-06	*Estimated Contribution 2006-07
Conneaut	7,820.25	14,387.97	14,027.17	13,305.75	13,765.09	13,290.90	13,290.90
Corry	6,938.79	12,803.51	13,213.76	12,931.33	13,446.37	13,075.44	13,075.44
Crawford Central	12,544.84	21,993.38	21,332.16	21,106.22	21,988.10	22,371.00	22,371.00
City of Erie	32,994.58	60,020.41	59,577.76	61,231.82	61,445.82	65,955.48	65,955.48
Fairview	4,329.69	8,113.51	7,957.92	7,564.60	7,836.87	7,596.60	7,596.60
Fort LeBoeuf	5,634.24	10,521.89	10,460.70	10,622.39	10,960.34	10,736.16	10,736.16
General McLane	6,868.28	11,916.22	11,524.39	11,558.44	11,852.76	11,167.08	11,167.08
Girard	4,964.34	9,254.32	8,959.04	9,249.50	9,812.94	9,443.40	9,443.40
Harbor Creek	6,163.11	10,838.78	11,148.97	10,872.00	11,279.06	10,797.72	10,797.72
Iroquois	3,025.14	6,465.68	6,393.69	6,316.53	6,689.47	6,180.72	6,180.72
Millcreek	16,670.05	30,676.22	31,171.21	31,215.62	28,936.25	30,066.00	30,066.00
North East	4,682.27	8,810.68	8,646.19	8,687.87	8,474.31	8,273.76	8,273.76
Northwestern	4,188.66	7,796.62	7,770.22	7,751.82	8,155.59	8,089.08	8,089.08
PENNCREST	10,358.84	19,077.97	19,908.70	19,234.10	18,609.66	18,492.72	18,492.72
Union City	3,765.56	6,909.32	6,956.81	7,127.78	7,518.15	7,288.80	7,288.80
Warren County	17,480.99	31,880.41	32,629.08	32,919.24	30,848.56	28,957.90	28,957.90
Wattsburg	4,012.37	7,543.11	7,332.23	7,314.99	7,390.66	7,227.24	7,227.24
Total Districts' Contributions	**152,442.00**	**279,010.00**	**279,010.00**	**279,010.00**	**279,010.00**	**279,010.00**	**279,010.00**

INSTRUCTIONAL MEDIA & TECHNOLOGY SERVICES BUDGET

INSTRUCTIONAL MEDIA & TECHNOLOGY SERVICES

REVENUE

State Accounting System Code	Source	Adjusted Budget 2005-06	Proposed Budget 2006-07
6510	Investments	20,722	20,722
6947	Districts' Contributions	626,000	626,000
6990	Grant Revenue (Required Programmatic Services)	132,802	157,530
6990	IMTS Membership Fees other than Public Schools	18,433	18,433
7810	Social Security Reimbursement	16,171	16,575
7820	Retirement Reimbursement	9,750	13,967
9320	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	30,000	30,000
	Total	**853,878**	**883,227**

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED 05-06	PROPOSED 06-07	CHANGE
			INSTRUCTIONAL MEDIA & TECHNOLOGY SERVICES			
2220	111	040	Salary, Administrative	92,487	92,487	0
2220	121	040	Salary, Educational	41,915	41,915	0
2220	131	040	Salary, Professional	53,742	53,742	0
2220	141	040	Salary, Technical	45,100	45,100	0
2220	151	040	Salaries, Clerical	97,328	94,657	-2,671
2220	171	040	Salaries, Operative	93,103	95,417	2,314
2220	210	040	Insurance (11 staff)	125,388	134,923	9,535
2220	220	040	Social Security	32,342	33,149	807
2220	230	040	Retirement	19,500	27,934	8,434
2220	240	040	Tuition Reimbursement	1,392	1,392	0
2220	250	040	Unemployment Compensation	1,760	1,760	0
2220	260	040	Workmen's Compensation	2,537	3,467	930
2220	340	040	Purchased Technical Services (Booking System)	13,475	13,475	0
2220	432	040	Repairs & Maintenance - Equipment	42,270	42,270	0
2220	433	040	Repairs & Maintenance - Vehicles	2,000	2,000	0
2220	444	040	Rental of Two Vehicles	8,085	8,085	0
2220	521	040	Fire Insurance	575	575	0
2220	522	040	Auto Liability	3,824	3,824	0
2220	523	040	General Prof & Liab Ins	1,925	1,925	0
2220	531	040	Communications - Telephone	10,000	10,000	0
2220	532	040	Communications - Postage	8,000	8,000	0
2220	540	040	Advertising	500	500	0
2220	550	040	Printing & Binding	5,000	5,000	0
2220	580	040	Travel Expense	7,000	7,000	0
2220	610	040	Supplies	9,250	9,250	0
2220	610	040	Video/Streaming Videos/CD -ROM	85,000	85,000	0

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED 05-06	PROPOSED 06-07	CHANGE
2220	626	040	Gasoline	4,000	4,000	0
2220	635	040	Meals & Refreshments	3,000	3,000	0
2220	640	040	Books & Periodicals	5,000	5,000	0
2220	750	040	Equipment	3,800	3,800	0
2220	810	040	Dues & Fees	900	900	0
			SUBTOTAL 2220	820,198	839,547	19,349
			INTERNAL SERVICE -FUND TRANSFER			
5260	939	040	Bldg Debt & Maintenance	33,680	33,680	0
			BUDGETARY RESERVE			
5900	000	040	Budgetary Reserve (The amount budgeted in 05-06 has been adjusted to the salary accounts above.)	0	10,000	10,000
			TOTAL IMTS	**853,878**	**883,227**	**29,349**
			GRAND TOTAL	**1,629,617**	**1,663,303**	**33,686**

DISTRICTS' CONTRIBUTIONS TO SUPPORT INSTRUCTIONAL MEDIA & TECHNOLOGY SERVICES BUDGET

NORTHWEST TRI-COUNTY INTERMEDIATE UNIT

DISTRICTS' CONTRIBUTIONS TO SUPPORT THE 2006-07 IMTS BUDGET

***Districts' Contributions are based on the State Formula for Withholding.**

No Increase in Total Districts' Contributions.

	Actual Contribution 2000-01	Actual Contribution 2001-02	Actual Contribution 2002-03	Actual Contribution 2003-04	Actual Contribution 2004-05	Actual Contribution 2005-06	*Estimated Contribution 2006-07
Conneaut	25,788.00	29,444.18	30,806.23	30,583.28	31,481.49	32,897.35	32,897.35
Corry	14,956.27	17,043.86	16,705.73	16,606.75	16,809.37	17,140.51	17,140.51
Crawford Central	38,351.88	44,000.77	45,792.77	45,491.93	46,148.34	45,388.76	45,388.76
City of Erie	99,737.54	112,915.81	110,038.09	109,811.84	106,823.19	103,195.39	103,195.39
Fairview	25,444.22	29,358.33	28,995.09	28,849.74	28,938.52	28,493.36	28,493.36
Fort LeBoeuf	29,330.06	34,708.25	35,223.85	36,999.80	37,969.97	37,002.01	37,002.01
General McLane	26,235.18	30,313.87	30,395.80	29,990.42	30,873.04	31,727.39	31,727.39
Girard	15,003.54	17,345.93	17,341.53	17,419.34	17,491.27	17,693.42	17,693.42
Harbor Creek	25,704.41	28,740.78	28,721.92	28,476.83	28,799.45	30,290.47	30,290.47
Iroquois	8,707.28	9,780.14	9,571.86	9,362.71	9,164.44	8,950.67	8,950.67
Millcreek	107,966.57	125,143.28	125,398.67	126,206.23	124,321.05	123,135.96	123,135.96
North East	18,154.29	20,509.15	20,542.25	20,315.69	20,322.62	20,618.24	20,618.24
Northwestern	11,720.77	13,559.93	13,929.72	13,875.31	14,133.39	14,516.15	14,516.15
PENNCREST	25,366.24	29,319.58	30,407.60	30,287.85	31,924.27	32,424.80	32,424.80
Union City	7,807.60	8,867.78	8,762.75	8,734.52	8,586.15	8,602.17	8,602.17
Warren County	50,070.46	56,638.59	54,794.18	54,318.96	53,237.48	54,532.32	54,532.32
Wattsburg	15,808.69	18,309.77	18,571.96	18,668.80	18,975.96	19,391.03	19,391.03
Total Districts' Contributions	**546,153.00**	**626,000.00**	**626,000.00**	**626,000.00**	**626,000.00**	**626,000.00**	**626,000.00**