

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, OCTOBER 9, 2006

1. Opening Activities

1.01 Call to Order

The regular meeting of the Warren County School District Board of School Directors on Monday, October 9, 2006, was called to order by Mrs. Nuttall, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

Roll Call

1.03 Roll Call

Board Members Present:

Mr. Roger Dunham
Mr. Kevin Freestone
Mr. Thomas Knapp
Mr. Nathan Lindberg
Mr. Jeff Lockett

Dr. Jack Martin
Mrs. Jacki Nuttall
Mr. John Schwanke
Mr. David Wortman

1.04 Reading of the Mission Statement - Mr. Nathan Lindberg

The mission of the Warren County School District is to prepare all students to be responsible and productive citizens by providing them with the skills and education necessary to achieve academic and personal excellence.

1.05 Recognitions and Presentations

1. Mrs. Nuttall welcomed back Mr. David Wortman who was on deployment in Iraq. A small reception was held. The Board also presented Jennifer Wortman with a token of their appreciation for serving on the Board in her husband's absence.

Mrs. Nuttall announced a recess at 7:05 p.m. for cake and punch. The meeting reconvened at 7:20 p.m.

2. Mr. Jack Werner introduced a video of the All-County Marching Band that attended the Harrisburg Celebration. There were 250 participants from the four high schools. A picture will be published in the newspaper at a later date.

Agenda
Approved
9-0-0

1.06 Agenda Adoption

MOTION: It was moved by Jack Martin and seconded by Kevin Freestone that the Board of School Directors adopts the agenda of October 9, 2006, as presented on BoardDocs.

The result of the vote was: Passed Unanimously

1.07 Public Comment

Valerie Toplovich	R.D. #1 Box 111-1 Spring Creek, PA	Ms. Toplovich declined to speak at this time.
Jennifer Wortman	Warren, PA	Mrs. Wortman thanked the Board for choosing her to sit on the Board in her husband's absence. It was a wonderful experience, and she was thrilled to have worked with each Board member. She reminded them that in every decision that is made, it is about those kids. Please don't forget that.

Minutes of
Sept. 11, 2006
Approved
9-0-0

1.08 Approval of the Minutes - September 11, 2006 (attachments pp. 215-224)

MOTION: It was moved by Thomas Knapp and seconded by John Schwanke that the Board of School Directors approves the regular meeting minutes of September 11, 2006.

The result of the vote was: Passed Unanimously

Financial
Reports
Approved
9-0-0

1.10 Approval of Financial Reports (attachments pp. 2-29)

MOTION: It was moved by Kevin Freestone and seconded by Jeff Lockett that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills. Further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Schwanke, Mr. Wortman

The result of the vote was: Passed Unanimously

Hearing
Officer's
Report
Approved
9-0-0

1.11 Hearing Officer's Report - Mr. Eugene Casasanta

MOTION: It was moved by John Schwanke and seconded by Thomas Knapp that the Board of School Directors approves the Hearing Officer's Report dated October 9, 2006, (Cases: C-E).

The result of the vote was: Passed Unanimously

(Cases are kept in a separate minute book)

2. President's Statement

2.01 Reports and Information

1. I.U. #5 - Mr. John Schwanke

Mr. Schwanke reported that the meeting was short and was followed by the Regional School Board Conference. Act 1 was discussed along with No Child Left Behind, proposed new teacher certification requirements, Regional Choice Initiative and many other matters.

2. PSBA - Mr. Thomas Knapp

Mr. Knapp will attend the PSBA Legislative Conference. He asked the Board to look at their booklets to see if there is anything that they may have issue with, and he had no response back. He will attend a meeting on Wednesday for new members, and the voting session is scheduled for Thursday morning.

3. Career Center Advisory - Mr. Jeff Lockett

Mr. Lockett put the Career Advisory Agenda on BoardDocs so that everyone could see what goes on at the meetings. Several grants were discussed. The next meeting held will be the Occupational Advisory Committee and that is scheduled for November 2, 2006.

2.02 Important Dates

	Date	Time	Committee	Location
1.	Oct. 16, 2006	6:30 p.m.	Tax Study Commission	Curwen Building
2.	Oct. 30, 2006	6:00 p.m.	Curriculum, Instruction & Technology Committee	Warren County Career Center
3.	Oct. 30, 2006	following CIT	Physical Plant & Facilities Committee	Warren County Career Center
4.	Nov. 1, 2006	6:00 p.m.	Finance Committee	Warren County Career Center
5.	Nov. 1, 2006	following Finance	Personnel/Athletics & Co-Curricular Activities Committee	Warren County Career Center
6.	Nov. 13, 2006	7:00 p.m.	Regular Board Meeting	Warren County Career Center

Mrs. Nuttall stated that Mr. Wortman will serve on the Curriculum, Instruction, and Technology Committee.

3. Superintendent's Reports and Recommendations

3.01 General Comments - Dr. Robert Towsey/Dr. J. Hugh Dwyer

1. Graduation Status – Dr. J. Hugh Dwyer (attachment p. 32)

2. Information Management – Mrs. Amy Stewart

Mrs. Stewart has been in contact with Westpa.net on a daily basis. They had a formal meeting on Friday with two of the partners. Of the 53 miles of fiber that need to be run, 40 ½ miles is up and 37 miles of the fiber

optics cable is up. There are two lengthy runs that are left to go, one on Route 957 and one on Rt. 6. Fiber still needs run across a trench area at Mulberry playground. The buildings are ready with the fiber inside the buildings. This should be completed by Oct. 16, and they will be meeting the deadline.

Mrs. Stewart announced that BoardDocs is open and available for the meetings at the Career Center.

3. Grants Development – Matt Jones

The Community Foundation was very generous and contributed \$5,000 for the County Bands to travel to Harrisburg for the parade.

The Safe and Drug Free School Community Program (Federal Allocation Grant) – The District has received approval of the grant for \$25,739. This will help fund a portion of the student assistance program in the schools.

The District received the notification from the US Department of Agriculture that the application was approved for the Rural Utilities Service Distance Learning and Telemedicine Grant for \$109,940. The District is one of 103 awards across the United States, one of six recipients in the State of Pennsylvania, one of two in the State for Education. This will allow the District to move ahead fully with the implementation of the Distance Learning project as originally presented.

4. Capital Projects Update – Dr. Norbert Kennerknecht

The District is in the closeout phases of four projects from the summer months. They are the Eisenhower Middle/High School Sewage Treatment Plant improvement project, the parking lot at South Street Early Learning Center, the Beaty-Warren Middle School restoration project, and the Fire Alarm improvement project at Eisenhower Middle/High School.

5. Support Management Team – Mr. Petter Turnquist

The Tax Study Commission has met and the participants are doing a fine job. The commission will be conducting its third meeting on Oct. 16. They are in the process of reviewing historical data, analyzing provisions of Act 1 and the potential impact on the District, as well as, the taxpayers of Warren County. At present they are doing a lot of comparative analyses. They are comparing Earned Income Tax vs. establishing a Personal Income Tax. The commission members are very well prepared and are making excellent progress in moving toward a recommendation to the School Board regarding the referendum question.

6. Instructional Management Team – Dr. John Sechriest

There was no report.

7. Superintendent's Search Update

The Vice President of the Board, as well as Dr. Marjory Wallace and Mr. Bill Nichols from the Intermediate Unit, Dr. Towsey, Mr. Eberl and Mrs. Huck met to review the criteria for the Superintendent search. The

faculty members will meet with the facilitators and a survey will be conducted to determine what they want to see in an educational leader. The facilitators will dialogue with the Board as to the recommended characteristics and skills they would like to see in the new superintendent. A deadline to advertise with the PSBA School Leader News will take place the first or second week of December and throughout the month of January as needed.

Dr. Martin was concerned that the other Board members were not consulted on the process.

Dr. Towsey will meet with the consultants and develop a framework along with a timeline. That information will be provided to the Board.

3.02 Informational Personnel (attachment pp. 33-34)

3.03 Other

4. New Business - Consent Agenda

4.01 Consent Agenda

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Consent Agenda with the exception of:

4.09 Policy Number 9745 - Titled, "Class Rank/Honors Credits 1999 and Beyond" - Mr. Lindberg

4.10 Reading Curriculum Coordinator - Dr. Martin

4.12 Project Art Smart II Coordinator - Dr. Martin

4.14 Internal Audit Committee - Dr. Martin

Consent
Agenda
Approved
9-0-0

The result of the vote was: Passed Unanimously

4.02 Re-bid Closed Facilities - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Re-bid Closed
Facilities
Approved
9-0-0

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors directs the administration to offer for sale, via sealed bid, North Warren and Pleasant Township Elementary Schools. Said schools are unused and unnecessary. The sale shall be upon the same contract terms as adopted by the Board with regard to the 2005 sale of the North Warren unimproved parcel with the Board of School Directors reserving the right to reject any submitted bid upon opening of the bids.

The result of the vote was: Passed Unanimously

4.03 Personnel Report: Certificated staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke (attachments pp. 35-36)

Certificated
Staff
Approved
9-0-0

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Certificated Personnel Report.

The result of the vote was: Passed Unanimously

Support Staff
Approved
9-0-0

- 4.04 Personnel Report: Support Staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke (attachments pp. 37-38)

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Support Personnel Report as presented

The result of the vote was: Passed Unanimously

Athletic
Contracts
Approved
9-0-0

- 4.05 Athletic Supplemental Contracts - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke (attachment p. 39)

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Athletic Supplemental Contracts as presented.

The result of the vote was: Passed Unanimously

Co-Curricular
Supplemental
Contracts
Approved
9-0-0

- 4.06 Co-Curricular Supplemental Contracts - Personnel Committee - Mr. John Schwanke (attachments pp. 40-42)

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

The result of the vote was: Passed Unanimously

Strategic Plan
Submission
WCSD &
WCCC
Approved
9-0-0

- 4.07 Strategic Plans - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg (attachments pp. 43-115)

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the 2006 Strategic Plans for the Warren County School District and the Warren County Area Vocational Technical School and authorizes the Board President to sign the plans and the Administration to submit the plans to the Pennsylvania Department of Education.

The result of the vote was: Passed Unanimously

I Safe
Curriculum
Approved
9-0-0

- 4.08 I Safe Curriculum - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg (attachments pp 116-198)

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors authorizes the administration to implement the I Safe Safety and Responsibility Curriculum.

The result of the vote was: Passed Unanimously

- 4.09 Policy Number 9745 - Titled, "Class Rank/Honors Credits 1999 and Beyond" - Mr. Lindberg (attachments pp. 199-201)

Removed for separate action.

- 4.10 Reading Curriculum Coordinator - Dr. Martin (attachments pp. 202-205)

Removed for separate action.

- 4.11 Cyber School Attendance Area Student Liaison - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg (attachment p. 205a)

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the creation of the non-athletic position of Cyber School Attendance Area Student Liaison.

Cyber School
Attendance
Area Liaison
Approved
9-0-0

The result of the vote was: Passed Unanimously

- 4.12 Project Art Smart II Coordinator - Dr. Martin (attachments pp. 206-209)

Removed for separate action.

- 4.13 Additional Student Wellness Advisory Committee Members - Curriculum, Instruction & Technology Committee (attachments pp. 210-211)

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg Suggested Motion: that the Board of School Directors approves the following 2006/2007 school year members of the Warren County School District Student Wellness Advisory Committee:

Additional
Student
Wellness
Advisory
Committee
Members
Approved
9-0-0

Students:

Meghan O'Donish, SAMHS

Ashley Gazdak, EMHS

Zachary Turner, YHS

Douglas Kelly, WAHS

Teacher:

Martha Asp, BWMS

Parent:

Melissa Lemay

The result of the vote was: Passed Unanimously

- 4.14 Internal Audit Committee - Dr. Martin (attachments pp. 212-213)

Removed for separate action.

5. Items Removed for Separate Action

- 4.09 Policy Number 9745 - titled, "Class Rank/Honors Credits 1999 and Beyond" - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg (attachments pp. 199-201)

MOTION: It was moved by Nathan Lindberg seconded by Jack Martin that the Board of School Directors approves Policy 9745 on first reading.

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg to send this item back to committee for further discussion and review.

Policy #.
9745 Class
Rank Tabled
& Sent Back
to
Committee
9-0-0

The result of the vote was: Passed Unanimously

Reading
Curriculum
Coordinator
Failed for
lack of a
Motion

- 4.10 Reading Curriculum Coordinator - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg (attachments pp. 202-205)

This item failed for lack of a motion after being removed from the consent agenda.

- 4.12 Project Art Smart II Coordinator - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg (attachments pp. 206-209)

Project Art
Smart II
Coordinator
Approved
9-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the creation of the .5 FTE position of Project Art Smart II Coordinator for the remainder of the 2006-2007 school year and that the last line of the supporting document be excluded. The position is supported by grant funds and will end on June 30, 2007.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Schwanke, Mr. Wortman, Mr. Dunham, Mr. Freestone.

The result of the vote was: Passed Unanimously

Internal Audit
Committee
Approved
9-0-0

- 4.14 Internal Audit Committee - Finance Committee - Mr. Kevin Freestone (attachments pp. 212-213)

MOTION: It was moved by Jack Martin and seconded by Kevin Freestone that the Board of School Directors approves the establishment of an Internal Audit Committee as per the guidelines attached.

The result of the vote was: Passed Unanimously

6. Future Business for Committee Review

There were no items discussed.

7. Other

- 7.01 Sugar Grove CPT Sign Proposal - Mr. Thomas Knapp

Sugar Grove
CPT Sign
Proposal
Approved
9-0-0

MOTION: It was moved by Jack Martin and seconded by Thomas Knapp that the Board of School Directors approves the school sign project by the Sugar Grove CPT as outlined in Board Policy 5210. As part of this project, it is understood that the District will run underground electrical service to the sign and make all connections.

Friendly Amendment added to motion: It was moved by Thomas Knapp and seconded by Jack Martin that the Board also approves the Lease/Release Agreement to be executed in the form similar to the existing agreement with the Sugar Grove CPT. This motion is further subject to the approval of the Physical Plant and Facilities Committee concerning budget and other items required to be covered under Policy 5210.

Roll Call Vote:

Voting Yes: Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr.

Schwanke, Mr. Wortman, Mr. Dunham, Mr. Freestone, Mr. Knapp

The result of the vote was: Passed Unanimously

Dr. Martin thanked Aramark food service for the wonderful meals served at the Board in-service on September 12 and 13, 2006.

Jacki Nuttall thanked the students and staff for the lunch served at the Warren County Career Center for a meeting she attended for the Agenda Review meeting.

8. Closing Activities

8.01 Public Comment

There was no public comment.

8.02 Executive Session

There was no executive session.

8.03 Adjournment

MOTION: It was moved by Kevin Freestone and seconded by John Schwanke that the meeting be adjourned at 8:40 p.m.

The result of the vote was: Passed Unanimously

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jacqueline L. Nuttall, Board President