

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES**

MONDAY, FEBRUARY 13, 2006

1. Opening Activities

A. Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Nuttall, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

B. Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

C. Roll Call

Roll Call

Board Members Present:

Mr. Roger Dunham
Mr. Kevin Freestone
Mr. Thomas Knapp

Mr. Richard Lyle
Dr. Jack Martin
Mrs. Jacki Nuttall

Board Members Absent:

Mr. John Schwanke

Mr. David Wortman

D. Reading of the Mission Statement - Dr. Jack Martin

The mission of the Warren County School District is to prepare all students to be responsible and productive citizens by providing them with the skills and education necessary to achieve academic and personal excellence.

E. Recognitions and Presentations

1. High School Drum Majors – Mr. Jack Werner

Mr. Jack Werner introduced Beth Boyd and Stephanie McMillan, drum majors at Warren Area High School. Both girls are seniors and have done an outstanding job. Stephanie plays trumpet in Jazz Band, French horn in Orchestra and Concert Band, and Beth plays trombone in Jazz Band and has played tuba in Marching Band.

Mr. Mark Napolitan, band director at Eisenhower Middle/High School, introduced drum major, Emily Burke and field captain, Sarah Herzog. Emily plays the flute in Concert Band as well as violin in Orchestra. She

attended District Band and did very well. Sarah Herzog plays the clarinet in band, trumpet in Jazz Band and string bass in the Orchestra. She attended District Band and will be attending Regional Band.

Mr. Eric Smith, band director at Sheffield Area Middle/High School, introduced Mark Werner and Laura McAvoy. Laura has been in Marching Band, Concert Band, Jazz Band, Yearbook, Softball, Academic Bowl and many other things. Mark plays alto saxophone in the band and has been in Jazz band and chorus and plays in the Steel Drum Band. He has participated in Academic Bowl and JETS and is on the honor roll. Mark is also active in class plays. Both students went to District Band and will attend Regional Band.

Ms. Cindy Scheid, band director at Youngsville High School, introduced Andrew Fohrd as drum major. He plays trombone and is involved in every musical activity at Youngsville High School. He has attended District Band, District Orchestra, District Jazz, and he will be going this week to the Regional Orchestra Festival and the Regional Festival for Band. Nathan Trimpey and Brittney Erhart were field captains this year. Nathan plays clarinet and attended District Band and Orchestra. He will also be attending Regional Band and Orchestra Festivals. Brittney plays clarinet.

2. Skills USA Participants - Mr. Pat Cronmiller

Mr. Cronmiller introduced the Skills USA award winners. On January 20 sixteen students attended the regional competition. Ten of the students were award winners. Devin Ohl placed second in auto service technician, Warren Area High School; second place - Keith Weigel, technical drafting, Warren Area High School; second place - Andy Rose, welding, Youngsville High School. Last year he was a regional and state winner and went on to nationals; first place - Amanda Anderson, food and beverage, Warren Area High School; third place - Raymond Rafalski, precision machining, Sheffield Area Middle/High School; third place - Jason Woodin, criminal justice, Eisenhower Middle/High School.

The following students will move on to state competition, which will be held March 13-15, 2006. First place - Bobbi Morrison, first aid, Eisenhower Middle/High School; first place - Jeremy Rulander, electronics, Eisenhower Middle/High School; first place - Dusty Anthony, auto service specialist, Warren Area High School; first place - Danielle Seastrum, architectural drawing, Warren Area High School.

3. Region II Applicants

Mr. Grant recognized those who volunteered and were interviewed by the Board of School Directors for an opportunity to complete the Region II term of office. He thanked those who stepped forward and acknowledged Donna Zariczny, Conewango Twp.; Shirleyann Ruland, Sheffield; Gary Olson, Conewango Twp.; Nathan Lindberg, Sheffield; Cathleen Knights, Clarendon.

F. Agenda Adoption

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors adopts the agenda of February 13, 2006, as presented on BoardDocs.

Agenda
Adoption
Approved
6-0-0

The result of the vote was: Unanimous

G. Public Comment

There was no public comment.

H. Appointment of Region II Board Member

It was moved by Jack Martin and seconded by Rick Lyle that the Board of School Directors appoints Donna Zariczny to replace David Come as the Region II representative for the Warren County School District Board of School Directors, and she will serve until the newly elected representative takes office the first week of December 2007 following the general election in November 2007.

Roll Call Vote:

Voting Yes: Dr. Martin

Voting No: Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lyle, Mrs. Nuttall

The result of the vote was: Fails

It was moved by Roger Dunham and seconded by Kevin Freestone that the Board of School Directors appoints Nathan Lindberg to replace David Come as the Region II representative for the Warren County School District Board of School Directors, and he will serve until the newly elected representative takes office the first week of December 2007 following the general election in November 2007.

Appointment
of Region II
Board Member
Approved
6-0-0

Roll Call Vote:

Voting Yes: Mr. Freestone, Mr. Knapp, Mr. Lyle, Mrs. Nuttall, Mr. Dunham

Voting No: Dr. Martin

The result of the vote was: Passes

I. Approval of Minutes - January 9, 2006

It was moved by Richard Lyle and seconded by Thomas Knapp that the Board of School Directors approves the regular meeting minutes of January 9, 2006.

Minutes
January 9, 2006
Approved
6-0-0

The result of the vote was: Unanimous

Special Meeting
Minutes Jan. 16,
2006 and
Feb. 2, 2006
Approved
6-0-0

J. Approval of Special Meeting Minutes - January 16, 2006 and February 2, 2006

Mr. Knapp made a motion seconded by Mr. Lyle that the Board of School Directors approves the Special Meeting minutes of January 16, 2006 and February 2, 2006.

The result of the vote was: Unanimous

K. Approval of Financial Reports

Financial
Reports
Approved
6-0-0

It was moved by Kevin Freestone and seconded by Thomas Knapp that the Board of School Directors approves financial reports and authorizes the release of funds in payment of the listing of bills. Further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lyle, Mrs. Nuttall, Dr. Martin, Mr. Dunham, Mr. Freestone

The result of the vote was: Unanimous

L. Hearing Officer's Report - Mr. Eugene Casasanta

Hearing
Officer's Report
Approved
6-0-0

It was moved by Richard Lyle and seconded by Kevin Freestone that the Board of School Directors approves the Hearing Officer's Report dated February 13, 2006 (Cases: U-II).

The result of the vote was: Unanimous

2. President's Statement

A. Reports and Information

1. I.U. #5 - Mr. John Schwanke
There was no report.
2. PSBA - Mr. Thomas Knapp
Mr. Knapp reported that he will be attending the Legislative PSBA meeting in Hershey, PA, on March 5 - 6.
3. Career Center Advisory - Mr. Richard Lyle
Mr. Lyle reported that there was a meeting February 1. He was not able to attend but did share the key points of the minutes. The Strategic Planning Steering Committee will be meeting in February. The Career Center Committee will meet after that. They are looking for volunteers to serve on the committee and those interested can contact Mr. Cronmiller at 726-1260. Parents, business representatives and other interested individuals are welcome to serve.

PDE matching grant for \$34,000 has been approved for the WCCC. Half of the total or \$17,000 came from the Career Center budget and the other \$17,000 came from the State. This allowed the Career Center to replace equipment.

Career Week project - a new project was proposed last year to provide soft skill for Career Center students it will begin April 3. Marketing, food service and protective services students will participate.

Eighth grade career day will be held March 10 at the Holiday Inn. In addition to business displays several other Career Center departments will be represented.

4. Budget Ad Hoc Committee

Mr. Bonace stated that the ad hoc committee report is very close to being completed. Mr. Lockett and Mr. Bonace are doing some fine tuning. They will report to the Finance Committee February 28.

B. Important Dates

	Date	Time	Committee	Location
1.	Feb. 21, 2006	6:00 p.m.	Special Board Meeting (Crabtree, Rohrbaugh and Associates)	Warren County Career Center
2.	Feb. 27, 2006	6:00 p.m.	Personnel/ Athletics and Co-Curricular Activities	Warren County Career Center
3.	Feb. 27, 2006	Following Personnel	Curriculum, Instruction & Technology Committee	Warren County Career Center
4.	Feb. 28, 2006	6:00 p.m.	Physical Plant & Facilities Committee	Warren County Career Center
5.	Feb. 28, 2006	Following Physical Plant	Finance Committee	Warren County Career Center
6.	March 6, 2006	6:00 p.m.	Finance Committee (work session)	Curwen Building
7.	March 13, 2006	7:00 p.m.	Regular Board Meeting	Warren County Career Center

3. Superintendent's Reports and Recommendations

A. General Comments - Mr. John Grant/Dr. J. Hugh Dwyer

1.) Graduation Status Report

2.) Information Management - Mrs. Amy Stewart

There is an initiative that is going to be hitting the community in the next couple of weeks that you may hear about. It is called "Home Access Center" and is the parents' window into Pentamation. Anyone with an Internet accessible computer will be able to log in with a unique login and password to view their students' information. It is very simple. Letters will be going home to every family instructing them how to log in. Parents will be able to view attendance information, grades, discipline, homework assignments, point values to assignments, report card grades, and teachers can post

assignments before they score papers. There is a registration tab to keep emergency information up to date, etc. Mrs. Stewart will visit PTA meetings to demonstrate the system. Parents can access this system from public libraries if they do not have internet access at home, and Mrs. Stewart has talked with the libraries to let them know that parents may be asking questions of them and gave them a brief overview.

3.) Grants Development - Mr. Matt Jones

Mr. Jones reported that the District is in the second year of an accountability block grant from the State and it is approximately \$873,000. It supports a number of different programs in the District. One of the programs is the tutoring program. PDE called and asked for the success stories that the District has had because of the grant. The tutoring program is working very well here. Some of those successes will be shared with the legislature and that report can be found on the PDE website.

B. Informational Personnel

4. New Business - Consent Agenda

A. Consent Agenda

Consent
Agenda
Approved
6-0-0

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the Consent Agenda with the exception of the following items:

4E. Policy Number 2347, titled - Electronic Information Dissemination - Dr. Martin

4G. Approve Preliminary Budget 2006-2007 - Dr. Martin

4R. School Calendar 2006-2007 - Mr. Lyle

4S. Grade 8 from Youngsville High School to Youngsville Elementary/Middle School - Dr. Martin

Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Nuttall, Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lyle

Cellular Phone
Service
Approved
6-0-0

The result of the vote was: Unanimous

B. Cellular Phone Service - Finance Committee - Mr. Kevin Freestone

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves cellular phone service through Cellular One for a period of one year at a rate of \$11,872.

The result of the vote was: Unanimous

C. Policy Number 2201, titled - Standing Committees - Finance Committee - Mr. Kevin Freestone

Policy 2201 -
Standing
Committee
First Reading
Approved
6-0-0

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the changes to Policy

Number 2201, titled - Standing Committees on first reading.

The result of the vote was: Unanimous

- D. Policy Number 2340, titled - Committee Meetings - Finance Committee - Mr. Kevin Freestone

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the changes to Policy Number 2340, titled - Committee Meetings on first reading.

Policy 2340
Committee
Meetings First
Reading
Approved
6-0-0

The result of the vote was: Unanimous

- F. Policy Number 3130, titled - Extraordinary Powers of Superintendent - Finance Committee - Mr. Kevin Freestone

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the changes to Policy Number 3130, titled - Extraordinary Powers of Superintendent on first reading.

Policy 3130
Extraordinary
Powers of
Superintendent
First Reading
Approved
6-0-0

The result of the vote was: Unanimous

- H. Personnel Report: Certificated staff - Personnel Committee - Mr. John Schwanke

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the Certificated Personnel Report.

Certificated
Staff Report
Approved
6-0-0

The result of the vote was: Unanimous

- I. Personnel Report: Support Staff - Personnel Committee - Mr. John Schwanke

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the Support Personnel Report as presented.

Support Staff
Report
Approved
6-0-0

The result of the vote was: Unanimous

- J. Athletic Supplemental Contracts - Personnel Committee - Mr. John Schwanke

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the Athletic Supplemental Contracts and list of Spring Coaches as presented.

Athletic
Supplemental
Contracts
Approved
6-0-0

The result of the vote was: Unanimous

- K. Co-Curricular Supplemental Contracts - Personnel Committee - Mr. John Schwanke

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

Co-Curricular
Supplemental
Contracts
Approved
6-0-0

The result of the vote was: Unanimous

Letter of
Support for
Kane Area
School District
and Allegheny
Forest
Approved
6-0-0

- L. Kane Area School District and Allegheny National Forest - Physical Plant & Facilities Committee - Mr. Thomas Knapp

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors authorizes the Superintendent and Board President to sign a letter of interest and support to Kane Area School District for their Woody Biomass Utilization Project.

The result of the vote was: Unanimous

BWMS Exterior
Masonry Re-
pointing Project
Phase II Work
Order
Approved
6-0-0

- M. Beaty-Warren Middle School Exterior Masonry Re-pointing Project - Phase II - Physical Plant & Facilities Committee - Mr. Thomas Knapp

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves a work order to Hallgren, Restifo, Loop and Coughlin Architects, in an amount not to exceed the DGS fee schedule, for drawings and specifications for the project known as Beaty-Warren Middle School Facade Restoration - Phase II.

The result of the vote was: Unanimous

EMHS Fire
Alarm System
Work Order
Approved
6-0-0

- N. Eisenhower Middle/High School Fire Alarm System - Physical Plant & Facilities Committee - Mr. Thomas Knapp

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves a work order to H.F. Lenz Company, in an amount not to exceed the DGS fee schedule, for drawings and specifications for the project known as Eisenhower Middle/High School Fire Alarm System Replacement.

The result of the vote was: Unanimous

EMHS Sewage
Treatment
Plant Work
Order
Approved
6-0-0

- O. Eisenhower Middle/High School Sewage Treatment Plant Improvements - Physical Plant & Facilities Committee - Mr. Thomas Knapp

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves a work order to H.F. Lenz Company, in an amount not to exceed the DGS fee schedule, for drawings and specifications for the project known as Eisenhower Middle/High School Sewage Treatment Plant Improvements.

The result of the vote was: Unanimous

Demolition of
South Street
Property
Approved
6-0-0

- P. Demolition of Residential Property - Bid Results - Physical Plant & Facilities Committee - Mr. Thomas Knapp

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves a contract to Keith White Excavating in the amount of \$5,800 to demolish the residence and garage for the project known as Demolition of Residential Property at 17 N. South Street.

The result of the vote was: Unanimous

- Q. Strategic Planning - Curriculum, Instruction & Technology Committee - Mr. Richard Lyle

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the membership of the 2006 Warren County School District Strategic Planning Team.

Membership
for Strategic
Planning
Committee
Approved
6-0-0

The result of the vote was: Unanimous

- T. Healthy Community/Healthy Youth Survey - Curriculum, Instruction & Technology Committee - Mr. Richard Lyle

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the administration of Search Institute's Profile of Student Life Survey to all 6, 9, and 11 grade students in the District in cooperation with Healthy Communities/Healthy Youth of Warren County. There will be no expense to the District.

Healthy
Community/
Healthy Youth
Survey
Approved
6-0-0

The result of the vote was: Unanimous

- U. Art Smart III - Edinboro University of PA Contract - Curriculum, Instruction & Technology Committee - Mr. Richard Lyle

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the Art Smart III - Year 3 contract between the Warren County School District and Edinboro University of Pennsylvania. The contract supports the Art Smart III Project and utilizes federal revenues.

Art Smart III
Contract
Approved
6-0-0

The result of the vote was: Unanimous

5. Items Removed for Separate Action

- E. Policy Number 2347, titled - Electronic Information Dissemination - Finance Committee - Mr. Kevin Freestone

It was moved by Kevin Freestone and seconded by Richard Lyle that the Board of School Directors approves the changes to Policy Number 2347, titled - Electronic Information Dissemination on first reading with the following statement added to the end of line 24 of the policy:

"Exceptions are to be authorized by the Board President for Board meetings or the committee chairpersons for a committee meeting."

Policy 2347
Electronic
Information
Dissemination
Approved
6-0-0

The result of the vote was: Unanimous

- G. Approve Preliminary Budget 2006-2007 - Finance Committee - Mr. Kevin Freestone

It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves the Preliminary Budget as presented.

Preliminary
Budget
Approved
5-1-0

Preliminary
Budget
Approved
5-1-0

The following tax structure and resource allocation is proposed for your consideration in support of the Preliminary Budget for the 2006-2007 school year with estimated expenditures of \$67,025,578:

1. A tax of 48.5 Mills (\$4.85 per hundred dollars) on the assessed valuation on all the real estate in the District.
2. A Per Capita Tax of \$5.00 per person under Section 679 of the School Code.
3. Local Enabling Taxes under ACT 511:
 - A. A 1/2 of 1% Wage and Income Tax
 - B. A 1% Real Estate Transfer Tax
 - C. An Occupational Privilege Tax of \$5.00
 - D. A Per Capita Tax of \$5.00 per person
4. Estimated Fund Balance to include
 - A. Designated balance of \$736,717 as Terminal Liability Health Insurance
 - B. Undesignated balance of \$677,658

Authorization to advertise as legally required is requested.

Roll Call Vote:

Voting Yes: Mr. Lyle, Mrs. Nuttall, Mr. Dunham, Mr. Freestone, Mr. Knapp

Voting No: Dr. Martin

The result of the vote was: Passed

School
Calendar 2006-
2007
Approved
6-0-0

- R. School Calendar 2006-2007- Curriculum, Instruction & Technology Committee - Mr. Richard Lyle

It was moved by Richard Lyle and seconded by Jack Martin that the Board of School Directors approves the 2006-2007 Warren County School District calendar, Option 1.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lyle, Dr. Martin, Mrs. Nuttall, Mr. Dunham, Mr. Freestone

The result of the vote was: Unanimous

Eight Grade
Program
Moved to
YEMS
Approved
6-0-0

- S. Grade 8 from Youngsville High School to Youngsville Elementary/Middle School - Curriculum, Instruction & Technology Committee - Mr. Richard Lyle

It was moved by Jack Martin and seconded by Richard Lyle that the Board of School Directors approves the addition of an eighth grade program at Youngsville Elementary/Middle School effective school year 2006-2007.

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lyle, Dr. Martin, Mrs. Nuttall

The result of the vote was: Unanimous

6. Future Business for Committee Review

No Items

7. Other

No Items

8. Closing Activities

A. Public Comment

There was no public comment.

B. Executive Session

Mrs. Nuttall announced an executive session at 8:35 p.m. to discuss personnel issues, and there may be possible action following executive session.

The meeting reconvened at 11:58 p.m.

It was moved by Mr. Lyle that the Board of School Directors enter into a contract with Dr. Terese T. Walter to serve as District Strategic Planning Facilitator for a per diem rate of \$500 with the total amount not to exceed \$10,000.

Contract with Dr. T. Walter for Strategic Planning Fails for lack of a Second
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The motion failed for lack of a second.

C. Adjournment

It was moved by Mr. Freestone and seconded by Mr. Dunham that the meeting be adjourned.

The meeting adjourned at 11:59 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jacqueline L. Nuttall, Board President